

Ordinary Council Meeting

Notice of Meeting | 27th March 2025

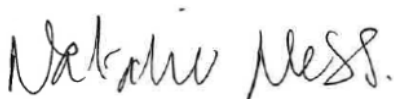
I respectfully advise that the ORDINARY COUNCIL MEETING will be held in the Council Chambers, 10 Jennaberring Road, Quairading, WA on 27th March 2025 commencing at 2.00pm

Public are able to attend this meeting.

Public questions may be submitted electronically to this meeting. Please click on the link for further information <https://www.quairading.wa.gov.au/documents/1150/public-question-time-form>

Alternatively, Questions may be asked in Person.

MEETING AGENDA ATTACHED



Natalie Ness
CHIEF EXECUTIVE OFFICER

Date: 21 March 2025

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at _____ pm.

“Before we start our meeting, I would like to acknowledge that we are meeting on Noongar/Ballardong land. We pay respect to the original custodians of the land...past, present and future. I welcome you all here today for this meeting.”

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr TJ Stacey	Shire President
Cr JR Hippisley	Deputy Shire President
Cr BR Cowcill	
Cr RC Faltyn	
Cr EV Gom	
Cr JC Hayes	

Council Officers

Ms NJ Ness	Chief Executive Officer
Ms T Brown	Executive Manager, Corporate Services
Ms SE Caporn	Executive Manager, Works & Services
Ms J Green	Executive Manager, Economic Development
Ms M Haeusler	Executive Officer

Observers/Visitor

Nil

Apologies

Nil

Leave of Absence Previously Granted

Nil

ITEM 3 PUBLIC QUESTIONS

No matters for consideration

ITEM 4 DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/PETITIONS

No matters for consideration

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE**5.1 Application for Leave of Absence - Cr Stacey****Responsible Officer** Natalie Ness, Chief Executive Officer**Reporting Officer** Marion Haeusler, Executive Officer**Attachments** Nil**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil
Responsible Officer: Nil**UPDATE IN BRIEF**

A written application for Leave of Absence has been received from Cr Stacey for the Ordinary Council Meeting scheduled for Thursday, 27 April 2025. Council, in accordance with Section 2.25 of the *Local Government Act 1995* may by resolution grant Leave of Absence to an Elected Member.

OFFICER RECOMMENDATION

That Council grant Leave of Absence to Cr TJ Stacey in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary Council Meeting on Thursday, 27 April 2025.

ITEM 6 DECLARATIONS OF INTEREST

Elected Members in accordance with section 5.61 and 5.65 of the Local Government Act 1995 and the *Local Government (Model Code of Conduct) Regulations 2021* Schedule 1 Division 4 regulation 22:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- a. in a written notice given to the CEO before the meeting; or
- b. at the meeting immediately before the matter is discussed.

Local Government employees in accordance with section 5.70 or 5.71 of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* Part 4A Division 2, regulation 19AD:

An employee who has an interest in any matter to be discussed at a council or committee meeting attended by the local government employee disclose the nature of the interest —

- a. in a written notice given to the CEO before the meeting; or
- b. at the meeting immediately before the matter is discussed.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING

7.1 Confirmation of Minutes: Ordinary Council Meeting – 27 February 2025

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on the 27 February 2025 be confirmed as a true and accurate record.

BUSINESS ARISING

**ITEM 8 RECEIVAL OF COMMITTEE MEETING MINUTES (NO
RECOMMENDATIONS)****8.1 Concept Forum Meeting – 27 February 2025****Responsible Officer** Natalie Ness, Chief Executive Officer**Reporting Officer** Marion Haeusler, Executive Officer**Attachments** Nil**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: NilResponsible Officer: Nil

OFFICER RECOMMENDATIONThat Council receive the minutes of the Concept Forum for its meeting on 27 February 2025.

The minutes for the Concept Forum Meeting were provided to Council under separate cover. These minutes are not for public viewing.

**ITEM 9 RECOMMENDATIONS FROM COMMITTEE MEETINGS FOR COUNCIL
CONSIDERATION**




No matters for consideration

ITEM 10 MATTERS FOR CONSIDERATION – BUILDING & TOWN PLANNING**10.1 Finalise Procurement, Request for Tender for Additional Cabins at the Quairading Caravan Park.**

Responsible Officer Natalie Ness, Chief Executive Officer

Reporting Officer Jen Green, Executive Manager, Economic Development

Attachments

1. Attachment 1: Tender RFT 04.2024-25 [↓](#) 
2. Attachment 2: Matrix Assessment [↓](#) 
3. Attachment 3: Tender Responses [↓](#) 

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council endorse Modular WA as the preferred supplier to construct two, 1-bedroom self-contained cabins at the Quairading Caravan Park.

IN BRIEF

Council is requested to consider and award the tender for the construction of two, 1-bedroom self-contained cabins at the Quairading Caravan Park.

This project will increase short-term accommodation options within Quairading, addressing a current challenging problem affecting tourism and economic development.

The Shire prepared a request for Tender as per Attachment 1.

The document was circulated to a group of suitable suppliers via the WALGA Vendor Panel / eQuote system and advertised on the Shire of Quairading website.

5 tenders were received from the following companies (Attachment 3):

1. Evoke Living
2. TR Homes
3. Modular WA
4. Aussie Bush Cabins
5. Alpha Projects

An evaluation assessment was made on the compliance criteria, qualitative criteria and price of all the five Tenders. An evaluation assessment is provided as Attachment 2.

The preferred Tenderer is Modular WA as they have been assessed as providing the best value for money for the project and their provided costings align with the Shire budget.

MATTER FOR CONSIDERATION

That Council finalises the Request for Tender RFT 04.2024-25 for the construction of two, 1-bedroom self-contained cabins as part of the extension of the caravan park.

BACKGROUND

At the December 2022 Ordinary Council Meeting, Officers proposed that Council take a lead role in encouraging people to invest in building residential homes in Quairading. The specific intent of the strategy was to encourage this investment by demonstrating that a quality home can be built for a reasonable cost. Increasing the quality and diversity of homes available on the market will ensure that owners and/or operators of business or industry will be able to reside in Quairading.

The December 2022 Ordinary Council Meeting Agenda Item recommended that Council approve the CEO expending an amount capped at \$350,000 for the construction of one four-bedroom, two-bathroom home on Lot 5 Edwards Way, Quairading, and approve the sale of 8 Dall Street, Quairading and 64 Coraling Street, Quairading for market value after the construction of Lot 5 Edwards Way, Quairading is complete.

Rural Country Builders were being considered for the build, however the houses provided were all quoted at more than the \$350,000 capped spend limit.

At the February 2023 Ordinary Council Meeting, the Strategic Planning Committee recommended to Council to place the build on hold until a more innovative building solution could be investigated that comes under or near the \$350,000 capped spend limit.

Officers then proposed that the \$350,000 originally earmarked for the house build as detailed above, be put towards the construction of two, 1-bedroom modular units, improving short-term accommodation options in Quairading.

At the May 2024 Concept Forum, Council supported the extension of the Quairading Caravan Park's short-term accommodation offering by constructing two, one-bedroom cabins.

The lack of short-term accommodation in Quairading presents several challenges for both residents and visitors.

Tourists passing through Quairading may struggle to find suitable places to stay for short durations. This can deter potential visitors, impacting tourism and local businesses reliant on tourist spending.

The absence of short-term accommodation can hinder economic growth. Visitors who would otherwise contribute to the local economy by spending on lodging, food, and services may choose to bypass the area altogether.

Lack of accommodation can also affect the hosting of events or gatherings in the area. Whether it's cultural events, business conferences, or sports tournaments, attendees often require nearby lodging options.

The proposed extension of short-term accommodation directly supports the goals and objectives outlined in the Quairading Strategic Community Plan, particularly in areas related to economic development, community infrastructure, social well-being, sustainable growth, and community engagement.

The Tender opened on Friday 24th January, 2025 and closed on 14th March, 2025. 5 responses were received:

Tenderer	Total tender amount
Evoke Living	\$414,361
TR Homes	\$446,420
Modular WA	\$319,836
Aussie Bush Cabins	\$411,312
Alpha Projects	\$342,178

The Tender specified the supply, delivery and installation of the cabins, excluding site preparation costs which range from surveying to connections supply, soil testing, town planning fees etc as described in the tables below.

The project is estimated to take 12 months to allow for site preparation work, development applications and construction of the cabins.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council has allocated \$350,000 as a transfer from Reserves for this project in 2024/25. It is proposed that to cover all costs to deliver the project in full, the project be delivered over two financial years, with completion in 2025/26 from funding from Council Reserves, Council Budget and Grant Funding.

Grant funding is available through the Regional Economic Development (RED) Grants program, a State Government initiative that invests in locally driven projects that support efforts to create long-term economic growth and job sustainability in our regions.

The State Government is investing \$55.85 million over ten years towards the RED Grants program for projects that will directly benefit regional communities.

There is a minimum 50% cash contribution required by applicants, which is more than covered in the overall projected budget. Local Governments are eligible to apply for more than one project, which if endorsed, a joint application with the Motel Development proposal will be submitted. The grant will cover specific development items including site preparation and connections, which we have allowed for in the tables below.

BUDGET PLAN

Funding Source	Amount (ex GST)	Financial Year	Confirmed
Council Reserves	\$344,836	2024/25	Yes
Council	\$35,000	2025/26	To be considered in 25/26 Council Budget preparation

RED Grants	\$46,000	2025/26	Pending funding application
TOTAL	\$425,836		

All Tenderers supplied estimates for the construction, delivery and installation of two, 1-bedroom cabins as modular specification with standard inclusions. Prices for the majority of site preparation costs were excluded from estimates, to be funded by the Shire separately as this becomes more cost-effective when managed in-house. This is detailed below in the proposed Project Budget.

PROJECT BUDGET

Item	Supplier	Cost (ex GST)	Source
Construction and delivery of 2 x 1-bedroom cabins	Modular WA	\$319,836	Council
Project Management – for on-site delivery coordination and installation. New fencing and paving.	Bent Nail Building	\$25,000	Council
Site preparation, sand pad, vegetation removal etc	Shire Works	\$30,000	RED Grants
Electrical/plumbing services to within 10m of new building	Local contractors	\$10,000	RED Grants
Town Planning/Development Fees	Altus Planning	\$3000	RED Grants
Surveying/Soil Testing	Contractor	\$3000	RED Grants
Crane Hire	Merredin Cranes	\$5000	Council
Internal fitout (furniture, linen etc)	ComfortStyle Furniture, commercial suppliers	\$15,000	Council
Landscaping	Shire Works and local suppliers	\$15,000	Council
TOTAL PROJECT COST	\$425,836		

ALIGNMENT WITH STRATEGIC PRIORITIES

- 2.3 Economy:** Shire engages stakeholders and partners to help capture local economic development initiatives
- 3.3 Built Environment:** Improvements to building infrastructure including our sport and recreation facilities, residential and service delivery facilities following considered cost benefit analysis models and venue management plans
- 5.2 Governance & Leadership:** Forward planning and implementation of plans to determine Strategic Plan and service levels

CONSULTATION

Shire Council recently engaged with residents and stakeholders to gather input and feedback through the Community Perception Survey. Accommodation issues were addressed by a large sector of the community. By addressing the need for additional short-term accommodation based on community feedback, the expansion project demonstrates a commitment to responsive governance and community-driven initiatives.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

4.1 Strategic, Social and Economic Risks: Housing Availability and Affordability

RISK ASSESSMENT

	Option 1
Financial	<p>Low</p> <p><i>Council has committed to providing funding form Reserves for the majority of the cost. The project will span over two financial years allowing the remainder costs to be budgeted in 2025/26 Capital Works Budget</i></p>
Health	<p>Low</p> <p><i>Progressing the project will have significant benefits to the community, providing a safe accommodation option to families and allow tourists and contractors reliable access to accommodation</i></p>
Reputation	<p>Low</p> <p><i>The project will see Council moving forward with a development that meets the needs and expectations of the community in regards to the supply of short-term accommodation.</i></p>
Operations	<p>Low</p> <p><i>The project will be managed in collaboration with the Works & Services, and Economic Development Teams.</i></p>
Natural Environment	<p>Low</p> <p><i>Geotechnical surveys will be completed as required</i></p>

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.

TENDER COVERSHEET



TENDER DETAILS	
Tender No.	
Tender Title	QUAIRADING CARAVAN PARK 1-BEDROOM CABINS
Description	The Shire of Quairading requests quotes for the supply of 2 x 1-bedroom modular self-contained accommodation options.
Allocation within the Budget	
GL Code / Job ID	RFT 04.2024-25
Particulars of the decision to invite Tenders	
Tender Deadline Date and Time <i>(Minimum 14 days)</i>	4pm, Friday 14 th March, 2025
Advertisement Details:	
RFT File Path	

TENDER COVERSHEET



TENDERS RECEIVED	
Tender Opening Date and Time:	
Tenders opened in the presence of: <i>(an Executive staff member must be present)</i>	Signature:
Tenderers:	
1.	
2.	
3.	
4.	
5.	

COUNCIL RESOLUTION & SUCCESSFUL TENDERER		
Was this decision by Delegated Authority?	Yes	No
Record of Decision		
Council Meeting Date:		

Successful Tenderer	
Value of Successful Tender	



REQUEST FOR TENDER

PROJECT OVERVIEW

Due to increasing demand for local accommodation, Council is undertaking procurement for the supply of 2 x 1-bedroom cabins to complement our existing accommodation supply. Tenders are now invited. The new modular buildings should be similar in style to our existing 2-bedroom cabins.

SITE

The vacant lot behind the existing cabins has been earmarked as the location for the modular accommodation. A proposed site map has been supplied below.



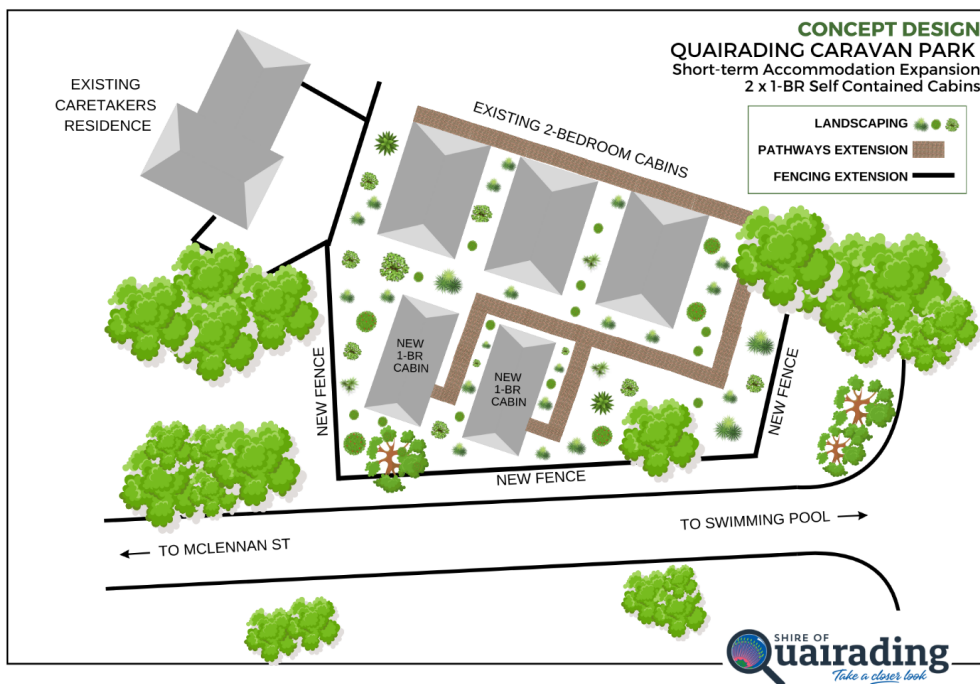


REQUEST FOR TENDER





REQUEST FOR TENDER



REQUEST FOR TENDER

The Shire of Quairading is seeking to purchase 2 x modular single accommodation pieces with the following specifications:

- 1) Rooms
 - a. 1 x sleeping space, separate to living space. Space should be large enough to accommodate a queen size bed with room for lamps on either side of bed.
 - b. 1x living space with kitchen/kitchenette. Kitchen should have exhaust fan.
 - c. 1 x bathroom (shower, WC, sink with vanity storage).
 - d. Stormwater system.

- 2) Fixtures
 - a. External glass sliding door as main access. Security screen sliding door to supplement glass sliding door.
 - b. Usual bathroom, bedroom and living area fixtures.
 - c. Ceiling fan located in the sleeping space.
 - d. Window coverings – vertical blinds on all windows (except bathroom windows). Bathroom windows should have frosted privacy glass.
 - e. Security screening on windows.



REQUEST FOR TENDER

- f. Floor coverings – vinyl floorboards throughout in a similar style to the existing 2 - bedroom cabins (picture in attachments).
 - g. Internal painting with same colour scheme to existing cabins (Windy Beach – T12 39.A11).
 - h. Internal lighting – 1x ceiling mounted fixture in each room/space.
 - i. External lighting – 1x external light with motion sensor.
 - j. Power points – Minimum spec – Double GPO in kitchen , bathroom, 2x lounge (for tv and lamps) 2x either side of Queen bed in sleeping space.
 - k. TV plug with aerial connection on roof.
 - l. Hot water system (electric).
 - m. Split system, reverse cycle air-conditioning in main living area
- 3) Other requirements
- a. Acknowledgement of design's energy efficiencies.
 - b. Building permits & insurances.
 - c. All relevant Engineering qualifications (seismic zone, structural certification).
 - d. Soil classification.
 - e. Wind region A; Terrain category 2.
 - f. Connection to all services – water, deep sewage, electrics; there are existing supplies but you must meet Water Corporation & Synergy regulations as required.
 - g. Transport and installation costs to site in Quairading.

NOT IN SCOPE OF THE TENDER

- 1) The following are not in scope of the tender
- a. Site preparation works (site clearing, earthworks etc).
 - b. Extension of utilities required for connection (Plumbing and Electrical).
 - c. Site management before and during installation.
 - d. Landscaping.

TIMEFRAME

Site handover to occur 1st March 2025 with practical completion by 30th June 2025, pending contractor availability.

CONTACT DETAILS

For any enquires or questions please contact:

Josh Thompson, Caravan Park Manager

0438 213 042 or josh.thompson@quairading.wa.gov.au

Tender: RFT 04.2024-25

Construction of two 1-bedroom self-contained cabins for the Quairading Caravan Park

1	2	3	4
Demonstrated record of delivering similar projects	Demonstrated understanding of the required tasks / Project methodology	Capacity to perform the works	Value for money
20%	25%	25%	30%

TENDERER	Total Cost (ex GST)	Delivering similar projects Score (0-10)	Delivery similar projects score	Required tasks / project methodology score (0-10)	Required tasks / project methodology Score	Capacity to perform Score (0-10)	Capacity to perform score	Value for money score (0-5)	Value for money score	TOTAL		RANK
										Price Score	weighted score	
Evolve Living	\$414,361.00	8.0	16.0%	8.0	20.0%	8.00	20.0%	6.00	18.0%	30.0	74.0%	2
TR Homes	\$446,420.00	8.0	16.0%	8.0	20.0%	8.00	20.0%	5.00	15.0%	29.0	71.0%	3
Modular WA	\$319,836.00	8.5	17.0%	8.0	20.0%	8.00	20.0%	8.00	24.0%	32.5	81.0%	1
Aussie Bush Cabins	\$342,178.00	6.0	12.0%	6.0	15.0%	7.00	17.5%	6.00	18.0%	25.0	62.5%	5
Alpha Projects	\$342,178.00	6.0	12.0%	6.0	15.0%	7.00	17.5%	7.00	21.0%	26.0	65.5%	4

SCORE PANEL	Score (0-10)
Exceeds requirements, or the evaluation panel is very confident that the supplier has more than the necessary capability	10 points
Meets the requirement and exceeds in some aspects or the evaluation panel is quite confident that the supplier has more than the necessary capability	8-9 points
Meets the requirement and no more – solution 'complies'	6-7 points
Does not meet the requirement, but may be adaptable or made acceptable - or the evaluation panel is somewhat confident that the supplier has the necessary capability – partially complies	4-5 points
Does not meet the requirement except for a few aspects or the evaluation panel is not very confident that the supplier has the necessary capability	2-3 point
Does not meet the requirement at all or no response to this criteria or the evaluation panel has no confidence that the supplier has the necessary capability - where a "No" is given where a "Yes" was expected or the solution "Does Not Comply"	0-1 points

Price/Value for Score (/5)	Definition of the
5 points	Outcomes in terms of efficiency and effectiveness greatly exceeds price
4 points	Outcomes in terms of efficiency and effectiveness exceeds price
3 points	Outcomes in terms of efficiency and effectiveness are expected or good for price
2 points	Outcomes in terms of efficiency and effectiveness are fair for price
1 point	Outcomes in terms of efficiency and effectiveness are low for price
0 points	Outcomes in terms of efficiency and effectiveness are very low for price



4 March 2025

Shire of Quairading
For the Shire of Quairading Caravan Park

To Shire of Quairading

RE: RFT 04.2024-2025 – Supply Modular Accommodation

We thank you for the opportunity to provide the following proposal in response to the Request for Tender (RFT) process, to identify suitably qualified and experienced registered residential building contractors to undertake the design and construction of two (2) 1-bedroom 1-bathroom modular homes in Quairading.

Providing services to customers across Western Australia for over 40 years, Evoke Living Homes has been a family-owned business and trusted name in steel construction since 1982. In 2008 WBS Modular was formed as part of WBS Group; specialising in steel-framed modular homes, and in 2018, evolved into Evoke Living Homes. With nearly 40 years of building experience behind us, we are dedicated to providing quality, durable homes for West Australians.

As a regional head office based business (Northam) and heavily integrated within the community, I wholly support this project. Where possible, we will source any products, materials and services required locally, abiding by the WA Buy Local Policy 2020. Evoke Living Homes will also use local suppliers and subcontractors in the delivery of the contract outcomes, with a focus on Health & Safety, Quality Management, and Environmental Management, as well as Indigenous Engagement and Participation.

Throughout this project, it is our leading intention to keep over 80% of the construction local, only outsourcing metro-based trades when absolutely required.

As with all projects undertaken by Evoke Living Homes in regional and remote Western Australia, we aim to empower and create vibrant and connected communities.

I look forward to your review of this tender proposal we have presented, and hope to liaise with you further.

Kind Regards,

A handwritten signature in black ink, appearing to read "RDraffin".

Russell Draffin
Managing Director
Evoke Living Homes



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CUSTOM

DATE: 24/02/25
 DRAWN: MT
 SALES: XX
 CLIMATE ZONE: X
 SHEET No: 1 OF 4

DATE: 24/02/25
 COASTAL: XX
 WIND REGION: X
 JOB No: XXX

THIS 3D IMAGE IS FOR ILLUSTRATION PURPOSES ONLY. PLEASE SEE APPENDIX A & CONTRACT FOR SPECIFIC COLOURS & FINISHES

SIGNATURES		VARIATIONS		VARIATIONS	
CLIENT:	CLIENT:	DATE:	INT:	DATE:	INT:
.....	24/02/25	MT		
CLIENT:	CLIENT:				
BUILDER:	BUILDER:				

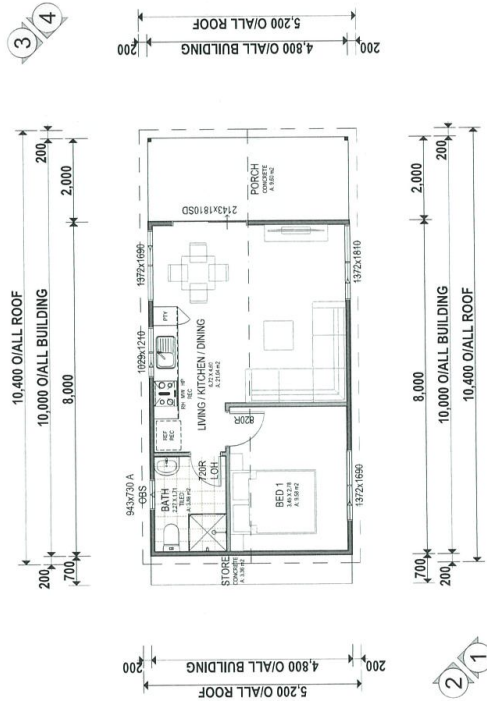
61 OLD YORK ROAD, NORTHAM WA 6401
 PHONE: 1300 138 653
 EMAIL: sales@elhomes.com.au

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EVOKE LIVING
 HOMES

CALCULATIONS

AREA	PERIMETER
BUILDING	25.60
PORCH	13.60
STORE	11.00
	3.36
	51.36 M ²
	50.20 M



FLOOR PLAN
1/100

PRELIMINARY

THIS DESIGN HAS NOT BEEN ENERGY ASSESSED. GLAZING & INSULATION SUBJECT TO CHANGE TO MEET BCA REQUIREMENTS

1X CABIN

<p>61 OLD YORK ROAD, NORTHAM WA 6401 PHONE: 1300 138 653 EMAIL: sales@ehomes.com.au</p> <p>THIS DRAWING IS THE COPYRIGHT OF EVOKES MODULAR PTY LTD. EVOKES LIVING HOMES MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE PERMISSION OF EVOKES LIVING HOMES.</p>	<p>SIGNATURES</p> <p>CLIENT:</p> <p>CLIENT:</p> <p>BUILDER:</p>	<p>VARIATIONS</p> <table border="1"> <thead> <tr> <th>REVA</th> <th>DATE</th> <th>INT</th> <th>MT</th> </tr> </thead> <tbody> <tr> <td></td> <td>24/02/25</td> <td></td> <td></td> </tr> </tbody> </table>	REVA	DATE	INT	MT		24/02/25			<p>VARIATIONS</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>INT</th> <th>MT</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	DATE	INT	MT				<p>CLIENT NAME: TENDER SHIRE OF QAIRADING</p> <p>SITE ADDRESS: SHIRE OF QAIRADING</p>	<p>DRAWN: MT</p> <p>DATE: 24/02/25</p> <p>SALES: XX</p> <p>COASTAL: XX</p> <p>CLIMATE ZONE: X</p> <p>WIND REGION: X</p> <p>SHEET No: 2 OF 4</p> <p>JOB No: XXX</p>
	REVA	DATE	INT	MT															
	24/02/25																		
DATE	INT	MT																	

COLOUR SELECTIONS

ROOF: TBA
 WALLS: TBA
 INSULATION
 ROOF: R1.3 ANTICON
 CEILING: R4.1 BATTIS
 EXTERNAL WALLS: R2.5HD BATTIS +
 R0.3 THERMAL BREAK
 INTERNAL WALLS: N/A
 UNDERFLOOR: N/A

VARIATIONS		VARIATIONS		VARIATIONS	
DATE	INT	DATE	INT	DATE	INT
24/02/25					
REVA					

SIGNATURES

CLIENT: _____

CLIENT: _____

BUILDER: _____

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EVOKE LIVING

CLIENT NAME: TENDER SHIRE OF QUARAING
 SITE ADDRESS: SHIRE OF QUARAING

DATE: 24/02/25
 COASTAL: XX
 WIND REGION: X
 JOB #: XXX

DRINK: MT
 SALES: XX
 SHEET NO: 3 OF 4

Architectural drawings of a modular home interior, showing a kitchen, living area, and bathroom. The drawings include a perspective view of the entire unit and several cross-sections of the interior spaces.

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2/26/25, 7:56 AM

Proposal Print



A WBS Modular Pty Ltd company
 61 Old York Rd • Northam WA 6401 • Phone: 1300 138 653 • Fax: 1300 910 363

Quairading Caravan Park
 PO Box 38
 Quairading
 WA 6383

Job Address:
 McLennan St
 Quairading

Print Date: 26-02-2025

Proposal for Quairading Caravan Park 1x1 cabin

BASE PRICE - 1 bed 1 bath cabin x 2

Design built to Evoke Living Homes standard specification and inclusions list.

BASE PRICE - 1 bed 1 bath cabin x 2 Total: \$364,361.47

Provisional Sum for plumbing connection - water, drains, stormwater

Provisional Sum for plumbing connection - water, drains, stormwater Total: \$20,000.00

Provisional Sum for electrical connection

Provisional Sum for electrical connection Total: \$15,000.00

Provisional Sum for crane hire to place cabins

Provisional Sum for crane hire to place cabins Total: \$15,000.00

Note - No allowance included for earthworks

Shire to complete including return trip to backfill around modular dwelling after service connections have been completed.

Note - No allowance included for earthworks Total: \$0.00

<https://buildertrend.net/app/LeadProposal/Print/10811221>

1/3

2/26/25, 7:56 AM

Proposal Print

Note - No allowance has been included for Planning fees. Client will be advised should a planning application be required.

Note - No allowance has been included for Planning fees. Client will be advised should a planning application be required. Total: \$0.00

Note - No allowance included for hydraulic or electrical engineer consultants to design services connection capacity

Note - No allowance included for hydraulic or electrical engineer consultants to design services connection capacity Total: \$0.00

No allowance for Western Power Line Lift

If required, amount to be charged to the client to be advised.

No allowance for Western Power Line Lift Total: \$0.00

In-ground installation

Price allows for in-ground installation.

In-ground installation Total: \$0.00

Total Price: \$414,361.47

*Provisional Sum = An amount which needs further information to clarify the final fixed price, such as site conditions for earthworks or landing modular floors.

Additional costs: That may be applicable once location, orientation and site inspections have been established / performed)

-National Construction Code requirements for energy may alter window size, position and glazing type to provide the minimum 6 star rating. The final position of the home shall deem the energy requirements of glazing, light and air movement. Upon confirmation as part of the ABSA rating changes required shall be provided by way of variation to the contract. (Discuss further with your housing consultant for further clarification)

-Bush Fire Attack Level (B.A.L) is in affect as of the 8th April 2016 and is subject to the interpretation of the National Construction Code and Aust. Standard 3959-2009 and subject to additional costs.

Bush fire zoning for the location of a home includes near a Forrest / Woodland / Shrub land / Scrub / Mallee - Mulga / Grassland, upon a site inspection by a certified person additional costs may apply and shall be provided by way of variation to the contract. (Discuss further with your housing consultant for further clarification)

Construction Notes (General):

-Access to the site shall be directed by a site visit by the Builder, details of works required by way of clearing trees, providing a road path to the home site shall be requested. Upon delivery if these works are not carried out as instructed further cost may apply if to be completed by the Builder and a variation to the contract given for the additional works.

-If Earthworks are completed by Owner the works are to comply with the following and details passed to the Builder before delivery: Compaction requirements: Ground shall be compacted to achieve at least 5 blows over 150 – 450mm, 6 blows over 450 – 750mm, and 7 blows over 750 –

<https://buildertrend.net/app/LeadProposal/Print/10811221>

2/3

2/26/25, 7:56 AM

Proposal Print

1050mm with a Perth sand Penetrometer (AS 1289.6.3.3)

Confirmation: Clear, level, accessible site for heavy laden loads by way of photos / communication.

-Plumber: If Plumbing connections are by the owner's Plumber works such as connection of the pipe work in (Roof space near manhole) or around the home, HWU shall need to be completed and tested to relevant Plumbing code requirements.

-Electrical: If Electrical connections are by the owner's Electrician works such as connection of the cabling in (Roof space near manhole) or around the home, HWU or other shall need to be completed and tested to relevant Electrical code requirements.

Please be advised if a site inspection is deemed necessary as per our transport company, the cost will be payable by the client at time of inspection or added as a variation to contract.

(GST Inclusive). Any prices provided prior to a fixed pricing building contract are subject to material and labour price increases.

Regards,

Shayne Lucy
Design & Sales Consultant

I confirm that my action here represents my electronic signature and is binding.

Signature: _____

Date: _____

Print Name: _____



Murray River North Pty Ltd Trading As TR Homes
 105 Kelvin Road
 Maddington Perth WA 6109
 nhollis@trhomes.com.au
 (08) 9251 8400
 11 March 2025

Josh Thompson
 Caravan Park Manager
 Shire of Quairading
 10 Jennaberring Road
 Quairading WA 6383

Subject: Submission of the Design and Construct for two 1 Bedroom 1 Bathroom Cabins for the Quairading Caravan Park **RFT 04.2024-25**

Dear Josh,

I am pleased to submit our price proposal for the Design and Construction of two 1 Bedroom 1 Bathroom Cabins for the Quairading Caravan Park **RFT 04.2024-25** as per the request for proposals issued by Shire of Quairading. We have carefully reviewed the project requirements and specifications and are confident in our ability to deliver the project efficiently and to the highest standards.

The total price for the completion for the Design and Construction of two 1 Bedroom 1 Bathroom Cabins for the Quairading Caravan Park **RFT 04.2024-25** is detailed in the pricing schedule below, which includes all necessary materials, labour, equipment, and project management services. Our pricing is based on current market rates and is valid for 45 working days from submission.

Pricing Schedule (Ex GST)			
Description	Quantity	Rate	Cost
One Bedroom One Bath Cabin	2	\$ 191,660	\$ 383,320
House and General Transport	2	\$ 12,135	\$ 24,270
Site Connection and Works on Site	2	\$ 19,415	\$ 38,830
Grand Total			\$ 446,420

We have extensive experience in similar projects and a proven track record of delivering quality workmanship within stipulated timeframes and budgets. We are committed to adhering to all local regulations, safety standards, and sustainability guidelines required for this project.

Please find attached our concept for the project. We are happy to provide any additional information or clarifications required for the evaluation process.

105 Kelvin Road, Maddington, WA 6109.
 T 08 9493 2998 F 08 9493 1127 E info@trhomes.com.au
 ABN 26 009 265 909 | ACN 009 265 909 | Murray River North Pty Ltd





Please note that the following items have not been included within our pricing.

- Professional Consultancy Fees
- Demand Calculations for Electrical, Hydraulic, Sewer, Gas and Communication for the buildings.
- Service locating
- Local Government Planning Application or Submission
- Western Power applications and Green Dome fees
- Health Department Application Fees
- Possible design and specification upgrades to the building to obtain necessary approvals from Energy Assessment Reports, Whole of Home or BAL Reports
- Possible upgrades costs if classification of building class changes from Class 10, Climate Zone 4
- Tree Removal/Organic Matter Removal/Soil Removal
- Upgrading any existing infrastructure
- Access Card Readers
- Fire Suppression systems - Design / Installation / Commissioning / Servicing
- Landscaping / Reticulation / Pool / Pool Equipment / Soft surfaces / Planters / Plant stock
- Stormwater Collection and Storage
- Police Escorts
- Costs for the supply and installation of temporary power onsite
- Costs for Power/Water consumption on site
- Driveways / Access Roads / Parking Areas / Curbing
- Any allowance for any data, networking, communication, CC television provisioning
- Park signage internally or externally
- Photo Voltaic Cells and Inverters or provisions for future PV cells and inverters
- Grey water collection and distribution system/s, or the connection to

The following items have not been included in our pricing and are the responsibility of the Client.

- Suitable access for delivery of modules and suitable access tracks - including vacating or not booking sites that impede the delivery of the building/s
- Client to provide power / water/ gas / sewer / communication and networking connections to nominated point for the connection of each building.
- Tree Looping
- Site Preparation works – Site Clearing, Earthworks and Backfill (Supply and Install)
- Extension of utilities required for connection – water / power / sewer.
- Site Management before and during installation
- Landscaping

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We acknowledge the following requests for information that have been raised and answered during the Tender response period.

- 28/01/2025 – Request for Floor Plans and Elevations
- 14/02/2025 – Confirmation of whether cabins need to be Accessible (AS1428.2021)
- 06/03/2025 – Request for extension of time
- 06/03/2025 – Request for Information for stormwater disposal
- 06/03/2025 – Request for information on data and phone points
- 07/03/2025 – Confirmation on hotplates and rangehood requirements

We appreciate the opportunity to submit this proposal and look forward to the possibility of collaborating with Shire of Quairading on this important project.

Please feel free to contact me at [Your Phone Number] or [Your Email] to discuss this submission further.

Thank you for your time and consideration.

Sincerely,

Nathan Hollis
 Group Sales and Business Development Manager
 TR Homes

105 Kelvin Road, Maddington, WA 6109.
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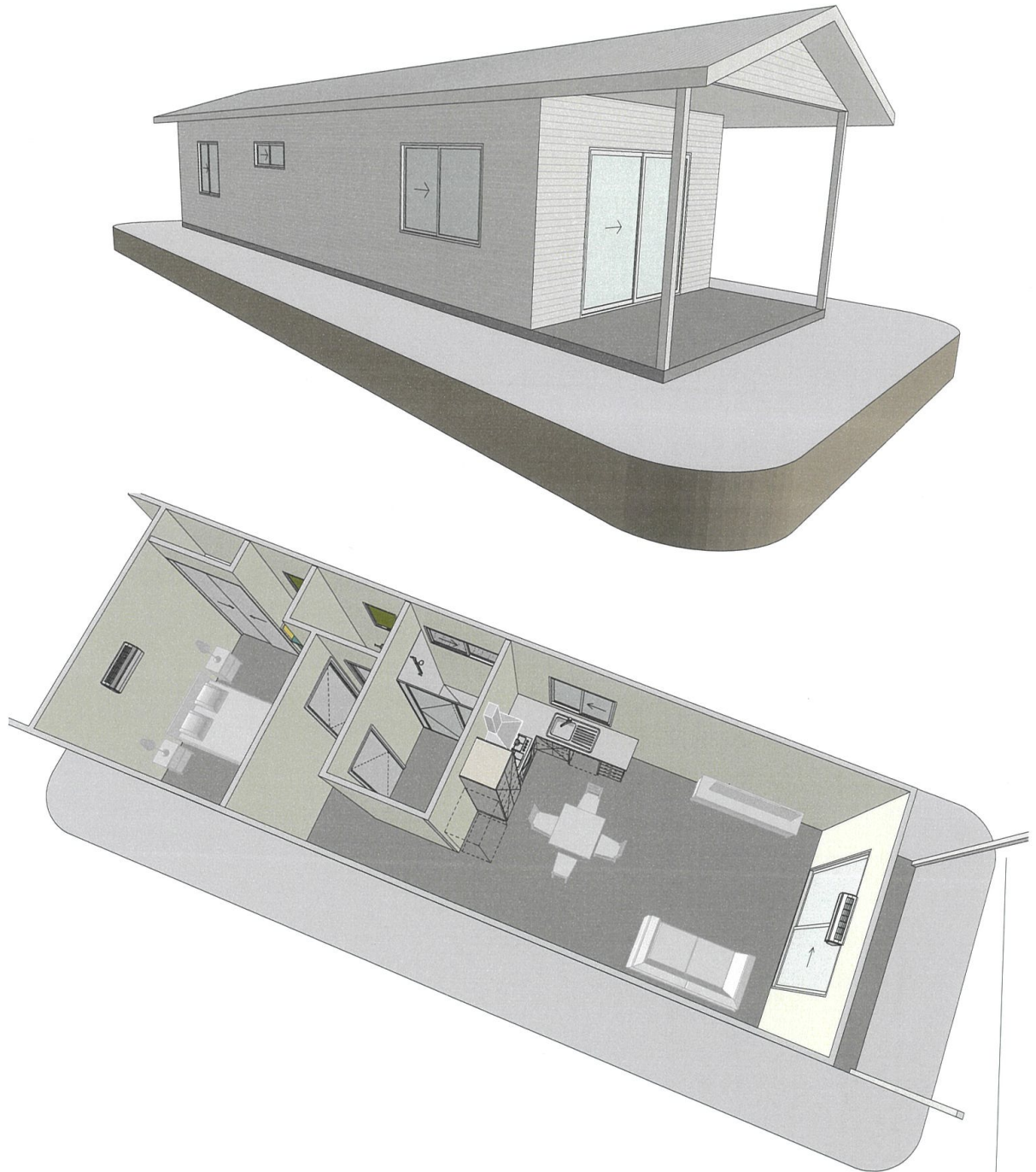


PROPOSED RESIDENCE for:
SHIRE OF QUAIRADING

Quairading Caravan Park, McLennan Street Quairading WA 6383
 30595 DS01 TW 28/02/25

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PROPOSED RESIDENCE for:
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NOTES

- * CLIENT SUPPLIED MATERIALS & LABOUR - REFER TO CONTRACT & ADDENDA
- * DIMENSIONS ARE TO FRAME STUDS ONLY & DO NOT INCLUDE LININGS OR CLADDINGS (INTERNAL & EXTERNAL)
- * SMOKE DETECTOR TO BCA 3.7.2. AS INDICATED ON PLAN, TO BE HARDWIRED & INTERCONNECTED (S)
- * HEIGHTS ARE FROM TOP OF SLAB. NO ALLOWANCE MADE FOR FLOOR COVERINGS
- * NO. & PLACINGS OF RWPS IS APPROX & GOVERNED BY ROOF STRUCTURE & AT PLUMBERS DISCRETION
- * FINAL LOCATION OF HOT WATER SYSTEM IS GOVERNED BY BUILDING REGULATIONS & AT THE DISCRETION OF THE PLUMBER
- * WATER PROOFING TO WET AREAS TO BCA 3.8.1
- * SHELF AND RAIL @ 1700RL TO ALL ROBES UNO.
- * 4 x 445 SHELVES TO LINEN UNO.
- * MANHOLE CUTOFF SIZE IS 660 x 505
- * MANHOLE LOCATIONS TO THE DISCRETION OF THE BUILDER FOR SERVICES BETWEEN MODULES
- * 450 WIDE EAVES UNLESS NOTED OTHERWISE

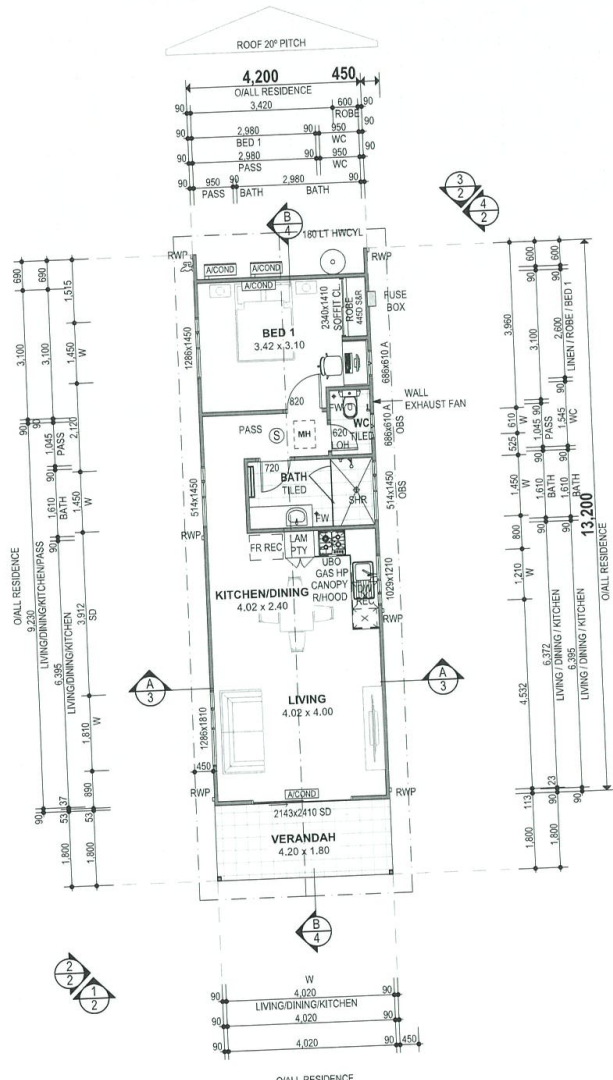
BUILDING AREAS		
AREA	AREA	PERIMETER
House Area	55.24	35
	55.44 m ²	35 m

ROOF AREAS		
AREA	AREA	PERIMETER
Roof (Main)	81.09	42
VERANDAH	7.56	12
	88.65 m ²	54 m

INSULATION

- * EXTERNAL WALL INSULATION - R2.5 BATTS INSULATION
- * INTERNAL WALL INSULATION - N/A
- * CEILING INSULATION - R3.5 BATTS INSULATION
- * RAKING CEILING INSULATION - R4.5 BATTS INSULATION
- * ROOF INSULATION - THERMALBREAK

CEILING HEIGHT - 2425 mm



Floor Plan
1:100

PROPOSED RESIDENCE for:
SHIRE OF QUAIRADING

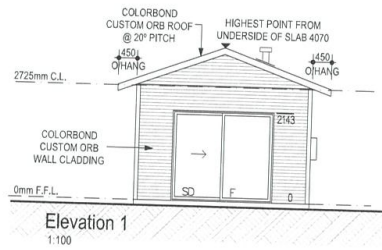
Quairading Caravan Park, McLennan Street Quairading WA 6383
Cottesloe

TW 28/02/25
30595_DS01

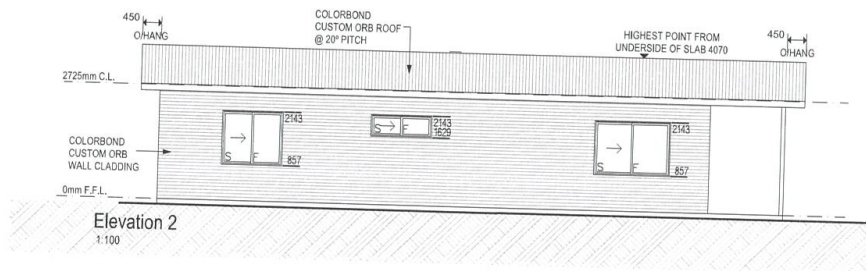
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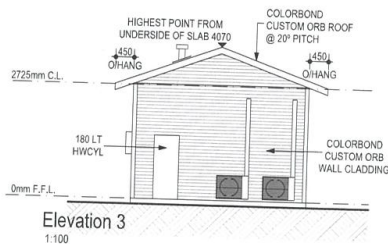
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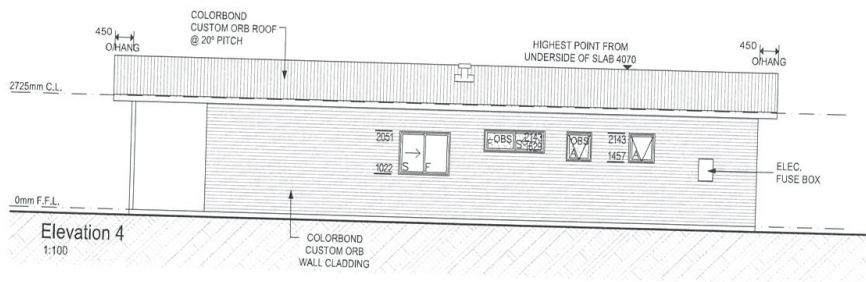
Elevation 1
1:100



Elevation 2
1:100



Elevation 3
1:100



Elevation 4
1:100

PROPOSED RESIDENCE for:
SHIRE OF QAIRADING

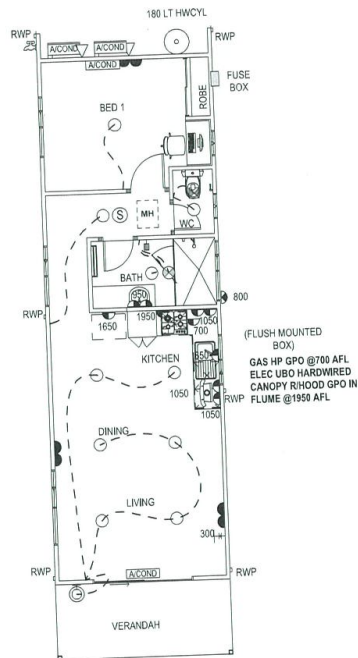
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ELECTRICAL LEGEND		
SYMBOL	DESCRIPTION	QUANTITY
○	CEILING BAYONET POINT	8
○	CIRCULAR FLUORO LIGHT	2
⊕	DOUBLE GPO @ 300 AFL	3
⊕	DOUBLE GPO @ NOTED HT	3
⊕	EXHAUST FAN (UNFLUMED)	1
⊕	EXTERNAL BUNKER LIGHT @ 1900 AFL	1
⊕	HWU CONTROLLER	1
⊕	ISOLATOR SWITCH	2
⊕	PHONE POINT @ NOTED HT	1
⊕	SINGLE GPO @ NOTED HT	4
⊕	SINGLE WATER PROOF GPO @ NOTED HT	1
⊕	TV POINT @ 300 AFL	1
⊕	WALL EXHAUST FAN - TOP @ 2143H	1



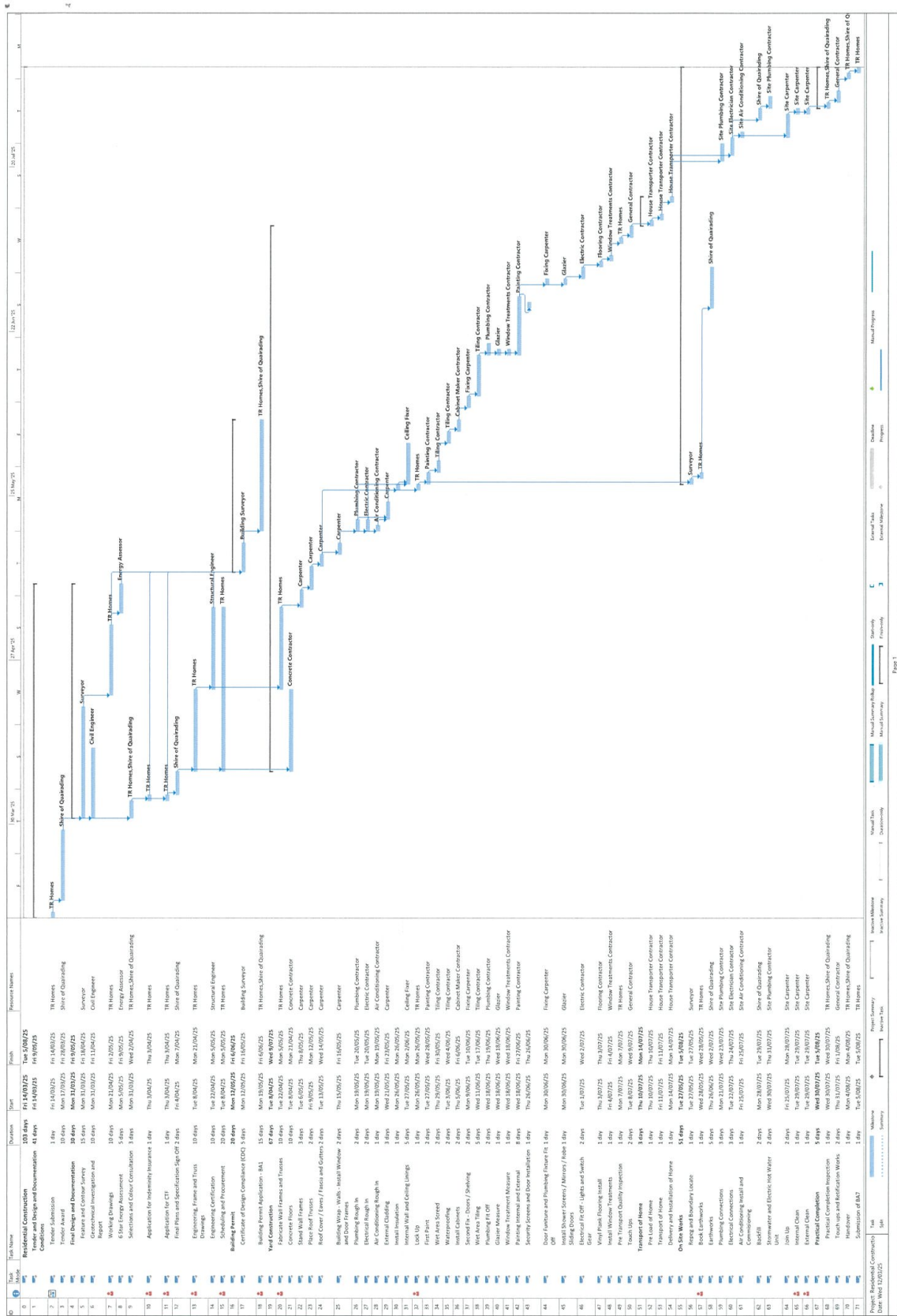
Electrical Plan
1:100

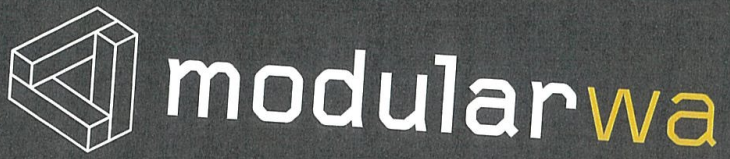
PROPOSED RESIDENCE for:
SHIRE OF QAIRADING

Quairading Caravan Park, McLennan Street Quairading WA 6383
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SHIRE OF QUAIRADING

RFT 04.2024-25

QUAIRADING CARAVAN PARK

1-BEDROOM CABINS

08 6454 0919 ■ sales@modularwa.com.au ■ modularwa.com.au

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Previous Experience 31

Capability Statement 45

Prior Experience & Project Profiles 45



modularwa.com.au

13 March 2025



Att: Natalie Ness
 Shire of Quairading
 PO Box 38
 Quairading WA 6383

Dear Natalie,

RFT 04.2024-25 - QUAIRADING CARAVAN PARK - 1-BEDROOM CABINS

Modular WA (MWA) is an award-winning modular construction company based in Wangara, Western Australia. Our ethos is built on providing outstanding modular building solutions with a focus on intelligent design and exceptional quality control. With an expert team and an optimised construction process, Modular WA has developed a reputation for being one of the most reliable, high performance modular building companies in Western Australia.

Since inception, our company has successfully delivered hundreds of modular buildings throughout the state. Our portfolio includes a diverse mixture of work in the residential sector including housing for Department of Communities and many Local Government Authorities across Western Australia, but also for various village, estate, and tourism applications.

Of notable relevance is our prior work designing, constructing, and installing the three existing park cabins at the **Quairading Caravan Park**, allowing us a unique insight into the exact site conditions and requirements necessary to successfully execute this project. Please refer to our proposal for further information regarding our business capabilities and experience.

Please note that our presented pricing is subject to the clarifications and critical assumptions as detailed on the following pages.

We thank you for the opportunity to submit this proposal and we hope that our dedicated team can be of assistance to you. Please feel free to forward any queries that you may have with any of the appended documents or pricing to myself at the details below.

Yours faithfully,

Jason Sjoland
 Managing Director | Modular WA
jason@modularwa.com.au

M: 0429 428 589
 P: (08) 6454 0919

t (08) 6454 0919
 w modularwa.com.au

31 Challenge Boulevard, Wangara WA 6065
 MODULARIS PTY LTD ABN 42610173316; BRN 101630

Pricing, Clarifications, & Critical Assumptions:

- Design** - We have presented a compact yet efficient 1 bedroom cabin design in our proposal, based on the requests outlined in the tender documents. The elevations, specification and colour selections have been centered around our previous work installing the pre-existing cabins currently on site at the caravan park. Please note our in-house design team would be more than happy to make further modifications as required if the Shire wishes to customise the layout further.
- Price** - All pricing is subject to the attached Detailed Quotation, Design Drawings, Addenda to Specification, and clarifications outlined below.

Item	Price(each)	Qty	Line Total
1 Bedroom Cabins	\$175,909.00	2	\$351,818.00
Total (inc. GST)			\$351,818.00
GST Component			\$31,983.45
Total Excluding GST			\$319,834.55

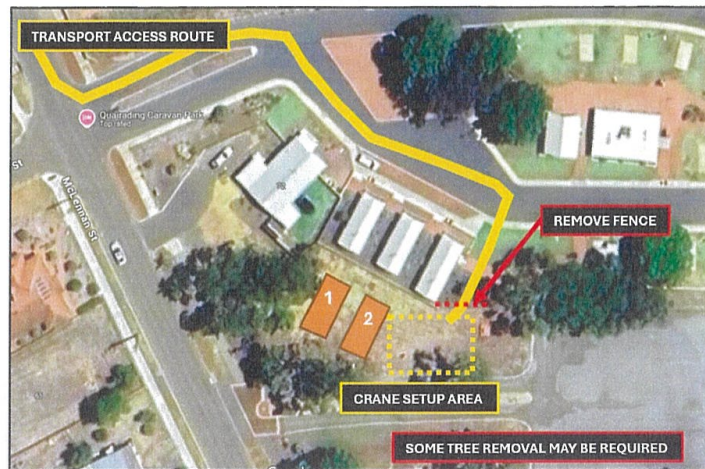
Note: Refer to the attached **[Detailed Quotation]** for a fully itemised price analysis.

- Qty. of Units** - Please note our price is based on the tender request for two (2x) units being awarded, with site/install costs and resulting efficiencies shared between both units appropriately. Should only one unit be required, a price adjustment may be necessary.
- Stormwater** - Our price includes stormwater run discharged to the kerb on McLennan St as requested.
- Data/Phone Points** - Please note data and phone points have been excluded from the buildings as per the tender clarification received deeming them not required. TV point and antenna supply and install has been included in our bid.
- Building Permits** - Our price includes all costs associated with building permit applications and fees. Should the Shire wish to omit any of these application fees, costs may be deducted from the tendered price. No allowance has been made for any planning or developer approvals, it is assumed this will be completed by the Shire.
- BAL report** - No allowance has been made for a BAL assessment, since the property is not in Bushfire Prone Area, construction will be to 'BAL-LOW'
- Surveying** - No allowance has been made for a contour and feature survey, nor any other surveying or re-peg services. It is assumed the Shire will supply this as part of the earthworks and site preparation scope (if required).
- Energy Efficiency** - Please note a full energy assessment cannot be completed until the final design & orientation is confirmed post-award. Based on our experience delivering similar projects, it is our expectation that these buildings should achieve 7-star compliance. If any further upgrades are required upon assessment, we would anticipate them to be minor. Final energy specification requirements can be confirmed once the results of the assessment are received.

t (08) 6454 0919
 w modularwa.com.au
 31 Challenge Boulevard, Wangara WA 6065
 MODULARIS PTY LTD ABN 42610173316; BRN 101630



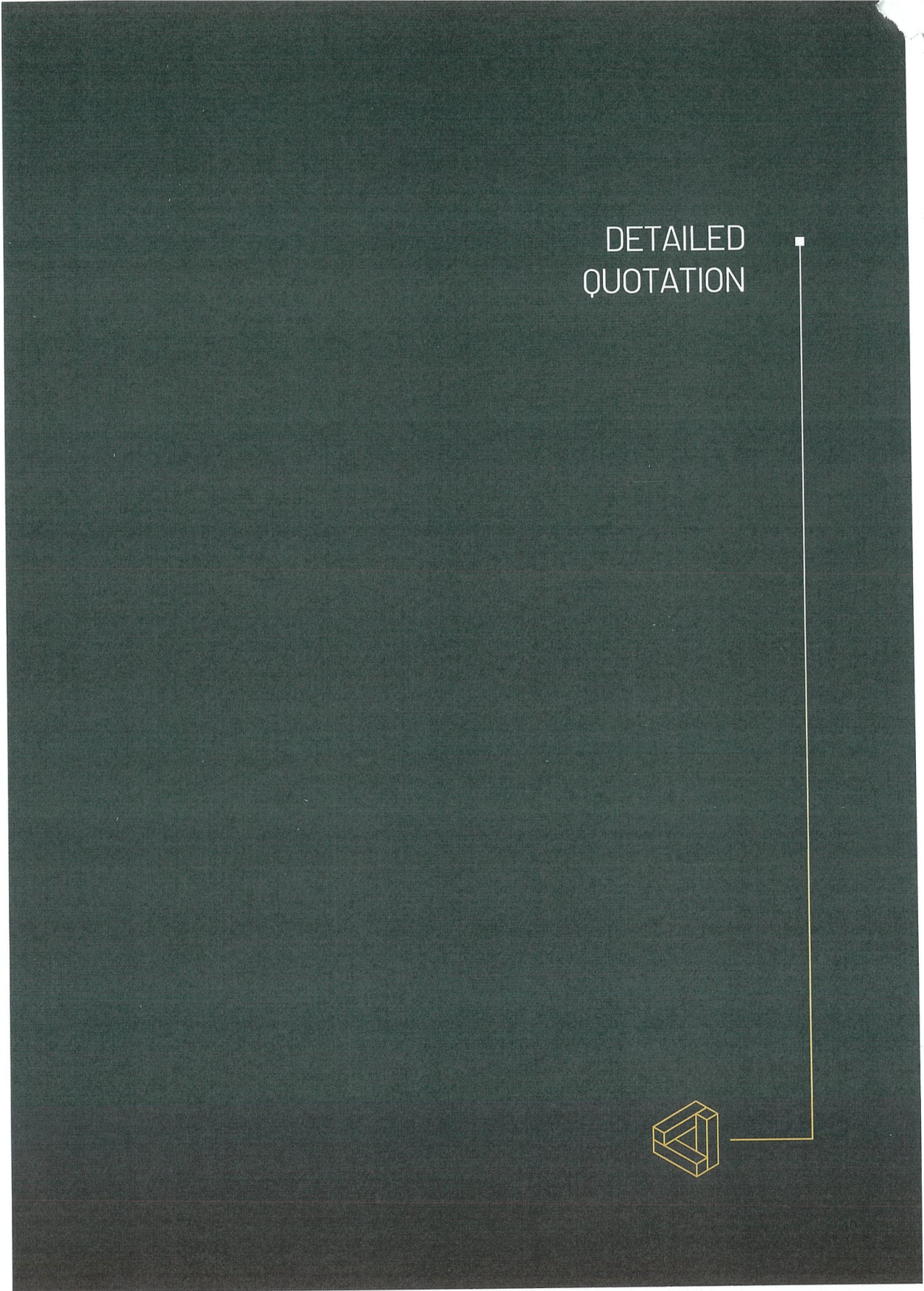
10. **Delivery Method** - Due to the challenges associated with accessing this site, delivery will require the removal of sections of fencing, several established trees, and the use of a large crane. It is our view the most appropriate pathway for delivery is as per the below diagram:



11. **Clearing and Access to Site** - Our price makes no allowance for the removal or reinstatement of any obstacles, fencing, trees, vegetation, or other items that may impede delivery of the buildings. MWA will work together with the Shire to identify the structures and trees requiring removal.
12. **Securing of Park** - Our price makes no allowance for securing the caravan park to prevent access by the public, including but not limited to: temporary fencing, blockading, traffic management, etc. It is assumed this falls under the Shire's site management scope and that the Shire will secure the affected areas - both before commencing earthworks, and during installation.
13. **Site Preparation** - Please note our price is based on the Shire carrying out all site preparations necessary for a successful modular delivery included but not limited to earthworks, provision of a suitable sand pad, compaction and compaction certificate, backfilling and supply of clean fill, provision of any access tracks required, etc. MWA will liaise with the Shire prior to delivery to ensure the site has been prepared to satisfactory standards. Please refer to the included **[Addenda to Specification]** for a fully itemised building specification and scope outline.
14. **Connection to Services** - Our price includes connection from the buildings to existing service points (power/water/sewer) within a maximum run of 10 metres from the cabins. Please note no allowance has been made for any headworks fees or the extension of, upgrade of existing, or install of new services. The Shire is to ensure services are available, ready, and suitable for connection on site. No allowances have been made for any rock breaking or hard digging during connections.
15. **Power Line Lifting & Escorts** - Our tender price makes no allowance for any Western Power or Horizon Power escorts for power line lifting. Note: This is not expected to be required for Quairading, based on prior cabins installed in the park. If applicable, all power authority charges associated with line lifting will be charged to the Shire at cost price, with no builder's margin added.

t (08) 6454 0919
w modularwa.com.au

31 Challenge Boulevard, Wangara WA 6065
MODULARIS PTY LTD ABN 42610173316; BRN 101630



DETAILED
QUOTATION





ABN: 42610173316

Builders Permit:

PO Box 1786
Wangara DC 6947

p: 0429 428 589

e: jason@modularwa.com.au

Costing #:T274

Job No: **Q25049**

Costing Date: **13/03/2025**

Client: **Shire of Quairading**

Site Address: **Cabin A, Quairading Caravan Park, Lot 360 (#50) McLennan Street
QUAIRADING WA 6383**

Thank you for the opportunity to provide you with this quotation. Please consider the following detail and contact the undersigned if you require any further information or additional pricing. This quotation will be valid for a period of 30 days.

Sales Consultant: **Tender**

Sales Sketch: **Rev A, 05.03.25**

Base Model: **TRADITIONAL - CUSTOM**

Inclusions in Base Price - NOTE: PRICE IS PER/CABIN

The following items are included in the Base Price.

Item	Description
1	Modular WA Standard Inclusions and Finishes, unless otherwise noted within this document.
2	Preliminaries & Certification
3	Energy Efficiency Assessment.
4	Structural Engineering - transportable module only.
5	Home Indemnity Insurance.
6	Building Certification and Building Permit Application, including fees.
7	Building Design & Structural Elements
8	Floor - pre-stressed engineered concrete slab.
9	Walls - 90mm steel stud wall frame with R2.5 insulation and Colorbond wall cladding to external walls. Internal walls flushed plasterboard fully sealed and painted throughout.
10	Ceilings - 2400mm high flat painted plasterboard internal ceilings with 55mm cove cornice and R4.0 insulation batts.
11	Roof - Colorbond roof sheeting, fascia, barge, gutters and downpipes.
12	External Windows & Sliding Doors - Aluminium windows and sliding doors from Builder's standard range, as per plan.
13	Verandah - tiled floor with Colorbond roof frame and roof sheeting as per plan. Shadow grey of underside roof sheets exposed and visible.
14	Internal Fit Out
15	Skirting - Provide painted splayed skirting 67x19mm throughout, excluding wet areas.
16	Cabinetry - locally manufactured custom made laminate benchtops and cupboards to kitchen, ensuite and bathroom as per plans.
17	Plumbing - Builder's standard range ceramic basin, close coupled toilet, chrome mixer taps and shower head.
18	Cooking Appliances - Westinghouse 600mm electric oven, electric hotplate and canopy rangehood.
19	Hot Water System - Aquatech X4 Rapid 168L electric heat pump on slab overhang as drawn. Slab overhang has no floor coverings or treatments.

Exclusions to Base Price

The following items are excluded from the Base Price.

Item	Description
1	Preliminaries & Certification - By Client if required

Client Initial:

Client Initial:



ABN: 42610173316
 Builders Permit:
 PO Box 1786
 Wangara DC 6947
 p: 0429 428 589
 e: jason@modularwa.com.au

Costing #:T274

Job No: **Q25049**

Costing Date: **13/03/2025**

Exclusions to Base Price	
continued from previous page...	
Item	Description
2	Shire Planning application and fees. Town planner consultant fees also excluded.
3	Site contour and feature survey by licensed surveyor.
4	Soil testing and Site Classification Report.
5	BAL Classification Report - not required.
6	Headworks or additional fees for power or water services to lot if required.
7	Western Power line lift escorts not included - not expected to be required, subject to final route survey at time of delivery.
8	Any loose furniture or appliances (Cooking appliances are included).
9	No gas appliances or provisions to building. It is completely electric.
10	Onsite Scope - By Client if required
11	Remove fencing and gates if required for delivery of modules into property.
12	Onsite WC and skip bin, onsite final house or site clean.
13	Temporary fencing or gates to secure site perimeter.
14	Demolition of existing structures, hardscapes, obstructions, trees, vegetation or removal of unforeseen items, etc.
15	Removal of trees, shrubs, vegetation, etc.
16	Construction of access track for truck access to site pads.
17	Repeg or house setout by licensed surveyor.
18	Traffic management by professional licensed contractors for delivery of modules.
19	Onsite earthworks to prepare sand pad and compaction certificate.
20	Rock breaking or hard digging.
21	Retaining walls, piling, shoring, chemical grout stabilisation, etc.
22	Onsite poured concrete pile footings. Required when site classification is not A or S.
23	Septic or ATU sewer systems.
24	Rainwater tank(s).
25	Onsite backfilling of house or sand preparations.
26	External structures such as feature verandah, steps, deck, ramps, railings, shade sail, courtyard, etc.
27	Onsite concrete works to paths, verandahs carport, driveway or cross overs, etc.
28	Landscaping, hardscapes, decking, paths, verandahs, etc.
29	New boundary or internal fencing and gates.
30	Clotheslines or Letterboxes.
31	No allowance for any other work onsite that may be required.

Client Initial: Client Initial:



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Builders Permit

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Job No: **Q25049**

Costing Date: **13/03/2025**

Client Upgrades					
Please tick the Accept checkbox on the items you wish to proceed with. Alternatively you may rule a line through the items you wish to reject.					
Accept	Item	Description	Quantity	Rate inc GST	Total inc GST
<input type="checkbox"/>	1	Building Design & Structure			
<input type="checkbox"/>	2	Provide Invisi-Gard stainless steel security screen to sliding door as per plan.	1	\$1,317	\$1,317
<input type="checkbox"/>	3	Provide Invisi-Gard stainless steel security screens to opening sections of windows as per plan.	1	\$2,390	\$2,390
<input type="checkbox"/>	4	Internal Fit Out			
<input type="checkbox"/>	5	Increase kitchen splashback tiling to 700mm throughout.	1	\$142	\$142
<input type="checkbox"/>	6	Electrical			
<input type="checkbox"/>	7	Add motion sensor to front Porch to switch wall bunker light.	1	\$354	\$354
<input type="checkbox"/>	8	Add Split system Mitsubishi AC unit 5kW to living. External unit to be installed on slab extension in the yard.	1	\$3,430	\$3,430
<input type="checkbox"/>	9	Finishing Items			
<input type="checkbox"/>	10	Add timber look vinyl plank flooring from Builder's standard range throughout unit, excluding tiled wet areas.	1	\$4,782	\$4,782
<input type="checkbox"/>	11	Add vertical blinds throughout from Builder's standard range, excluding bathroom window.	1	\$1,077	\$1,077
Total Client Upgrades inc GST					\$13,492

Fixed Price Site Works					
The following items are provided as fixed price site works.					
Item	Description	Quantity	Rate inc GST	Total inc GST	
1	Earthworks Management Fee - Client has elected to complete earthworks using their own contractor. The charge is for the builder to manage the earthworks process only.	1	\$2,000	\$2,000	
2	Client Supplied Trades - All owner supplied onsite contractors must complete the MWA safety induction process prior to commencing works onsite and follow MWA safety protocols at all times. The co ordination and quality control of these trades remains the responsibility of the client.				By Client
Total Fixed Price Site Works inc GST					\$2,000

Provisional Sums					
The following items are provided as Provisional Sum allowances, which will be adjusted, if required, at final accounts once all associated invoices are received.					
Item	Description	Quantity	Rate inc GST	Total inc GST	
1	Site Works - Allowance Estimates Only, subject to final construction drawings, soil classification and engineering, final contractor quotes, authorities' approvals, etc. No allowances for retaining or hard digging, water or power headworks fees for new service connections or relocation of, if required. NOTE: All siteworks costs have been divided equally over both units.				

Client Initial: _____ Client Initial: _____



ABN: 42610173316
 Builders Permit:
 PO Box 1786
 Wangara DC 6947
 p: 0429 428 589
 e: jason@modularwa.com.au

Costing #:T274

Job No: **Q25049**

Costing Date: **13/03/2025**

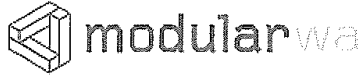
Provisional Sums				
continued from previous page...				
Item	Description	Quantity	Rate inc GST	Total inc GST
2	Transport & Craning - Provisional Sum allowance for Builder to deliver modules to site address and crane building into position. Scope and price subject to site logistics and contractor quote at the time of transport. Allowance is subject to final construction drawings, soil classification and engineering, final contractor quotes, authorities' approvals, date of delivery and site logistics at the time, etc.	0.5	\$30,525	\$15,263
3	Electrical - Provisional Sum allowance for Builder to carry out onsite single phase electrical runs and connections, including communication conduit with draw wire only. Scope includes commissioning AC, HWUs, supply and installation TV antenna to suit area, commissioning and authority paperwork, etc. Assumed service connections are available and suitable within 10m of the building. Allowance is subject to final construction drawings, soil classification and engineering, final contractor quotes, authorities' approvals, etc. No allowance for retaining or hard digging, headworks fees for new water or sewer service or relocation of, if required.	0.5	\$8,869	\$4,435
4	Plumber - Provisional Sum allowance for builder to carry out onsite plumbing connections - includes water main run to unit, sewer drains to sewer system connection, connection of hot water system, check, commissioning and authority paperwork, etc. Assumed service connections are available and suitable within 10m of the building. Allowance is subject to final construction drawings, soil classification and engineering, final contractor quotes, authorities' approvals, etc. No allowance for retaining or hard digging, headworks fees for new water or sewer service or relocation of, if required.	0.5	\$15,950	\$7,975
5	Stormwater - Provisional Sum allowance for builder to carry out onsite stormwater plumbing - connect all downpipes around home with standard PVC stormwater pipe and disperse as required. No allowance for hard digging or rock breaking.	0.5	\$8,350	\$4,175
6	House Clean - Provisional Sum allowance for builder to complete onsite house clean. Allowance could change, subject to final construction drawings, works completed onsite and final contractor quotes. Final price will be charged at invoice cost plus 18% and GST.	0.5	\$4,125	\$2,063
Total Provisional Sums inc GST				\$33,911

Quote Summary	
The following summary of construction costs are based on known industry conditions at the time of providing this quotation. We reserve the right to amend our costings based on industry changes, government, local authority legislation changes, etc. etc.	
Item Description	Amount inc GST
TRADITIONAL - CUSTOM	\$126,506
Client Upgrades	\$13,492
Fixed Price Site Works	\$2,000
Provisional Sums	\$33,911
Total Costing inc GST	\$175,909
GST Amount	\$15,991.73

NOTE: PRICE IS PER/CABIN

NOTE:
 A) This Costing is subject to an Engineers Site Report, Engineering Details, Planning & Shire Approvals and Final

Client Initial: _____ Client Initial: _____



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Builders Permit:
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Costing #:T274

Job No: **Q25049**
continued from previous page...

Costing Date: **13/03/2025**

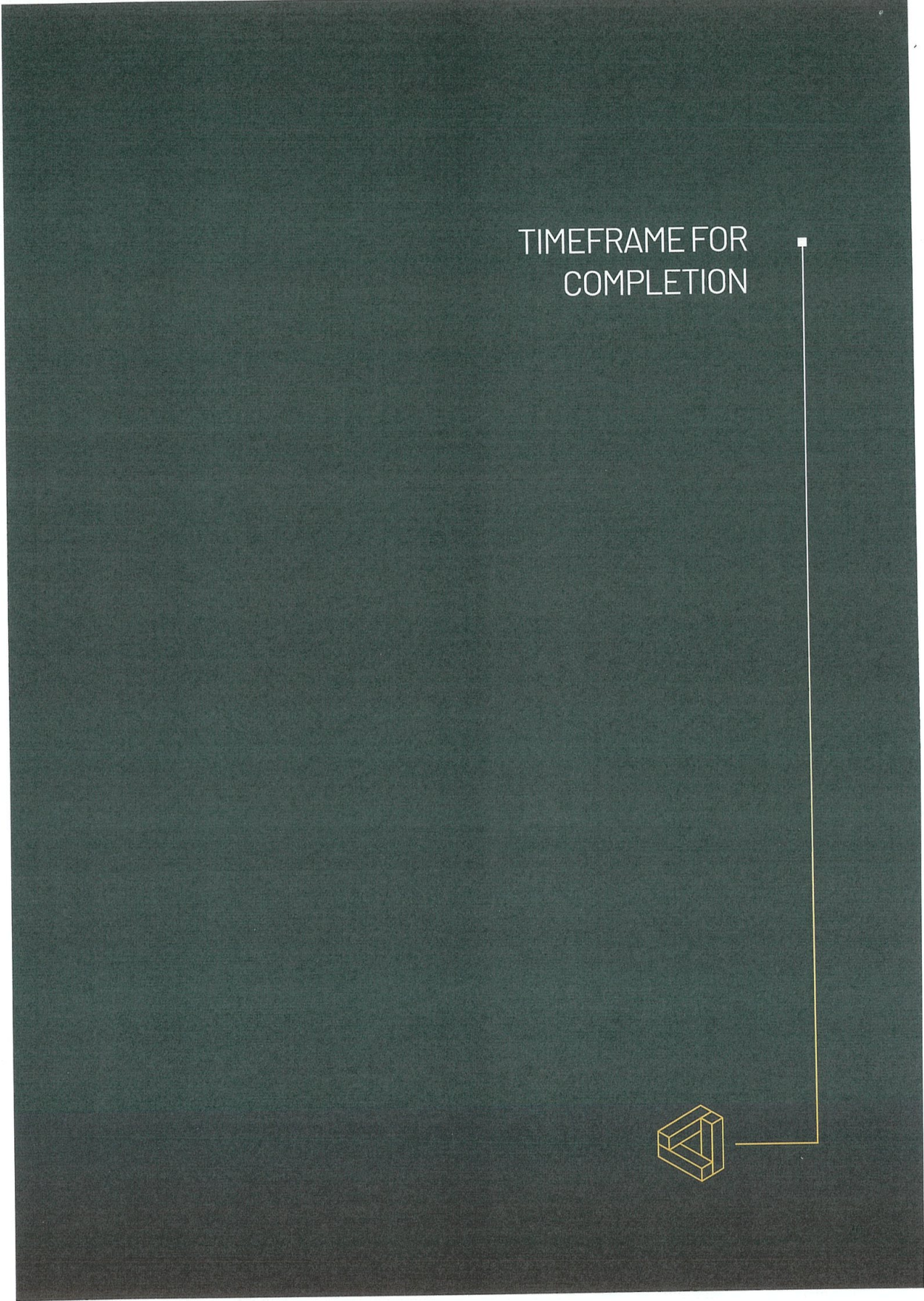
Working Drawings.
B) E&OE.

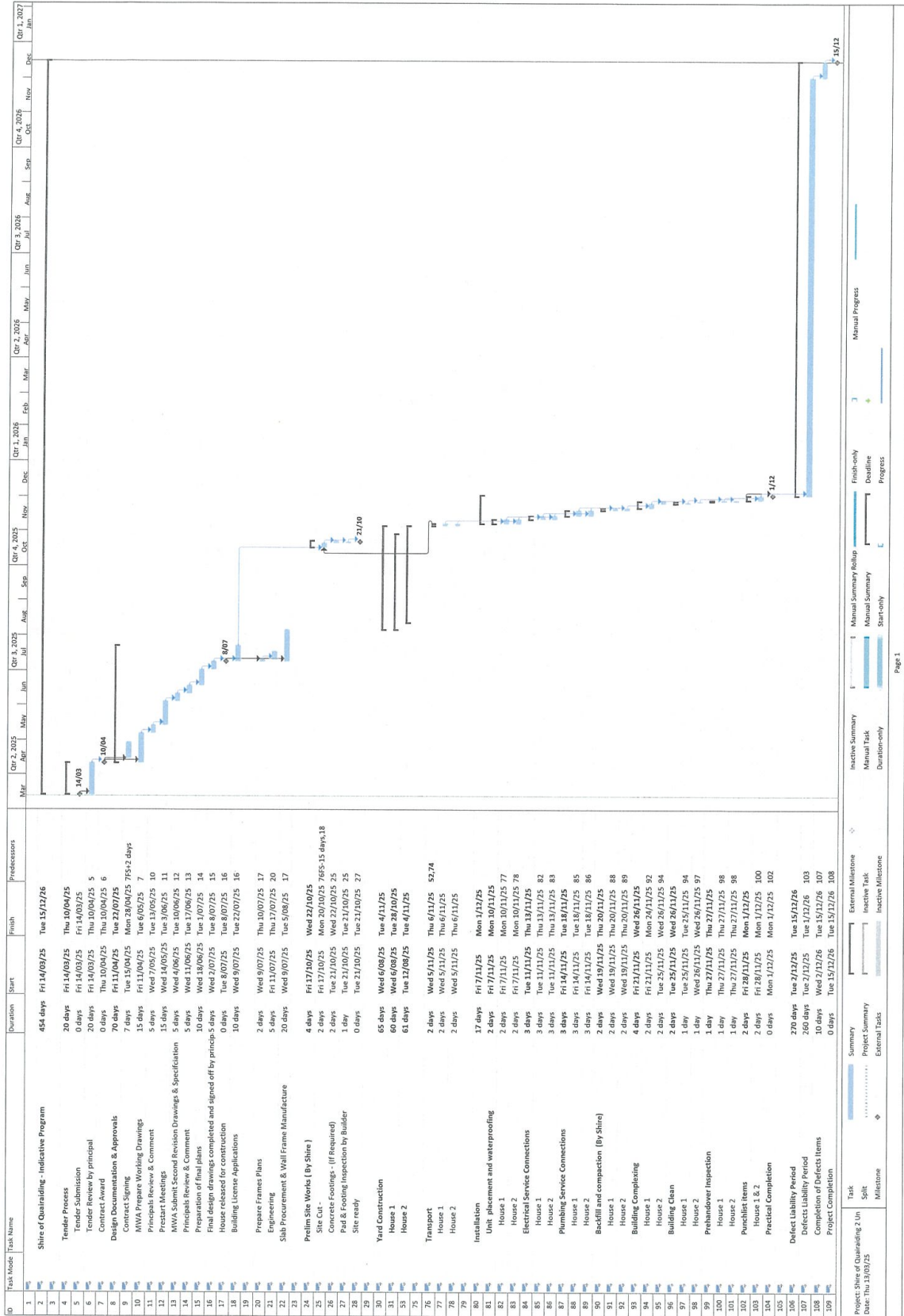
Signed Client: Signed Client:

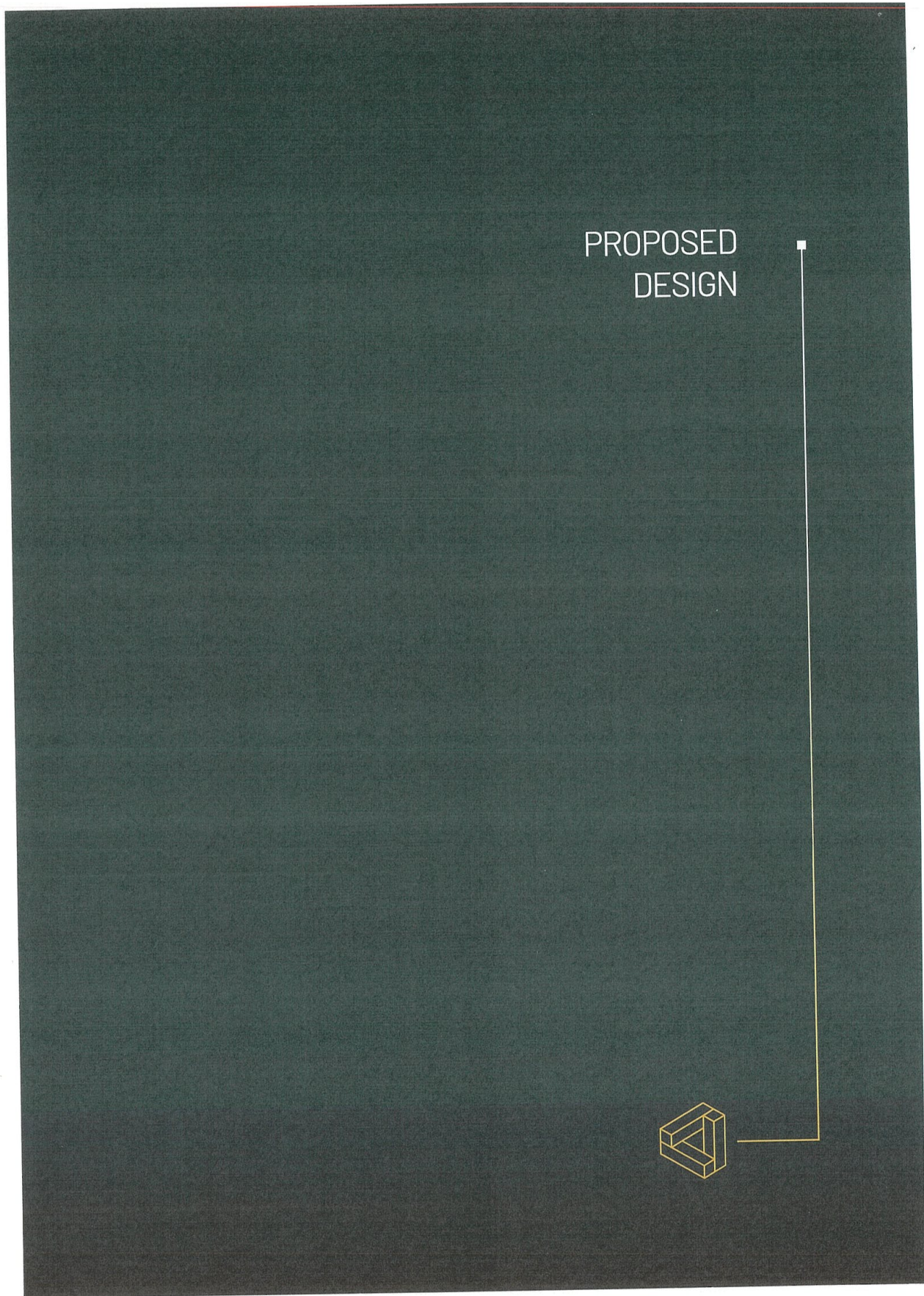
Date: Date:

Signed for & on behalf of the Builder:

Date:









1 SITE PLAN
A101 1 : 1000

F.F.L - FINISHED FLOOR LEVEL
F.C.L - FINISHED CUT/COMPACT LEVEL
N.G.L - NATURAL GROUND LEVEL

CLIENT: SHIRE OF QUAIRADING	Rev	Description	By	Date	JOB No. 25049	<p>T: 08 64540919 F: 08 64540918 W: modularwa.com.au e: sales@modularwa.com.au Builders reg # 101630</p>
ADDRESS: McLENNAN ST. QUAIRADING CARAVAN PARK, QUAIRADING WA 6383	A	Prepare for Tender Drawings	WI	05.03.2025	DATE: 5/03/2025 5:11:45 PM	
HOUSE TYPE: 1 BED CABIN					DRAWN: WI	
					CHECKED: -	
					REV: SHEET	
					SCALE: A 1 : 1000	<p>A101</p> <p>Use figured dimensions in preference to scaled. All dimensions to be verified and checked on the job. ©</p>

GENERAL NOTES:

- DO NOT SCALE FROM THIS DRAWING. ALL CONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS AND ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.
- DIMENSIONS SHOWN ON THIS PLAN ARE TO STEEL FRAME AND DOES NOT INCLUDE EXTERNAL CLADDING OR INTERNAL LINING WIDTH.

CLIENT NOTE:

THIS PLAN IS TO BE READ IN CONJUNCTION WITH MODULAR WA ADDENDA AND ENGINEERED CERTIFIED DRAWINGS.

CARPENTERS NOTE:

SILICONE BEAD REQUIRED AT BASE OF WALL FRAMES TO ALL TILED WET AREAS.

INTERNAL OPENINGS:

DHO: FLUSHED DOOR HEIGHT OPENING 2080mm A.F.L.
FHO: FULL HEIGHT OPENING

DOORS & WINDOWS

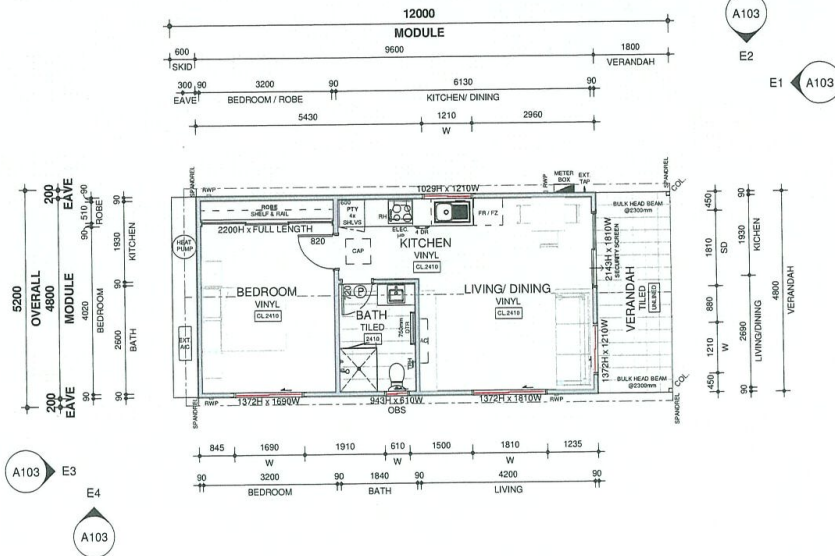
- WINDOW HEAD HEIGHT TO BE 2143mm A.F.L UNLESS NOTED OTHERWISE.
- INSTALL SILL SUPPORT ANGLE TO ALL ALUMINIUM EXTERNAL SLIDING DOORS. REFER TO DETAIL.

ABBREVIATION LEGEND

- HP HOT PLATE
- RH RANGEHOOD
- UBO UNDERBENCH OVEN
- OHC OVERHEAD CUPBOARD
- DR DRAWER
- FRFZ REC FRIDGE / FREEZER RECESS
- DW REC DISHWASHER RECESS
- TR TROUGH
- WM REC WASHING MACHINE RECESS
- TRH TOILET ROLL HOLDER
- DTR DOUBLE TOWEL RAIL
- TRG TOWEL RING
- SR SHOWER RAIL / ROSE
- CAP CEILING ACCESS PANEL
- BRM BROOM
- V VANITY
- B BASIN
- OBS OBSOURE
- TF TIMBER FRAME
- AF ALUMINIUM FRAME
- SD SLIDING DOOR
- D DOOR
- W WINDOW
- AW AWNING WINDOW
- FW FIXED WINDOW
- COL COLUMN
- HH HEAD HEIGHT
- RWP RAIN WATER PIPE
- SV SUB-FLOOR VENT
- LOH LIFT OFF HINGES
- P PRIVACY LATCH

WATER FEED & CAB END LOCATION TO BE CONFIRMED
CRANE LIFT REQUIRED

BUSHFIRE ATTACK LEVEL (BAL): LOW
WIND CLASSIFICATION: REGION "A"
SOIL CLASSIFICATION: "TBC"



BUILDING AREA	
BUILDING	46.08m ²
VERANDAH	8.64m ²
SKID	2.88m ²
TOTAL	57.60m²

ROOF AREA	
ROOF (YARD BUILT)	64.75m ²
ROOF (SITE BUILT)	N/A
TOTAL	64.75m²

1 FLOOR PLAN
A102 1 : 100

CLIENT: SHIRE OF QUAIRADING
ADDRESS: McLENNAN ST.
QUAIRAING CARAVAN PARK,
QUAIRADING WA 6383
HOUSE TYPE: 1 BED CABIN

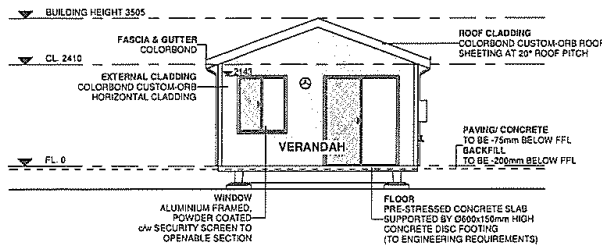
Rev	Description	By	Date
A	Prepare for Tender Drawings	WI	05.03.2025

JOB No. **25049**
DATE: 5/03/2025 5:11:45 PM
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CHECKED: -
REV: SHEET
SCALE: **A**
A102
1 : 100

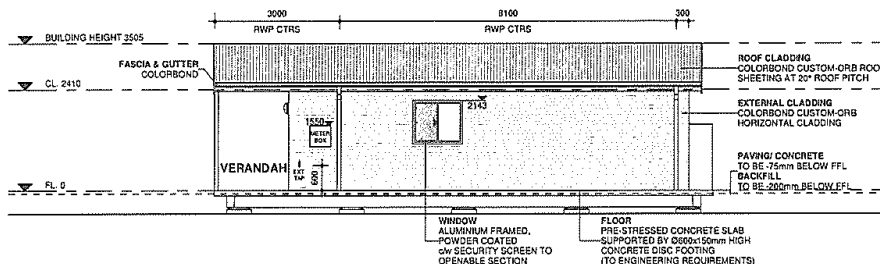
T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

Use figured dimensions in preference to scaled.
All dimensions to be verified and checked on the job. ©

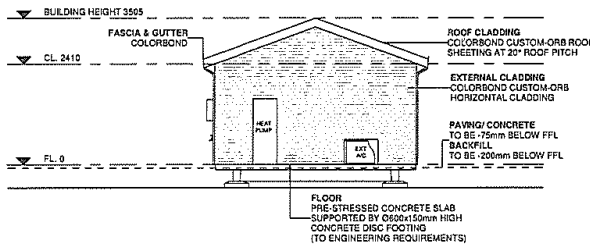
E1 E1 ELEVATION
A103 1:100



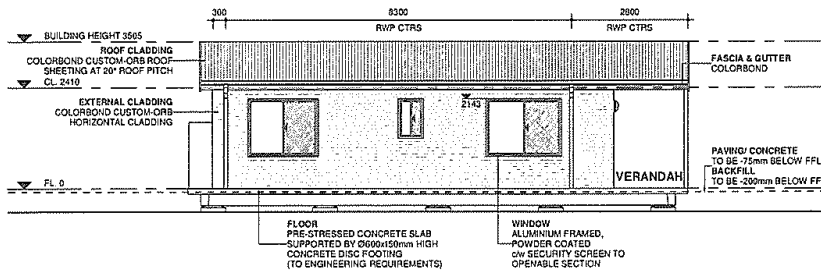
E2 E2 ELEVATION
A103 1:100



E3 E3 ELEVATION
A103 1:100



E4 E4 ELEVATION
A103 1:100



CLIENT: SHIRE OF QUAIRADING

ADDRESS: McLENNAN ST.

QUAIRAING CARAVAN PARK,
QUAIRADING WA 6383

HOUSE TYPE: 1 BED CABIN

Rev	Description	By	Date
A	Prepare for Tender Drawings	WI	05.03.2025

JOB No. 25049

DATE: 5/03/2025 5:11:46 PM

DRAWN: WI

CHECKED: -

REV: SHEET

SCALE: A 1:100



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W: modularwa.com.au
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Builders reg # 101630

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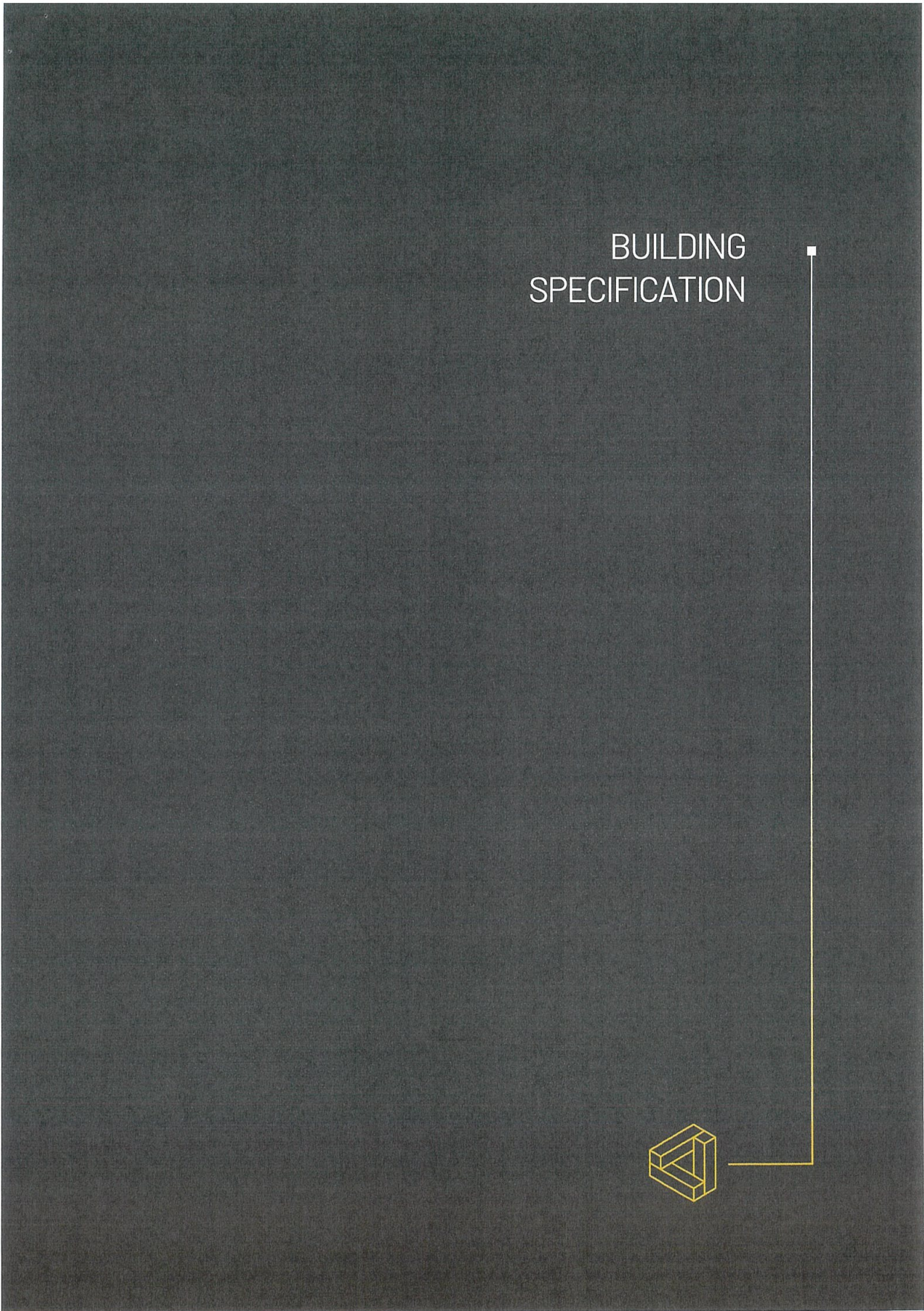
ELECTRICAL LEGEND	
○	CEILING LIGHT - L.E.D OYSTER FITTING
⊙	CEILING LIGHT - L.E.D DOWNLIGHT FITTING
●P	CEILING LIGHT - L.E.D PENDANT FITTING
	EXTERNAL WALL LIGHT
	EXTERNAL WALL LIGHT - UP/DOWN
⊗	EXTERNAL FLOOD LIGHT - WITH SENSOR
	L.E.D. SURFACE MOUNTED BATTEN
	MOTION SENSOR
	SINGLE GPO
	DOUBLE GPO
	DOUBLE GPO c/w USB OUTLET
	QUAD GPO
	SINGLE WEATHERPROOF GPO
	DOUBLE WEATHERPROOF GPO
	ISOLATION SWITCH
	AIR CONDITIONER UNIT ISOLATOR
	PHONE / DATA OUTLET
	TV POINT
	LIGHT SWITCH
	HARDWIRED SMOKE DETECTOR c/w BATTERY BACKUP
	HARDWIRED SMOKE DETECTOR c/w BATTERY BACKUP, EMERGENCY LIGHT
	EXHAUST FAN FLUMED
	HEAT / LIGHT / FAN
	LIGHT / FAN
	CEILING FAN
	CEILING FAN c/w LIGHT
	METER BOX

ELECTRICAL NOTES:

- ALL ELECTRICAL HEIGHTS ARE MEASURED FROM FINISHED FLOOR LEVEL
- ALL LIGHT SWITCHES TO BE 1200mm ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
- INTERNAL GENERAL POWER OUTLETS, PHONE & DATA POINTS TO BE 300mm ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
- EXTERNAL GENERAL POWER OUTLETS AND EXTERNAL ISO SWITCH TO BE 1000mm ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
- EXTERNAL LIGHT FITTINGS TO BE 1900mm ABOVE FINISHED FLOOR LEVEL - MEASURED TO UNDERSIDE OF FITTING
- POWER TO DISHWASHER RECESS, ELECTRIC OVEN, RANGEHOOD, HOT PLATE, HOT WATER SYSTEM.
- ISOLATOR SWITCH TO BE ABOVE WATER INLET/OUTLET PIPE OF HOUSE AT 1200mm ABOVE FINISHED FLOOR LEVEL

1 ELECTRICAL PLAN
A104 1 : 100

CLIENT: SHIRE OF QUAIRADING ADDRESS: McLENNAN ST. QUAIRAING CARAVAN PARK, QUAIRADING WA 6383 HOUSE TYPE: 1 BED CABIN	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Rev</th> <th>Description</th> <th>By</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Prepare for Tender Drawings</td> <td>WI</td> <td>05.03.2025</td> </tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Rev	Description	By	Date	A	Prepare for Tender Drawings	WI	05.03.2025																	JOB No. 25049 DATE: 5/03/2025 5:11:46 PM DRAWN: WI CHECKED: - REV: SHEET SCALE: 1 : 100 A104	<p>T: 08 64540919 F: 08 64540918 W: modularwa.com.au e: sales@modularwa.com.au Builders reg # 101630</p> <p><small>Use figured dimensions in preference to scaled. All dimensions to be verified and checked on the job. © Copyright</small></p>
Rev	Description	By	Date																								
A	Prepare for Tender Drawings	WI	05.03.2025																								





TENDER ADDENDA

Rev No.	Tender - Rev01
---------	----------------

JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

SPECIAL NOTES

1) This selection should be read in conjunction with the General Specification for full details

2) Details contained herein take precedence over the General Specification, with Variations to Contract dated later than this document taking precedence thereafter

<p>1 PRELIMINARIES</p> <p>DEPOSITS/FEES TO SHIRE</p> <p>Kerb Bonds</p> <p>APPROVALS</p> <p>Planning/Developer Approvals</p> <p>CDC</p> <p>Building Approval</p> <p>Water Corporation</p> <p>Septic System Approval</p> <p>Site Soil Report</p> <p>Contour Feature Survey</p> <p>Demolition Approval</p> <p>BAL Report</p> <p>INSURANCES</p> <p>Home Owners Indemnity</p> <p>2 TERMITE TREATMENT</p> <p>Refer 'Modular Framed Construction' Specification for further details</p> <p>3 MATERIALS</p> <p>Refer 'Modular Framed Construction' Specification for further details</p> <p>4 SITE ALLOWANCES</p>	<p>No Allowance</p> <p>No Allowance - By Shire <i>(if required)</i></p> <p>By Builder</p> <p>By Builder</p> <p>By Builder</p> <p>No allowance for Water Corporation Headworks Fees</p> <p>Main meter to park - No separate meter required for each cabin</p> <p>No Allowance</p> <p>No Allowance</p> <p>Price based on an 'A' or 'S' class site</p> <p>No Allowance</p> <p>No Allowance</p> <p>No Allowance</p> <p>To be built to BAL LOW requirements</p> <p>To be constructed to Region A requirements</p> <p>By Builder</p> <p>By Builder</p> <p>Refer 'Modular Framed Construction' Specification for further details</p> <p>Allowances could change subject to final construction drawings, preliminary site reports, engineering, and final contractor quotes.</p>
--	--

Owner Initial.....

Owner Initial.....



TENDER ADDENDA

Rev No.	Tender - Rev01
---------	----------------

JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

SITE PREPARATION

No allowance - By Shire
 Clear, clean and suitably compacted site to be provided by the Shire prior to buildings arriving on site.
 Shire to supply Modular WA with a compaction certificate from Shire's earthworks contractor.
 Backfill to be completed by Shire once modules are delivered and after services have been connected.

Note: The site boundaries must be clearly identified. We may require a licenced land surveyor to establish the boundaries at the Owners cost if the boundary is not accurately and clearly defined

ACCESS TRACK

No allowance - suitable access path for the delivery of the building modules and crane to be provided by Shire.
 No allowance for removal of any obstructions, trees, vegetation or existing structures/fencing - by Shire

CRANE ALLOWANCE

Provisional Sum Allowance - Refer to Quotation
 Units to be craned into final position by Builder.
 Delivery and install to be supervised by Modular WA.
 Shire to ensure safe closure and barricading of the affected park areas to prevent unnecessary access or proximity to public.

ONSITE PLUMBING

Provisional Sum Allowance - Refer to Quotation
 Builder to carry out onsite plumbing connections to existing park services including water main run to house, sewer drains run to sewer connection, connection of HWS, internal check and submission of authority paperwork as required.
Note: Maximum run allowance of 10 metres from each cabin.
 No allowance for modification or relocation of existing services.
 No allowance for hard digging, rock breaking or removal

STORMWATER

Provisional Sum Allowance - Refer to Quotation
 90mm dia stormwater run from downpipes to the kerb on McLennan St as requested by Shire.

Owner Initial.....

Owner Initial.....



TENDER ADDENDA

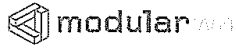
Rev No.	Tender - Rev01
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JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

<p>ONSITE ELECTRICAL</p>	<p>Provisional Sum Allowance - Refer to Quotation</p> <p>Builder to carry out onsite electrical runs and connections, including communication conduit with draw wire only.</p> <p>Note: Maximum run allowance of 10 metres from each cabin.</p> <p>Scope includes join up between modules, install TV aerial to suit area, and final commission of A/C units and HWS on-site.</p> <p>No allowance for hard digging, rock breaking or removal</p> <p>No allowance for new or upgraded power dome supply/install.</p> <p>No allowance for power authority infrastructure upgrades.</p>
<p>5 CONCRETE FLOOR</p> <p>Concrete Footings (std) Additional Footings as per Engineer</p>	<p>Footings and slabs to Engineers Specification.</p> <p>Ø600 x 150 high concrete rings</p> <p>No allowance - Based on an A or S class site</p>
<p>6 FRAMES</p> <p>Steel Wall Frames External Door Frames Sliding Door Frames Internal Door Frames</p>	<p>Refer 'Modular Framed Construction' Specification for further details</p> <p>As per Engineers design specifications</p> <p>Aluminium supplied as per Door Manufacturer (if aluminium)</p> <p>Aluminium supplied as per Window Manufacturer</p> <p>10 Bend Metal Profile</p>
<p>7 ROOF STRUCTURE</p> <p>Steel Roof Frame Structure Eave Linings</p>	<p>Refer 'Modular Framed Construction' Specification for further details</p> <p>As per Engineers design specifications</p> <p>6mm durasheet lining with plastic joint strips</p>
<p>8 EXTERNAL</p> <p>EXTERNAL WALL CLADDING</p> <p>Main Wall Cladding Colour to be Selected: Eaves Lining Colour:</p> <p>ROOF CLADDING</p> <p>Type Colour to be selected:</p> <p>GUTTERS</p> <p>Type Colour to be selected:</p>	<p>0.42 Corrugated Colorbond (std) Colorbond Dune Colorbond Surfmist</p> <p>.42 Corrugated Colorbond Colorbond Evening Haze</p> <p>Colorbond Slotted Settlers Colorbond Surfmist</p>

Owner Initial.....

Owner Initial.....



TENDER ADDENDA

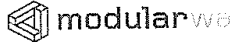
Rev No.	Tender - Rev01
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JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

<p>FASCIA AND BARGE Type Colour to be selected:</p> <p>DOWNPIPES Type: Colour to be selected:</p> <p>STRUCTURES ON SLAB Type Roof Colour Gutter Colour Posts, Trusses, Rafters and Purlin colours Ceiling Lining Floor By Builder or Owner</p> <p>9 INTERNAL LININGS INTERNAL WALL LININGS Wall linings Shower wall linings Wet area wall linings</p> <p>10 INSULATION Builders Blanket Roof Area Ceilings External Walls Foil to external walls Internal walls Underslab Insulation</p> <p>11 CEILINGS Ceiling Lining Ceiling height to main house area Cornice Type</p>	<p>.60 Colorbond Colorbond Surfmist</p> <p>90x45mm Colorbond Colorbond Surfmist</p> <p>Porch (<i>ON-SLAB</i>) Colorbond Evening Haze Colorbond Surfmist Colorbond Surfmist No allowance Tiled By Builder</p> <p>Refer 'Modular Framed Construction' Specification for further details 10mm Plasterboard with external corner beads 9mm water resistant FRC lining board to shower walls 10mm wet area plasterboard to bathroom, ensuite, WC and laundry trough walls</p> <p>R1.3 50mm builders blanket to underside of the roof decking over internal floor area (std) R4.0 insulation batts to internal roof area ceilings R2.5 insulation batts to external walls Vapour barrier permeable wrap No allowance No allowance - subject to energy efficiency report.</p> <p>10mm Plasterboard Ceilings to main areas at 2400mm unless otherwise specified 55mm coved cornice</p>
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Owner Initial.....

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TENDER ADDENDA

Rev No.	Tender - Rev01
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JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

<p>12 WINDOWS AND DOORS Sliding aluminium with key locks as per plan. Keylock handles to all sliding doors Colour to be selected: Obscure windows Type Obscure windows Location</p> <p>SECURITY SCREENS Colour to be selected:</p> <p>13 DOORS</p> <p>Internal Doors Internal Doors (Location):</p> <p>DOOR STOPS</p> <p>DOOR FURNITURE Internal doors Colour to be selected:</p> <p>Privacy Sets Colour to be selected: Location</p> <p>14 MOULDINGS Window Reveal Linings Skirting Boards</p> <p>SHELVING Pantry</p>	<p>Jasons Silver Lustre Satinlite Bathroom</p> <p>Invisi-Gard stainless steel mesh security screens to openable portions only of all windows and sliding doors. Jasons Silver Lustre</p> <p><i>Note: Gap between door and floor shall be approximately 20mm above concrete floor.</i> Redicote flush panel (Std) Throughout internally</p> <p>Door buffers to all internal doors P stops to all external swinging doors</p> <p>TBA Builders standard range Satin Chrome</p> <p>TBA Builders standard range Satin Chrome Bathroom</p> <p>Flush plasterboard to all wet areas and internal windows (std) 66 x 18 Splayed Profile</p> <p>4 x Melamine shelves</p>
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Owner Initial.....

Owner Initial.....



TENDER ADDENDA

Rev No.	Tender - Rev01
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JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

<p>15 CABINETS</p> <p>KITCHEN Laminate Benchtop Profile End panels Door facings Overhead cupboards Bank of small drawers Kickboards Dishwasher Recess Soft closers Handles Type and Colour Handles Position</p> <p>BATHROOM Benchtop Profile Door facings Kickboards Soft closers Handles Type and Location Handles Position</p> <p>16 PLUMBING</p> <p>FIXTURES:</p> <p>KITCHEN Sink make and model Sink Tapware Tapholes Fridge recess stop cock</p> <p>BATHROOM Vanity make and model</p> <p>Vanity Tapware Tapholes Hobless Shower Shower Tapware Shower Head</p> <p>ACCESSORIES Towel Rails</p>	<p><i>See Tile Selection sheet for cabinet door and benchtop colour selections.</i></p> <p>40mm thick substitute square form (8mm radius) Laminate pre-finished board to match door facing colour Laminate pre-finished board with ABS edging to all edges N/A - No allowance To kitchen as detailed on plans As per Tile Selection sheet N/A - No allowance Soft closers to all door and drawers TBA Builders standard range Vertical to all doors and horizontal to drawers</p> <p>40mm thick substitute square form (8mm radius) Laminate pre-finished board with ABS edging to all edges Tiled kickboards Soft closers to doors only TBA Builders standard range Vertical</p> <p>Seima Acero 860 single end bowl with RHS drainer (192377) Classico Sink Mixer (51093) 1 taphole No allowance</p> <p>White ceramic Seima Kyra 017 1TH square inset basin (191447) with chrome pop up plug and waste (191825) std Classico basin mixer (50094) 1 taphole Hobless shower recess (std) Classico wall mixer (52090) Alder Moda handheld/bracket HS375 with flexible hose (98437) std</p> <p>Star double 750mm towel rail (86992)</p>
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Owner Initial.....

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JOB No: 25049-50

Client Liaison:

Client: SHIRE OF QUAIRADING

Email:

Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA

Mobile:

<p>WC's Toilet roll holder Toilet Suite</p> <p>FLOOR WASTE</p> <p>GARDEN TAPS Location</p> <p>GAS FITTINGS</p> <p>17 APPLIANCES Hot Water Unit</p> <p>Heat Pumps Only</p> <p>Oven Hotplate Rangehood Dishwasher</p> <p>18 GLAZIER BATHROOM Shower Screen Doors Shower Screen Frame Colour Shower Screen Glazing 950mm high above vanity mirror type Mirror Screen Frame Colour</p> <p>19 SLIDING ROBES Location Frame Colour Door Colour</p>	<p>Star toilet roll holder (86993) Everhard closed couple 4.5/3 smart flush suite with concealed pan. 4 star wels rated.</p> <p>Square chrome (std)</p> <p>As detailed on plans</p> <p><i>Not applicable - no allowance - no gas to building</i></p> <p>Aquatech Rapid X4 168L electric heat pump To be installed and commissioned onsite by Builders contractor Note: Isolator switch to be above water inlet/outlet pipe of house at 1200mm above finished floor level</p> <p>Westinghouse WVE6313SDA 60cm 3 function electric oven (std) Westinghouse WHC642BC 60cm electric hotplate (std upgrade) Westinghouse CRC612SB 60cm canopy rangehood (std) No allowance</p> <p>Pivot Doors (std) Matt Silver Clear Framed (std) Matt Silver</p> <p>Bedroom Matt Silver Glacier</p>
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Owner Initial.....

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JOB No: 25049-50	Client Liaison:
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Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

<p>20 WALL AND FLOOR TILES</p> <p>WALLS:</p> <p>FLOORS: Mitring to tiled hobs in wet areas:</p>	<p><i>Prime cost allowance of \$44.00m² retail for supply of floor and wall tiles.</i></p> <p><i>Maximum tile selection size of 300x300 to wet areas and 600x600 to main floor areas (if applicable).</i></p> <p><u>700mm</u> above kitchen bench</p> <p><u>700mm</u> to underside of rangehood</p> <p>1 course of skirtings to wet areas</p> <p>1 course above vanities and basins</p> <p><u>2000mm</u> high tiling to showers</p> <p>To all wet areas as detailed on plans</p> <p>Mitring to tiled hobs included by Builder</p>
<p>21 ELECTRICAL</p> <p>Finish</p> <p>Locations and Heights</p> <p>Power Source</p> <p>Meter Box</p> <p>LIGHT FITTINGS</p> <p>LED oyster lights as per plan (std)</p> <p>LED oyster lights as per plan (std)</p> <p>LED external wall lights (std)</p> <p style="text-align: right;">Colour:</p> <p>Sweep fans</p> <p style="text-align: right;">Location:</p> <p>POWER POINTS</p> <p>Double GPO's as per plan</p> <p>Single GPO's as per plan</p> <p>Double weatherproof GPO (std) as per plan</p>	<p>HPM Legrand Excel Life</p> <p>White</p> <p>Light switches and power point locations and heights as nominated on plans</p> <p>Single phase supply with RCBO trip safe earth leakage and short circuit/overload protection to every circuit.</p> <p>450x450 galvanised metal painted to match residence</p> <p>Haneco HANCL15W300R Multi LED oyster light</p> <p>Haneco HANCL25W400R Multi LED oyster light</p> <p>Globe Colour: Warm White</p> <p>Robus LED round bunker light LEDRHC12CCT3-02</p> <p>Note: With motion sensor</p> <p>Black</p> <p><i>Final installation and balancing by Builder's contractor</i></p> <p>Fantech (SCU48WH-LT) Scud 1220mm 3 blade ceiling fan with LED light in white</p> <p>Bedroom</p> <p>As detailed on plans</p> <p>As detailed on plans</p> <p>As detailed on plans</p>

Owner Initial.....

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TENDER ADDENDA

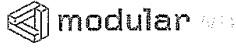
Rev No.	Tender - Rev01
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JOB No: 25049-50	Client Liaison:
Client: SHIRE OF QUAIRADING	Email:
Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

NBN PROVISION		No allowance - not applicable
EXHAUST FANS		
Location:	Bathroom	Exhaust Fan/Light Combo Unit
TELEVISION POINTS		Tv coaxial point to Living
TV ANTENNA		VHF/UHF Television Antenna to suit area Supply, install, and final commissioning on-site by Builder
DATA/PHONE POINTS		No allowance - not applicable
SMOKE ALARMS (as per plans)		Hardwired with battery back up
AIR CONDITIONING		Note: Final installation and connection of external units onsite by <u>Builder's</u> contractor.
	Location	Living
	Type	Mitsubishi MSZ-AP50VG 5.0kw reverse cycle split system
	Location	Bedroom
	Type	No allowance, fan only - (Refer to quote for optional upgrade)
22 PAINTER		Note: Allowance of 2 colours for external wall claddings and eaves linings. Allowance of 1 internal wall colour. Door jambs architraves and skirtings to be done in the same colour. Different percentage is allowable for no extra cost. Internal walls - Wall board sealer to all walls with 2 coats of washable low sheen. Ceilings and Cornice - Wall board sealer with 2 coats of flat white ceiling paint. All internal and external doors to be sealed at the bottom and glossed to the top of the doors
INTERNAL PAINT COLOURS		
LIVING		Taubmans Windy Beach (T.12 39.A11)
KITCHEN		Taubmans Windy Beach (T.12 39.A11)
PASSAGES		Taubmans Windy Beach (T.12 39.A11)
BED 1		Taubmans Windy Beach (T.12 39.A11)
BATHROOM		Taubmans Windy Beach (T.12 39.A11)

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Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA	Mobile:

	INTERNAL PAINT COLOURS <i>(cont.)</i>	
	CEILING & CORNICE COLOUR	Flat White ceiling paint throughout
	DOORS, FRAMES, REVEALS ETC	Taubmans Windy Beach (Gloss)
	SKIRTINGS	Taubmans Windy Beach (Gloss)
23	WINDOW TREATMENTS	
	Type	Vertical Blinds
	Colour	Celina Grey
	Location	Throughout excluding bathroom
24	FLOOR TREATMENTS	
	VINYL	
	Type	Yonnies Renovation Collection 3mm vinyl plank
	Colour	TBA Builders standard range
	Location	<i>Note: To be best match to Trevor's Firmfit 5mm (CW1352) colour</i> Throughout except wet areas
25	ONSITE WORKS	
	EXTERNAL STRUCTURES	<i>No allowance - not applicable</i>
	LANDSCAPING	<i>No allowance - by Shire (if required)</i>
	TEMPORARY FENCING	<i>No allowance - by Shire (if required)</i>
	FENCING	<i>No allowance - by Shire (if required)</i>
	RETAINING	<i>No allowance - by Shire (if required)</i>
	GRAND AND/OR PAVING	<i>No allowance - by Shire (if required)</i>
26	MISCELLANEOUS CLEANING	
		<i>Note: All excess building materials and waste to be removed from site by Owner.</i>
	Basic internal clean in yard prior to delivery	By Builder
	Internal clean of house onsite	By Builder
	Removal of site rubbish and leftover building material	By Builder

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Email:

Site: 1 Bedroom Cabins - Lot 360 (#50) McLennan St, Quairading WA

Mobile:

SKIP BIN

Minimum 3m³ waste bin onsite at time of arrival of housing components

By Shire

Note: Shire to provide waste bin for disposal of rubbish generated during installation of buildings. Shire to remove waste bin from site.

SITE TOILET

No allowance

Note: Workers to use caravan park facilities if required

CLOTHESLINE

No allowance

POWER AUTHORITY ADDITIONAL CHARGES

No allowance

No escort allowance for single power line lifts on route to property. Only charged if applicable. Please note no Builders margin will be added to the cost if applicable.

Signed:

Client:

Client:

Signed by Builder.....

Date.....

Owner Initial.....

Owner Initial.....

Quotation Summary #

SHIRE OF QUAIRADING
Quairading Caravan Park



Shire of Quairading
Quairading Caravan Park

Aussie Bush Cabins
22 Charles St
Milpara
WA 6330

ABN: 16 645 534 603

Phone: 08 6401 5848 ACN: 645 534 603

Fax: Reg No: 104265

Tuesday, 25 February 2025

We would like to take this opportunity to thank you for allowing Aussie Bush Cabins to provide you with a quotation for your new cabin.

Enclosed, you will find a completed addenda made especially for you, as well as the quotation amount presented below. Aussie Bush Cabins takes great care in providing you with as much detailed information as we possibly can, to help you make an informed decision. As a flexible cabin builder, by choosing Aussie Bush Cabins, you will have the freedom to do some customisation of your cabin during the design process. Be that in selections, materials used or even design, if you would like to make modifications, simply discuss this with us.

Once again, thank you for allowing us the privilege to present our quote and hopefully take this first step in building your new cabin. If you wish to see past projects we have completed or learn more about Aussie Bush Cabins, simply visit us at www.aussiebushcabins.com.au.

Individual Cabin Price: \$226,156 inc GST

- Subject to final design, relevant assessments and site conditions
- Provisional Sum allowed for site works in quote

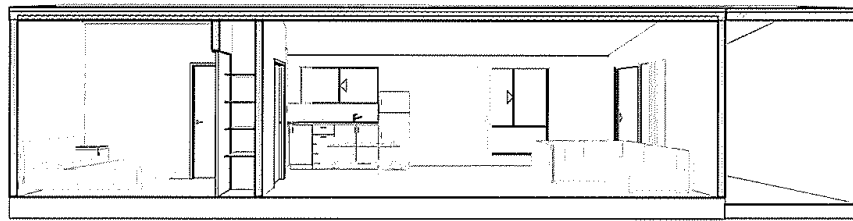
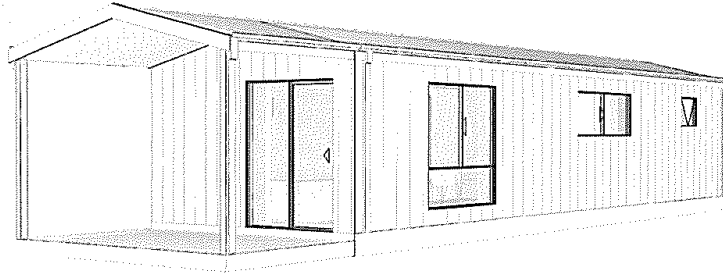
Summary of Pricing As Listed Below :

Sub Total :	\$411,192.73	\$411,192.73
Variations :	\$0.00	\$0.00
GST Tax :	\$41,119.27	\$41,119.27
Total Price Inclusive :	\$452,312.00	\$452,312.00

Warm Regards

The team at Aussie Bush Cabins

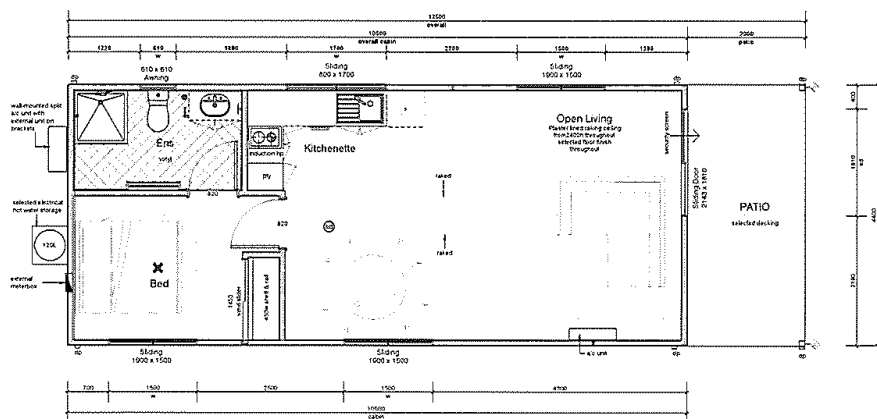
Shire of Quairading
Custom Cabin 10.5x4.4



*Manufacture on plans to fit site only

NOTE:

- Subject to engineering site council approval
- To a code unit (AS/NZS 3500)
- 3.5m high
- Includes hot water gas hot water unit with storage
- Shower and toilet
- Vertical blinds



Aussie Bush Cabins
22 Charles St, Mirrabah Australia
Koolah Pty Ltd

Shire of Quairading

50 McLennan St, Quairading,
WA 6383, Australia

- Lot : P195002 360
- Land Zoning : Recreation and open space
- Council : Quairading
- Cabins : 2 x (10.5 x 4.5 cabins)



Existing units



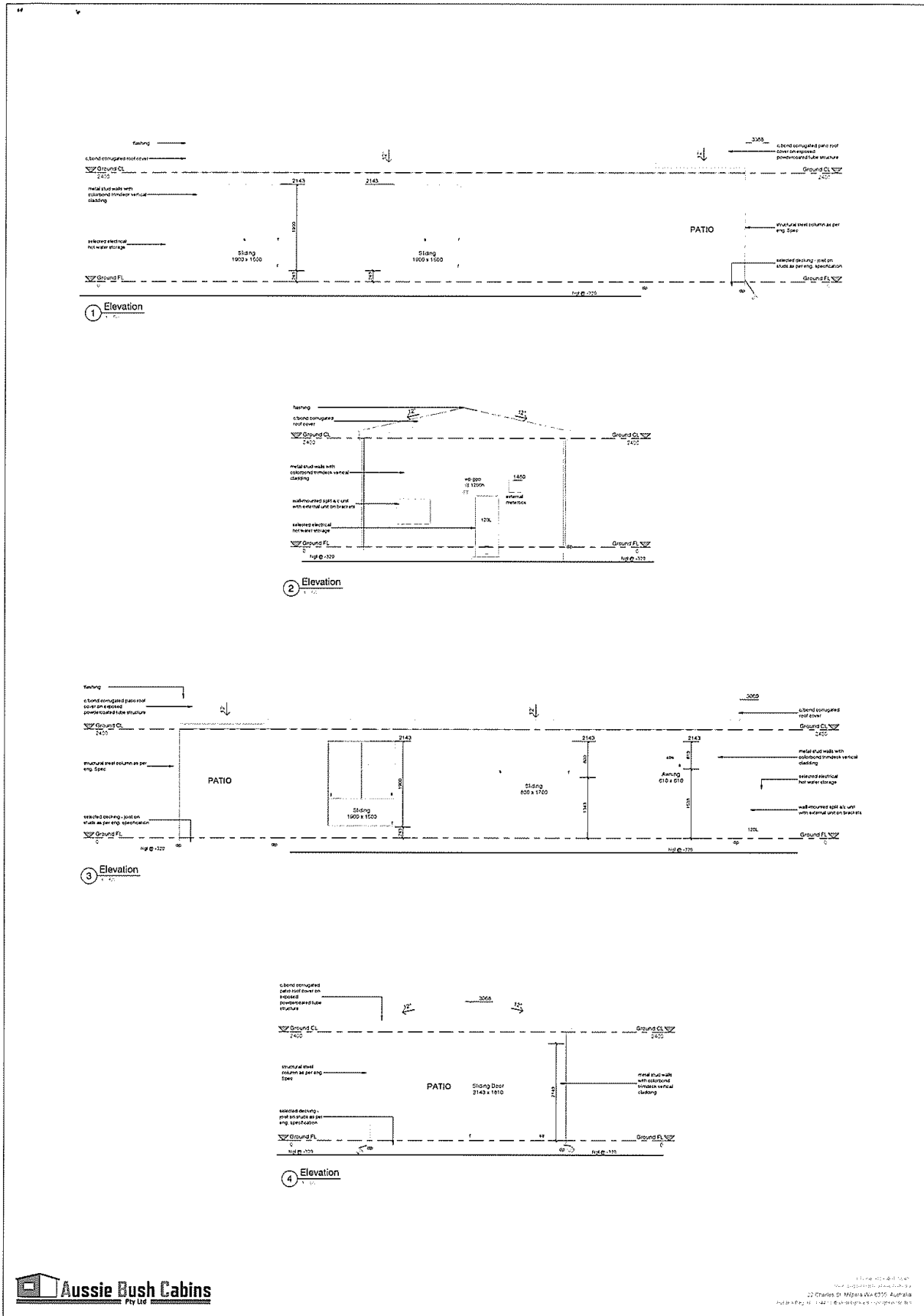
Site Aerial View
NTS



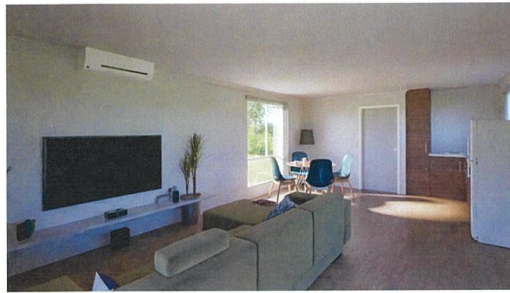
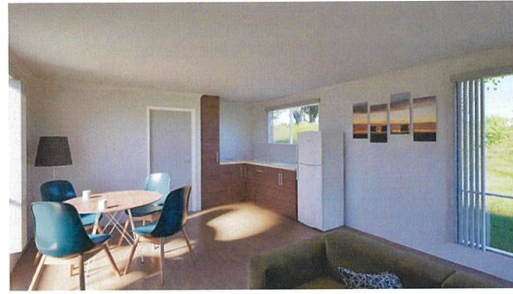
SITE PLAN
1 : 300



Phone: 08 6461 5546
www.aussiebushcabins.com.au
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 12 Charles St. Mudgee NSW 6355 Australia
 Tel: 02 6881 1111

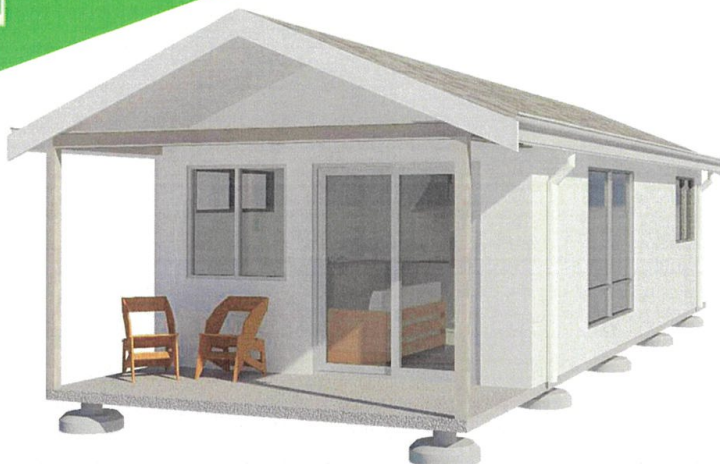
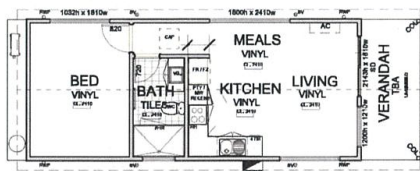


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Tender for Quairading Caravan Park Cabins

Tender Number: RFT 04.2024-25



2 x 1 Bedroom Cabins at Quairading Caravan Park

LOCATION Quairading W.A.

VALUE \$342,178
 GST \$34,218
Total: \$376,396



We are pleased to submit our proposal for the construction of two modern, one-bedroom cabins at the Quairading Caravan Park. Our team understands the vision of enhancing the park's facilities and providing a comfortable retreat for diverse visitors, including couples, solo travelers, and small families.

DESIGN CONCEPT:

Our proposed design will harmoniously blend functionality with aesthetic appeal, ensuring that the cabins complement the natural landscape. Key features will include:

- **Open-Plan Living Area:** Each cabin will feature a spacious open-plan living area that maximizes space and comfort.
- **Kitchenette:** A fully equipped kitchenette will provide guests with the convenience of preparing their own meals.
- **Private Bathroom:** Each cabin will include a modern bathroom with eco-friendly fixtures.
- **Bedroom with Storage:** The bedroom will be designed with ample storage solutions to accommodate guests' belongings.
- **Outdoor Seating Areas:** Each cabin will have a private outdoor seating area, allowing guests to enjoy the park's beauty.
- **Sustainability:** We are committed to sustainable building practices and will prioritize the use of eco-friendly materials throughout the construction process. Our design will also incorporate energy-efficient systems for heating and cooling.
- **Accessibility:** To ensure an inclusive experience for all guests, we will include accessibility features in our design, making the cabins welcoming for individuals with varying needs.

ABOUT US:

Alpha Projects WA is a West Australian boutique building company specialising in custom designed homes and multi-unit developments. Our focus is on design, attention to detail and enabling our clients to be involved in the process. We work on a select number of projects to enable us to focus on full engagement with our clients. We guide clients through every stage of the building process to offer adaptable stylish homes to suit all lifestyles.

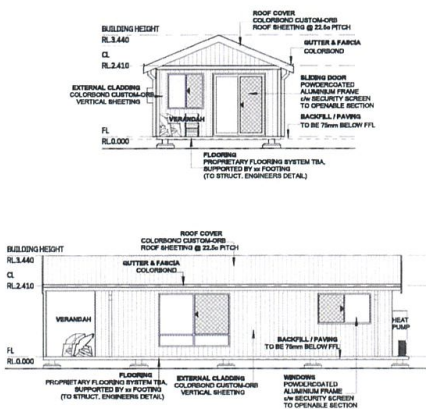
Alpha Projects WA place emphasis on solar passive design and eco concepts. We incorporate conventional construction and embrace the latest techniques that deliver striking results.

CONCLUSION:

We believe our proposal aligns with the Quairading Caravan Park's vision of providing exceptional hospitality and enhancing the guest experience. We look forward to the opportunity to collaborate on this exciting project and contribute to the park's growth.

Thank you for considering our proposal. We are eager to discuss our ideas further and answer any questions you may have.

Sincerely,
 Malcolm Browne
 Alpha Projects (WA) Pty Ltd.
 0406 134 562
 mal@alphaprojectswa.com.au





Our Specifications

DOCUMENTATION

- Architectural Drawings: Included
- Engineering Drawings : Included
- Energy Efficiency Audit: Included

COUNCIL & AUTHORITY FEES

- Planning Approval Fees: N/A
- Building Licence Fees: Included
- Building Services Levy Fee: Included
- BCITF: Included
- Council Bonds: N/A
- Water Corp. Application Fee: N/A
- Re-survey: N/A
- BAL Assessment: N/A

INSURANCES

- Contract Works: Included
- Public liability: Included
- Workers Compensation: Included
- Home Indemnity Insurance: Included

PRELIMINARIES

- Scaffolding: N/A
- Concrete Pumping: N/A

SITEWORKS

- Earthworks: By Shire
- Retaining Walls: N/A

CONCRETE

- Slab: Engineered Pre-Stressed Concrete

FRAMING

- Wall Frames: Engineered Timber
- Roof Trusses: Engineered Timber

EXTERNAL WORKS

- Wall Cladding: Colorbond as per Drawings
- Verandah: Tiled
- Landscaping: N/A
- Paving: N/A
- Fencing: N/A

ALUMINIUM JOINERY & GLAZING

- Doors & Windows: Jason Windows Aluminium Framed Doors & Windows as per the Drawings.
- Security Screen: To Sliding Door
- Flyscreens: Installed to all openable Windows
- Shower Screen: Semi Frameless with Pivot Door
- Mirrors: Frameless Mirrors with polished edges mounted with clips to Ensuite & Bathroom

CABINETS

- Cabinets: Include ABS Edged Laminate Doors, Drawer Fronts & Panels (from Formica – Standard Range)
- Benchtops: 30mm Formica Square Edge (from Builders - Standard Range)
- Handles: From Standard Range

JOINERY

- Internal Doors: Corinthian Flush panel Hollow core doors
- External Sliding Doors: Jason Windows Aluminium Sliding doors
- Door Furniture: Lockwood Velocity 'Element' in Satin Chrome to all internal doors.
- Skirting: 67mm x 18mm Single Bullnosed MDF Skirting
- Window Nosings: N/A

METALWORK

- Door Frames: Metal Door frames internally
- Gates: N/A

APPLIANCES

- Cooktop – Westinghouse WHC322BC

ROOFING

- Pitch: As per Plans
- Material: Colorbond Custom Orb
- Gutters: Colorbond Slotted 'Ovolo'
- Downpipes: Colorbond 95 x 45
- Cappings / Flashing: Colorbond

PLUMBING

- Sink: Franke Single Inset with Drainer
- Sink Mixer: Phoenix Ivy 154-7700-00 CHR
- Basin: Clark CL40013.W1 Vanity Inset Basin to Bathroom Vanity
- Basin Mixer: Phoenix Ivy 154-7700-00 CHR
- Shower Mixer: Phoenix Ivy 154-7805-00 CHR
- Wall Shower & Arm: Phoenix Slim Line V685 CHR
- WC Suite: Abbey 'Gareth Ashton' Lucia Wall Faced Toilet Suites
- Hot Water Unit: Rheem 551180CS Electric Heat Pump
- Accessories: Caroma Cosmo bathroom accessories
- Floor Wastes: Chrome Plated throughout

ELECTRICAL

- Connection: To Existing Electrical Service within 10m of Cabins
- Lighting: Includes standard LED Downlights throughout
- Fans: Ceiling Fan to Bedroom

CERAMIC TILING

- Showers: 2000mm high Tiling
- Wet Areas: 1 row Skirting Tile
- Splashback: 1 row over Vanities
- Size: Based on 200mm x 300mm Ceramic Tiles
- Corner Mitres: Included to External corners

PAINTING

- External: Eaves & Metalwork
- Internal: Painting to all Doors, Metal Door frames & Ceilings
- Wall Painting: Included
- Gutter: Colorbond
- Downpipes: Colorbond

INSULATION

- Ceiling: R4.0 Ceiling Insulation
- Suspended Floor: N/A
- Walls: R2.0 Wall Insulation

CEILINGS

- Height: 2400mm Ground Floor
- Material: Gyprock Ceilings throughout with 75mm Wescove Cornice

WINDOW TREATMENTS

- Vertical Blinds: To all Windows excluding Bathroom

FLOOR FINISHES

- Luxury Vinyl Planking: Throughout

AIRCONDITIONING

- Includes Rinnai 2.5kw Split System in Living Area

OTHER INCLUSIONS

- Stormwater: Piped to McLennan St. Kerb
- Sewer and Water: Connection to Existing Services within 15m of Cabins
- Maintenance: 4 months maintenance period
- Warranty: 6 years structural warranty
- Contract: HIA Lump Sum Fixed Price Contract

QUAIRADING CARAVAN PARK

PROPOSED ONE-BEDROOM CABINS

ADDRESS: McLENNAN STREET, QAIRADING WA 6383



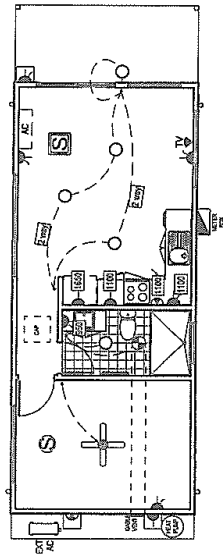


ARCHITECTURAL DRAWING PACKAGE

Drawing Schedule		
Sheet Number	Sheet Name	Current Revision
A101	Site Layout	
A102	Floor Plan	
A103	Elevations	
A104	Section	
A105	Electrical Plan	

ELECTRICAL NOTES:
 ALL ELECTRICAL HEIGHTS ARE TO BE MEASURED FROM FFL.
 ALL LIGHT SWITCHES TO BE 1200mm ABOVE FFL UNLESS NOTED OTHERWISE.
 INTERNAL GPOs, PHONE/DATA & TV POINTS TO BE 300mm ABOVE FFL UNLESS NOTED OTHERWISE.
 EXTERNAL GPOs AND ISOLATION SWITCH TO BE 1200mm ABOVE FFL UNLESS NOTED OTHERWISE.
 EXTERNAL LIGHTS FITTINGS TO BE 1800mm ABOVE FFL (MEASURED TO UNDERSIDE OF FITTING)
 POWER TO RANGEHOOD, HOT PLATE, MICROWAVE RECESS & HOT WATER SYSTEM.

ELECTRICAL LEGEND	
	LOW VOLTAGE RECESSED DOWNLIGHT FITTING
	CEILING FAN WITH DOWNLIGHT FITTING
	EXTERNAL WALL LIGHT
	SINGLE GPO
	SINGLE GPO (WEATHERPROOF)
	DOUBLE GPO
	DOUBLE GPO (WEATHERPROOF)
	ISOLATOR SWITCH
	AIR CONDITIONING UNIT ISOLATOR
	TELEVISION ANTENNA POINT
	LIGHT SWITCH
	WASHBASIN/CHANGE DETECTOR
	WATER LEAK DETECTOR
	EXHAUST FAN - CEILING MOUNTED
	METERS BOX



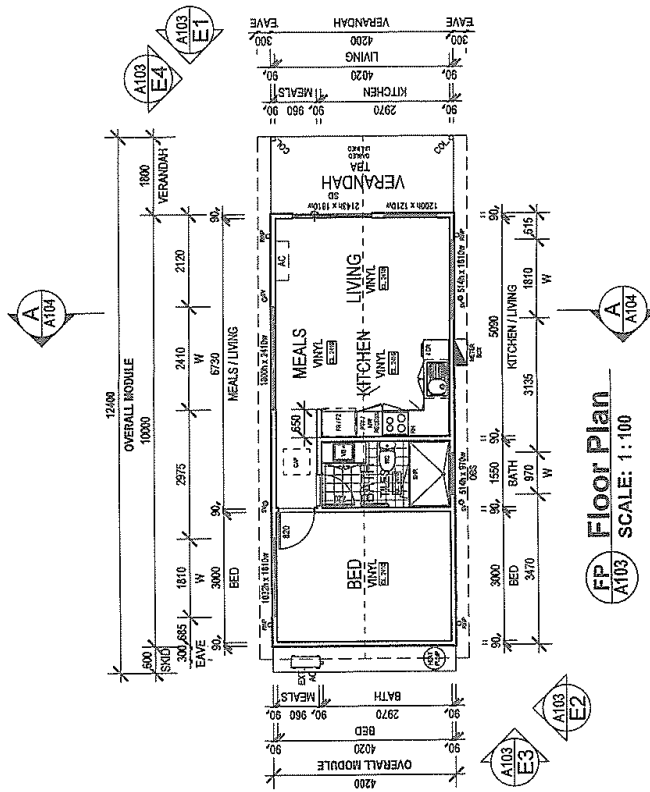
EP A103 Electrical Plan
 SCALE: 1:100

Rev.	Description	Date

Electrical Plan		One-Bed Cabins	
Drawn by: Author	Date: Issue Date	Client: Alpha Projects WA	Sheet Number: A105
Contract No: 048-170-007	Job No: 2445	Project Address: QUARRADING CARAVAN PARK McLennan Street, Quairading, WA 6343	Scale (@ A3): 1:100
© Copyright 2024 This drawing remains the copyright property of the drafter.			REV:

BUSHFIRE ATTACK LEVEL (BAL): LOW

WIND CLASSIFICATION: REGION A SOIL CLASSIFICATION: TBA



FP Floor Plan
SCALE: 1 : 100

GENERAL NOTES:

DO NOT SCALE FROM DRAWINGS. NOTES AND DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE BY ALL CONTRACTORS PRIOR TO THE COMMENCEMENT OF ANY WORKS. ANY DISCREPANCIES TO BE VERIFIED WITH THE SITE SUPERVISOR.

ALL DIMENSIONS STATED RELATE TO STUDYWORK SET-OUT ONLY. NO ALLOWANCE IS MADE FOR ADDITION OF PLASTER OR WALL FINISHES. CARE SHOULD BE TAKEN TO INCLUDE SUCH ALLOWANCES IN CALCULATIONS OF CLEARANCE REQUIRED FOR FUTURE FITTINGS.

CLIENT NOTES:
DRAWINGS TO BE READ IN CONJUNCTION WITH SPECIFIC TO REGION A ENGINEER DRAWINGS, & OTHER CONSULTANTS DRAWINGS

THE BUILDER RESERVES THE RIGHT TO CONSTRUCT THE ROOF FRAME USING A COMPOSITE SYSTEM OF EITHER HARDWOOD AND / OR PINE.

ROOF AREA: 58.00m²
(ON FLAT)
GUTTER LENGTH: 24.20m

BUILDING AREAS:
CABIN: 40m²
VERANDAH: 7.56m²
SKID: 2.52m²
TOTAL: 50.08m²


		Floor Plan Client: Alpha Projects WA Project Address: QUAIFRADING CARAVAN PARK McLaren Street, Quairading, WA 6383		Sheet Number: A102
Drawn by: RJR	Date: Issue Date	Rev.	Description	Date
Contact No: 0804 170 007	Job No: 2415	One-Bed Cabins	One-Bed Cabins	Scale (@ A3): 1 : 100
© Copyright This document is the property of mj design and is not to be reproduced without the written permission of mj design.		One-Bed Cabins	One-Bed Cabins	REV:

ITEM 11 MATTERS FOR CONSIDERATION – FINANCE & AUDIT

11.1 Monthly Financial Statements - February 2025

Responsible Officer Natalie Ness, Chief Executive Officer

Reporting Officer Tricia Brown, Executive Manager, Corporate Services

Attachments 1. Attachment (i) Monthly Financial Report - February 2025 [↓](#) 

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Statement of Financial Activity, Statement of Financial Position, explanation of material variances and associated documentation for the period ending 28 February 2025, as included in Attachment (i)

IN BRIEF

- Monthly financial statements for the period ending 28 February 2025 attached
- Depreciation has been calculated for the months up to 28 February 2025.
- Admin Allocations have been run for the months of July 2024 to 28 February 2025.

MATTER FOR CONSIDERATION

To receive the monthly financial report and statements.

BACKGROUND

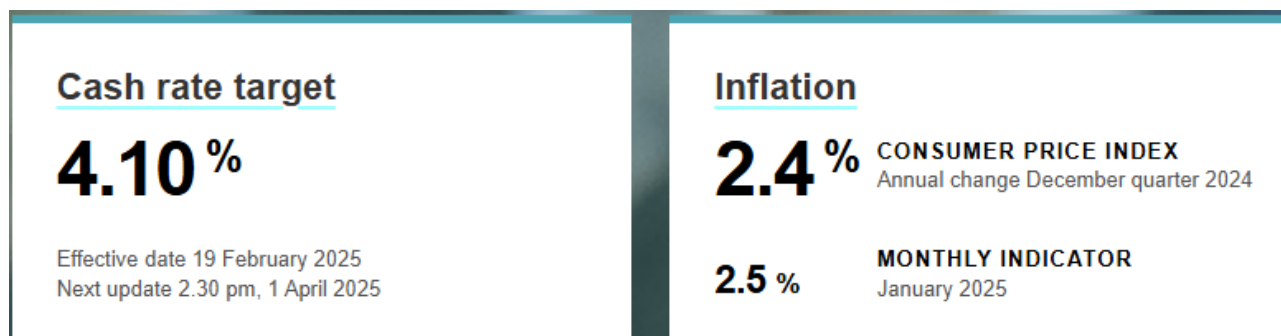
The Local Government (Financial Management) Regulations 1996 requires Shire Officers to prepare, within a prescribed timeframe, financial reports covering prescribed information and present these to Council.

Shire Officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislated requirements.

The Consumer Price Index (CPI) rose 2.5% in the 12 months to January 2025.

	Nov 23 to Nov 24 % change	Dec 23 to Dec 24 % change	Jan 24 to Jan 25 % change
All groups monthly CPI	2.3	2.5	2.5

Following the statement announced by the Reserve Bank Board: Monetary Policy Decision on 18th February 2025 there have been no changes to the Cash Rate Target or Inflation Rate.



In framing the 2024/2025 Budget, the Shire has taken into consideration the economic environment and sustainability of its services into the future.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 requires each local government to present a Statement of Financial Activity that reports on income and expenditure as set out in the Annual Budget. In addition, regulation 34(5) stipulates for a local government to adopt a percentage or value to report on material variances between budgeted and actual results. The 2024/25 Budget determines the variance analysis for significant amounts of \$10,000 and 10% for the financial year.

STATUTORY ENVIRONMENT

Australian Accounting Standards

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Regulation 34 requires local governments to report monthly, although it is much more prescriptive as to what is required, and its intention is to establish a minimum standard across the industry.

The Regulation requires the local government to prepare each month a statement of financial activity and the statement is intended to report on the sources and application of funds and highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Significant Accounting Policies

FINANCIAL IMPLICATIONS

Council adopted the 2024/25 Budget at the OCM 29th August 2024.

ALIGNMENT WITH STRATEGIC PRIORITIES

- 5.3 **Governance & Leadership:** Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community
- 5.4 **Governance & Leadership:** Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

RISK ASSESSMENT

	Option 1
Financial	Low <i>24-25 Budget Adopted by Council.</i>
Health	Low
Reputation	Low
Operations	Low
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The February 2025 Monthly Financial Statements reflects the adopted 2024/2025 Budget.

The current aged creditors balance as of 28 February 2025 is \$301,882.05. This is made up of mostly current invoices.

The current aged debtors balance as of 28 February 2025 2025 is \$297,929.98 with the majority of the balance being current and 30-day invoices. 2 large invoices were for Main Roads for payment of road funding and have now been paid.



SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 28 February 2025

LOCAL GOVERNMENT ACT 1995
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 5 Payables

Note 6 Rating Revenue

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Note 16 Budget Amendments

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**SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2023/24 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	89%	600,874	559,292	532,104	(27,188)
Capital Grants, Subsidies and Contributions	17%	2,066,381	1,463,272	343,080	(1,120,192)
	33%	2,667,255	2,022,564	875,184	(1,147,380)
Rates Levied	100%	2,799,736	2,799,735	2,787,648	(12,087)

		Prior Year 29 February 2024	Current Year 28 February 2025
Financial Position			
Adjusted Net Current Assets	75%	\$ 2,064,754	\$ 1,548,952
Cash and Equivalent - Unrestricted	116%	\$ 1,295,678	\$ 1,499,011
Cash and Equivalent - Restricted	98%	\$ 4,181,382	\$ 4,079,169
Receivables - Rates	118%	\$ 430,263	\$ 507,042
Receivables - Other	195%	\$ 192,889	\$ 376,960
Payables	308%	\$ 157,143	\$ 484,022

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 28 February 2025
Prepared by: Tricia Brown (EMCS)
Reviewed by: Natalie Ness (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

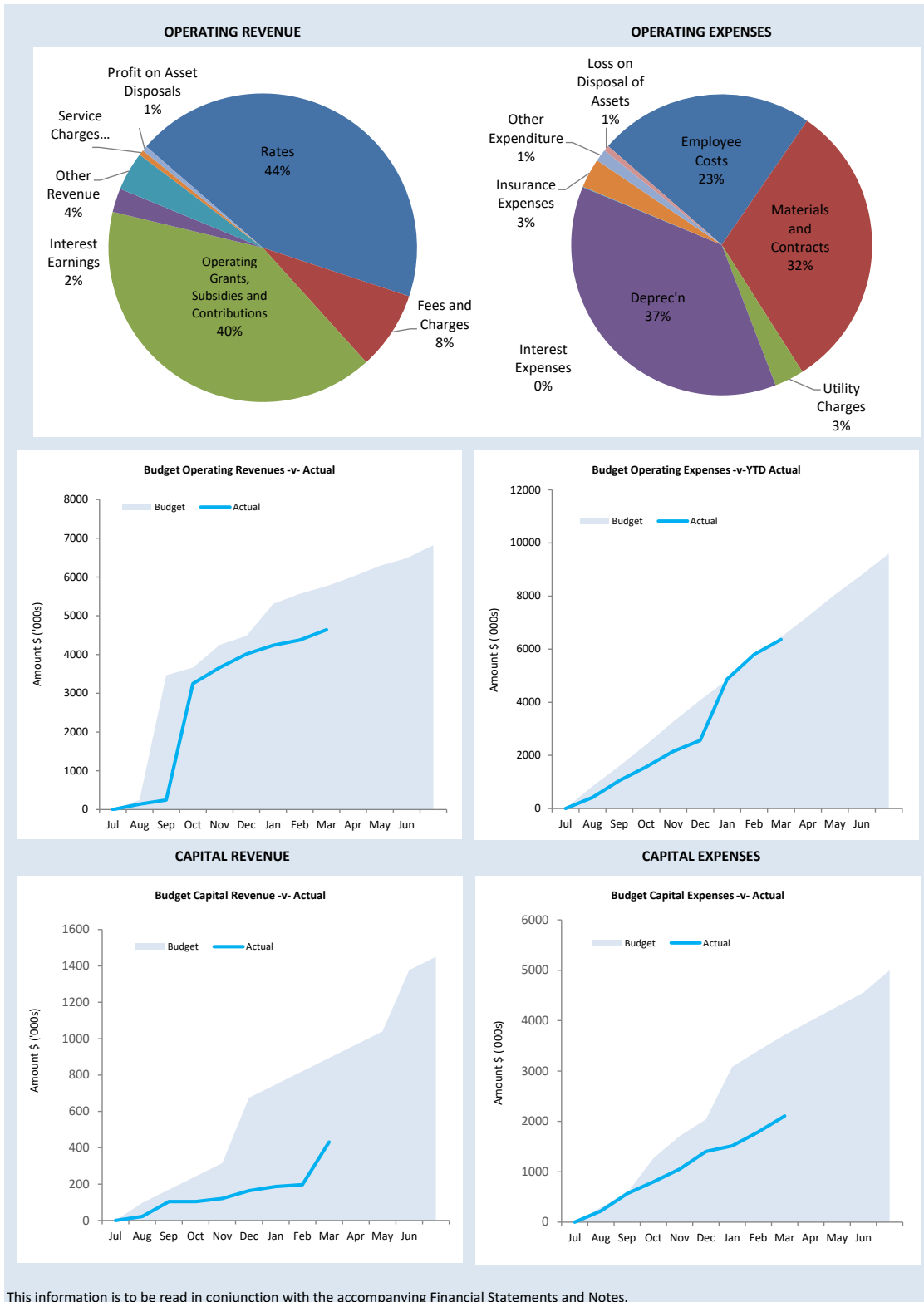
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

SUMMARY GRAPHS



**SHIRE OF QUAIRADING
KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<p>GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.</p>	The Governance function accumulates the costs of Members expenses and other costs of Council that relate to the tasks of assisting councillors and the Ratepayers on matters which do not concern specific Council services, being election costs; allowances and expenses of members; policy and training and audit fees.
<p>GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services that are not fully funded by specific fees and charges.</p>	Rates, general purpose government grants and interest revenue.
<p>LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.</p>	Supervision of local laws, fire control which covers the maintenance of bushfire equipment and insurance; animal control and a shared community emergency services manager.
<p>HEALTH To provide an operational framework for environmental and community health.</p>	Health inspections, food quality control, pest control and operation of the medical centre.
<p>EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.</p>	Operation and maintenance of the Little Rainmakers Childcare Centre building, Arthur Kelly Village and minor in-kind association with the Fail Aged Lodge, Youth programme and Quairading Youth Centre.
<p>HOUSING To provide and maintain housing.</p>	Maintenance of housing rented to staff and non staff.
<p>COMMUNITY AMENITIES Provide services required by the community.</p>	Rubbish and recycling services and administration of Town Planning Scheme and Heritage services. Community bus service, maintenance of cemeteries, public conveniences and environmental services.
<p>RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.</p>	Maintenance of Halls, Swimming Pool, community buildings and various reserves and library.
<p>TRANSPORT To provide safe, effective and efficient transport services to the community.</p>	Construction and maintenance of roads, drainage works, footpaths, parking facilities and cleaning of streets. Natural disaster road and bridge repairs. On-line licensing centre for Department of Transport. Maintenance of the Airstrip.
<p>ECONOMIC SERVICES To help promote the Shire Quairading and its economic wellbeing.</p>	Community development, operation of caravan park and short stay accommodation, tourism and townscape, control of noxious weeds/plants. Pests and building control, community gym and building control.
<p>OTHER PROPERTY AND SERVICES To monitor and control the Shire of Quairading overheads.</p>	Public works overheads, plant operating costs, allocation of salaries and wages. Operation of electrical services and private works.

SHIRE OF QUAIRADING
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 28 FEBRUARY 2025

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		0	0	0	8	8		▲	
General Purpose Funding - Rates	6	2,799,736	2,799,736	2,799,735	2,787,648	(12,087)	(0%)	▼	
General Purpose Funding - Other		481,956	481,956	422,593	374,618	(47,975)	(11%)	▼	\$
Law, Order and Public Safety		286,992	286,992	206,221	154,984	(51,237)	(25%)	▼	\$
Health		500	500	328	189	(139)	(43%)	▼	
Education and Welfare		72,712	72,712	48,376	45,631	(2,745)	(6%)	▼	
Housing		169,464	169,464	112,808	116,243	3,435	3%	▲	
Community Amenities		234,046	234,046	156,576	178,482	21,906	14%	▲	\$
Recreation and Culture		30,150	30,150	19,312	34,065	14,753	76%	▲	\$
Transport		304,769	304,769	263,028	264,916	1,888	1%	▲	
Economic Services		326,600	326,600	239,288	242,478	3,190	1%	▲	
Other Property and Services		50,100	50,100	34,454	97,174	62,720	182%	▲	\$
		4,757,025	4,757,025	4,302,719	4,296,436				
Expenditure from operating activities									
Governance		(688,725)	(688,725)	(487,414)	(501,428)	(14,014)	(3%)	▼	
General Purpose Funding		(120,484)	(120,484)	(74,717)	(76,637)	(1,920)	(3%)	▼	
Law, Order and Public Safety		(611,515)	(611,515)	(408,593)	(462,102)	(53,509)	(13%)	▼	\$
Health		(547,158)	(547,158)	(364,552)	(478,284)	(113,732)	(31%)	▼	\$
Education and Welfare		(365,867)	(365,867)	(244,712)	(187,200)	57,511	24%	▲	\$
Housing		(255,064)	(255,064)	(170,886)	(175,308)	(4,422)	(3%)	▼	
Community Amenities		(1,149,300)	(1,149,300)	(765,898)	(466,291)	299,607	39%	▲	\$
Recreation and Culture		(1,316,934)	(1,316,934)	(888,008)	(890,648)	(2,640)	(0%)	▼	
Transport		(3,465,795)	(3,465,795)	(2,311,481)	(2,377,765)	(66,284)	(3%)	▼	
Economic Services		(1,028,479)	(1,028,479)	(660,855)	(619,445)	41,410	6%	▲	
Other Property and Services		(47,502)	(47,502)	(77,101)	(127,387)	(50,286)	(65%)	▼	\$
		(9,596,823)	(9,596,823)	(6,454,217)	(6,362,495)				
Operating activities excluded from budget									
Add back Depreciation		3,448,062	3,448,062	2,297,728	2,359,426	61,698	3%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	312,693	312,693	209,286	3,362	(205,923)	(98%)	▼	\$
Movement in Leave Reserve (Added Back)		4,739	4,739	4,739	6,295	1,556	33%	▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
		3,765,494	3,765,494	2,511,753	2,369,083				
Amount attributable to operating activities		(1,074,304)	(1,074,304)	360,255	303,024				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	2,066,381	2,066,381	1,463,272	343,080	(1,120,192)	(77%)	▼	\$
Proceeds from Disposal of Assets	7	920,000	920,000	628,664	251,454	(377,210)	(60%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		2,986,381	2,986,381	2,091,936	594,534				
Outflows from investing activities									
Land Held for Resale	8	(50,000)	(50,000)	(33,336)	(49,412)	(16,076)	(48%)	▼	\$
Land and Buildings	8	(751,494)	(751,494)	(527,240)	(224,800)	302,440	57%	▲	\$
Plant and Equipment	8	(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	521,913	39%	▲	\$
Furniture and Equipment	8	(15,000)	(15,000)	(10,000)	0	10,000	100%	▲	\$
Infrastructure Assets - Roads	8	(1,859,924)	(1,859,924)	(1,279,398)	(618,726)	660,672	52%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	(5,500)	(5,500)	(3,664)	(5,500)	(1,836)	(50%)	▼	
Infrastructure Assets - Other	8	(553,081)	(553,081)	(380,344)	(177,387)	202,957	53%	▲	\$
Infrastructure Assets - Bridges	8	(20,000)	(20,000)	(13,328)	(35,100)	(21,772)	(163%)	▼	\$
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(4,628,055)	(4,628,055)	(3,576,316)	(1,918,018)				
Amount attributable to investing activities		(1,641,675)	(1,641,675)	(1,484,380)	(1,323,484)				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from new borrowings	9	0	0	0	0	0			
Transfer from Reserves	10	530,000	530,000	265,000	180,000	(85,000)	(32%)	▼	\$
Transfer from Restricted Cash - Other		0	0	0	0	0			
		530,000	530,000	265,000	180,000				
Outflows from financing activities									
Repayment of borrowings	9	(67,898)	(67,898)	(45,240)	(33,722)	11,518	25%	▲	\$
Payments for principal portion of lease liabilities	9	(29,925)	(29,925)	(21,404)	(8,235)	13,169	62%	▲	\$
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer to Reserves	10	(275,000)	(275,000)	(73,336)	(147,530)	(74,194)	(101%)	▼	\$
		(372,823)	(372,823)	(139,980)	(189,487)				
Amount attributable to financing activities		157,177	157,177	125,020	(9,487)				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year									
Amount attributable to operating activities	1	2,583,335	2,583,335	2,583,335	2,578,899	(4,436)	(0%)	▼	
Amount attributable to investing activities		(1,074,304)	(1,074,304)	360,255	303,024	(57,231)	(16%)	▼	
Amount attributable to financing activities		(1,641,675)	(1,641,675)	(1,484,380)	(1,323,484)	160,896	(11%)	▲	
Amount attributable to financing activities		157,177	157,177	125,020	(9,487)	(134,507)	(108%)	▼	
Surplus or deficit at the end of the financial year	1	24,534	24,534	1,584,230	1,548,952	(35,278)	(2%)	▼	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF QUAIRADING

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 28 FEBRUARY 2025

NATURE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF QUAIRADING

STATEMENT OF FINANCIAL ACTIVITY BY NATURE & TYPE
FOR THE PERIOD ENDED 28 FEBRUARY 2025

BY NATURE

Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	\$	\$	\$	\$	\$	%		\$
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates	6	2,799,736	2,799,736	2,799,735	(12,087)	(0%)	▼	
Grants, Subsidies and Contributions	12	600,874	600,874	559,292	(27,188)	(5%)	▼	
Fees and Charges		682,553	682,553	456,087	(67,204)	(15%)	▲	\$
Service Charges		0	0	0	0			
Interest Revenue		152,350	152,350	101,504	(58,115)	(57%)	▲	\$
Other Revenue		422,171	422,171	319,909	(60,823)	(19%)	▼	\$
Profit on Disposal of Assets	7	99,341	99,341	66,192	(31,504)	(48%)	▼	\$
Gain FV Valuation of Assets		0	0	0	0			
		4,757,025	4,757,025	4,302,719	(454,306)	(9.6%)	▼	
Expenditure from operating activities								
Employee Costs		(2,237,356)	(2,237,356)	(1,474,327)	(763,029)	(34%)	▼	
Materials and Contracts		(2,861,124)	(2,861,124)	(1,974,167)	(886,957)	(31%)	▼	
Utility Charges		(277,050)	(277,050)	(184,120)	(92,930)	(33%)	▼	
Depreciation		(3,448,062)	(3,448,062)	(2,297,728)	(1,150,334)	(33%)	▼	
Finance Costs		(7,980)	(7,980)	(5,304)	(2,676)	(33%)	▲	
Insurance Expenses		(205,303)	(205,303)	(153,362)	(51,941)	(25%)	▼	\$
Other Expenditure		(147,914)	(147,914)	(89,731)	(58,183)	(39%)	▲	
Loss on Disposal of Assets	7	(412,034)	(412,034)	(275,478)	(136,556)	(33%)	▲	\$
Loss FV Valuation of Assets		0	0	0	0			
		(9,596,823)	(9,596,823)	(6,454,217)	(3,142,606)	(33%)	▼	
Operating activities excluded from budget								
Add back Depreciation		3,448,062	3,448,062	2,297,728	(1,150,334)	(33%)	▲	
Adjust (Profit)/Loss on Asset Disposal	7	312,693	312,693	209,286	(103,407)	(33%)	▼	\$
Movement in Leave Reserve (Added Back)		4,739	4,739	4,739	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0			
Rounding Adjustments		0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	0			
Loss on Asset Revaluation		0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0			
		3,765,494	3,765,494	2,511,753	(1,253,741)	(33%)	▼	
Amount attributable to operating activities		(1,074,304)	(1,074,303)	360,255	(1,434,558)	(13.4%)	▼	
INVESTING ACTIVITIES								
Inflows from investing activities								
Capital Grants, Subsidies and Contributions	13	2,066,381	2,066,381	1,463,272	(603,109)	(29%)	▼	\$
Proceeds from Disposal of Assets	7	920,000	920,000	628,664	(291,336)	(32%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0			
		2,986,381	2,986,381	2,091,936	(894,445)	(30%)	▼	
Outflows from investing activities								
Land Held for Resale	8	(50,000)	(50,000)	(33,336)	(16,664)	(33%)	▼	
Land and Buildings	8	(751,494)	(751,494)	(527,240)	(224,254)	(30%)	▼	\$
Plant and Equipment	8	(1,373,057)	(1,373,057)	(1,329,006)	(44,051)	(3%)	▲	\$
Furniture and Equipment	8	(15,000)	(15,000)	(10,000)	(5,000)	(33%)	▲	\$
Infrastructure Assets - Roads	8	(1,859,924)	(1,859,924)	(1,279,398)	(580,526)	(31%)	▼	\$
Infrastructure Assets - Drainage	8	0	0	0	0			
Infrastructure Assets - Footpaths	8	(5,500)	(5,500)	(3,664)	(1,836)	(33%)	▼	
Infrastructure Assets - Other	8	(553,081)	(553,081)	(380,344)	(172,737)	(31%)	▼	\$
Infrastructure Assets - Bridges	8	(20,000)	(20,000)	(13,328)	(6,672)	(33%)	▲	\$
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0			
		(4,628,055)	(4,628,055)	(3,576,316)	(1,051,739)	(23%)	▼	
Amount attributable to investing activities		(1,641,675)	(1,641,675)	(1,484,380)	(1,557,294)	(9.5%)	▼	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new borrowings		0	0	0	0			
Transfer from Reserves	10	530,000	530,000	265,000	(265,000)	(50%)	▼	\$
Transfer from Restricted Cash - Other		0	0	0	0			
		530,000	530,000	265,000	(265,000)	(50%)	▼	
Outflows from financing activities								
Repayment of borrowings	9	(67,898)	(67,898)	(45,240)	(22,658)	(33%)	▲	\$
Payments for principal portion of lease liabilities	9	(29,925)	(29,925)	(21,404)	(8,521)	(28%)	▲	\$
Transfer to Restricted Cash - Other		0	0	0	0			
Transfer to Reserves	10	(275,000)	(275,000)	(73,336)	(201,664)	(73%)	▼	\$
		(372,823)	(372,823)	(139,980)	(232,843)	(62%)	▼	
Amount attributable to financing activities		157,177	157,177	125,020	(32,157)	(20%)	▼	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1	2,583,335	2,583,335	2,583,335	0	(0%)		
Amount attributable to operating activities		(1,074,304)	(1,074,303)	360,255	(714,049)	(27%)	▼	
Amount attributable to investing activities		(1,641,675)	(1,641,675)	(1,484,380)	(1,323,484)	(80%)	▼	
Amount attributable to financing activities		157,177	157,177	125,020	(32,157)	(20%)	▼	
Surplus or deficit at the end of the financial year	1	24,534	24,534	1,584,230	(1,559,696)	(6.3%)	▼	

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF QUAIRADING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

	28-Feb-24	28-Feb-25
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,040,340	5,578,180
Trade and other receivables	505,826	884,002
Other financial assets	0	0
Inventories	198,674	223,088
Contract assets	676,569	361,891
Other assets	109,426	530
TOTAL CURRENT ASSETS	8,530,834	7,047,690
NON-CURRENT ASSETS		
Trade and other receivables	35,573	35,573
Other financial assets	83,171	83,171
Inventories	114,000	113,412
Property, plant and equipment	23,438,504	23,738,392
Infrastructure	99,655,219	98,673,316
Right-of-use assets	33,094	19,472
TOTAL NON-CURRENT ASSETS	123,359,561	122,663,336
TOTAL ASSETS	131,890,394	129,711,026
CURRENT LIABILITIES		
Trade and other payables	1,412,713	518,849
Other liabilities	238,647	718,079
Lease liabilities	11,047	2,811
Employee related provisions	176,085	176,085
TOTAL CURRENT LIABILITIES	1,906,389	1,450,000
NON-CURRENT LIABILITIES		
Lease liabilities	20,646	20,646
Borrowings	209,720	209,720
Employee related provisions	35,582	35,582
TOTAL NON-CURRENT LIABILITIES	265,948	265,948
TOTAL LIABILITIES	2,172,338	1,715,948
NET ASSETS	129,718,057	127,995,078
EQUITY		
Retained surplus	41,964,110	40,273,602
Reserve accounts	4,111,639	4,079,169
Revaluation surplus	83,642,307	83,642,307
TOTAL EQUITY	129,718,057	127,995,078

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

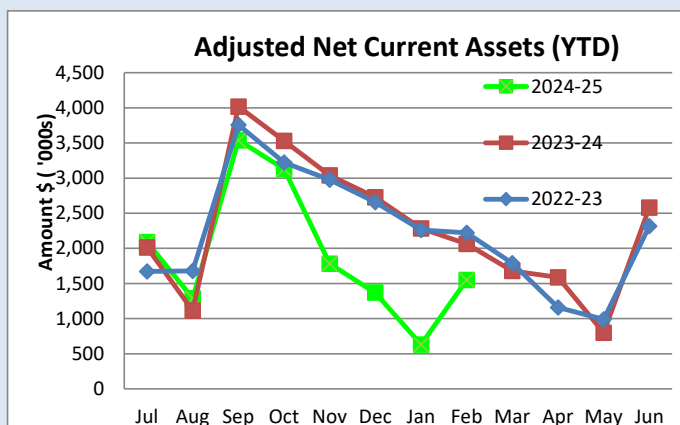
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2024	This Time Last Year 29/02/2024	Year to Date Actual 28/02/2025
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	2,928,701	1,295,678	1,499,011
Cash Restricted - Reserves	2	4,111,639	4,181,382	4,079,169
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	0	279,317	430,263	507,042
Receivables - Other	3	226,508	192,889	376,960
Other Financial Assets	3	0	0	0
Other Assets Other Than Inventories	4	785,994	837,677	362,421
Inventories	4	8,674	3,296	33,088
		8,340,834	6,941,185	6,857,690
Less: Current Liabilities				
Payables	5	(1,361,321)	(157,143)	(484,022)
Contract Liabilities	11	(238,647)	(503,056)	(718,079)
Bonds & Deposits	14	(51,392)	(25,135)	(34,828)
Loan Liability	9	(67,898)	(33,274)	(34,176)
Lease Liability	9	(11,047)	(3,343)	(2,811)
Provisions	11	(176,085)	(184,697)	(176,085)
		(1,906,389)	(906,649)	(1,450,000)
Less: Cash Reserves	10	(4,111,639)	(4,181,382)	(4,079,169)
Add Back: Component of Leave Liability not Required to be funded		177,149	174,983	183,443
Add Back: Loan Liability		67,898	33,274	34,176
Add Back: Lease Liability		11,047	3,343	2,811
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		2,578,899	2,064,754	1,548,952

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$1.55 M
Last Year YTD
Surplus(Deficit)
\$2.06 M

SHIRE OF QUAIRADING
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

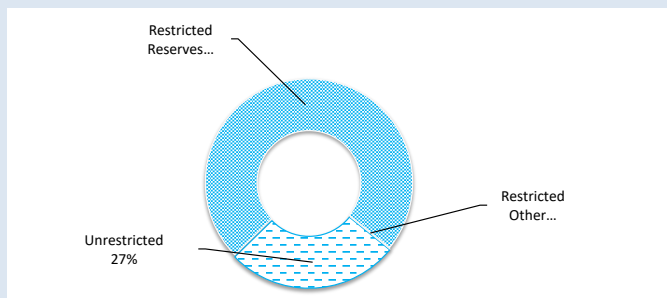
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash on Hand - Admin	1,300			1,300	Cash on Hand	Nil	On Hand
Petty Cash - Container Deposit Scheme	499			499	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Cash at Bank	819,942			819,942	Westpac		Ongoing
Municipal Investment Cash at Bank	0			0	Westpac	Nil	Ongoing
Medical Practice Cash at Bank	13			13	Westpac		Ongoing
Reserve Cash at Bank		209,343		209,343	Westpac	1.55%	Ongoing
Trust Cash at Bank			0	0	Westpac		Ongoing
Term Deposits							
Municipal - Term Deposit Investment 1	336,700			336,700	Westpac	5.16%	30/06/2025
Municipal - Term Deposit Investment 2	340,557			340,557	Westpac	5.16%	30/06/2025
Municipal - Term Deposit Investment 3	0			0	Westpac	5.09%	28/02/2025
Reserve - Term Deposit Investment 1		1,053,293		1,053,293	Westpac	5.11%	2/04/2025
Reserve - Term Deposit Investment 2		685,173		685,173	Westpac	5.11%	2/04/2025
Reserve - Term Deposit Investment 3		1,135,973		1,135,973	Westpac	5.11%	2/04/2025
Reserve - Term Deposit Investment 4		995,387		995,387	Westpac	5.11%	2/04/2025
		0		0			
		0		0			
Investments							
Total	1,499,011	4,079,169	0	5,578,180			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Restricted
\$5.58 M	\$4.08 M

SHIRE OF QUAIRADING
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
 NOTE 3
 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2024	28 Feb 25
	\$	\$
Opening Arrears Previous Years	282,891	314,891
Levied this year	2,762,616	2,933,329
Less Collections to date	(2,730,617)	(2,705,605)
Equals Current Outstanding	314,891	542,615
	314,891	542,615
% Collected	89.66%	83.30%

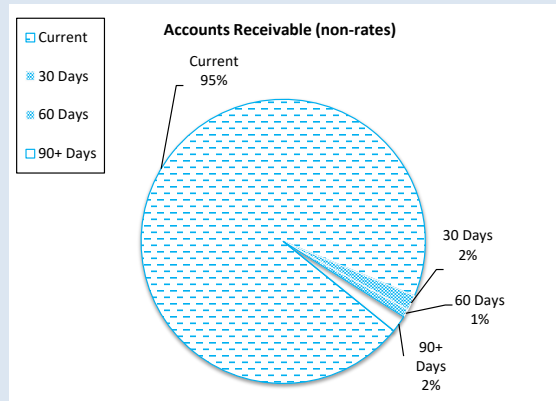
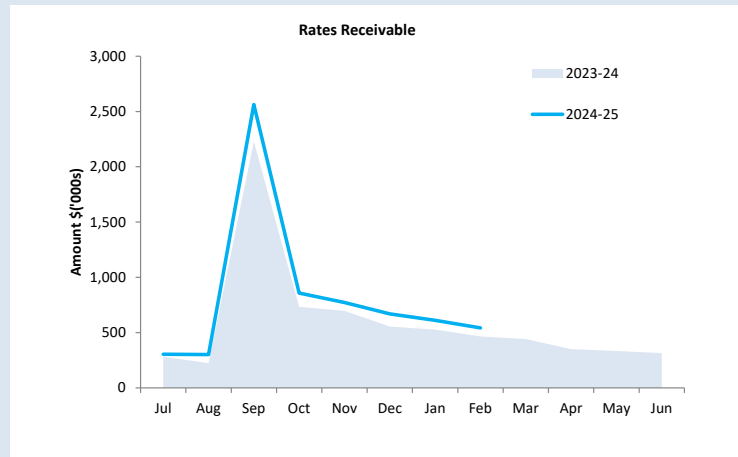
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	284,317	5,132	2,722	5,758	297,930
Percentage	95%	2%	1%	2%	
Balance per Trial Balance					
Sundry Debtors					297,930
Receivables - Other					79,030
Total Receivables General Outstanding					376,960
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$376,960
Over 30 Days
5%
Over 90 Days
2%

Collected	Rates Due
83%	\$542,615

SHIRE OF QUAIRADING
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
 NOTE 4
 OTHER CURRENT ASSETS

Other Current Assets	Opening Balance 1 Jul 2024	Asset Increase	Asset Reduction	Closing Balance 28 Feb 2025
	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	0	0	0	0
Inventory				
Fuel, Visitor and Rec Centres stock on hand	8,674	24,413	0	33,088
Accrued income and prepayments				
Accrued income and prepayments	109,426	0	(108,895)	530
Contract assets				
Contract assets	676,569	0	(314,678)	361,891
Total Other Current assets				585,508
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

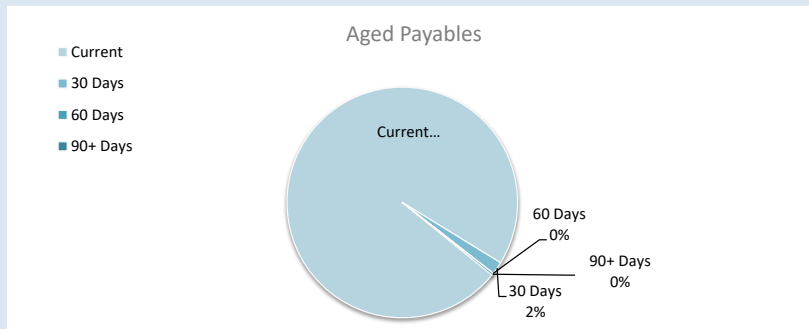
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	295,619	5,357	84	822	301,882
Percentage	97.9%	1.8%	0%	0.3%	
Balance per Trial Balance					
Sundry creditors - General					314,867
Other creditors					5,424
Accruals/Income in Advance					780
ATO liabilities					108,744
Other accruals/payables					54,206
Total Payables General Outstanding					484,022

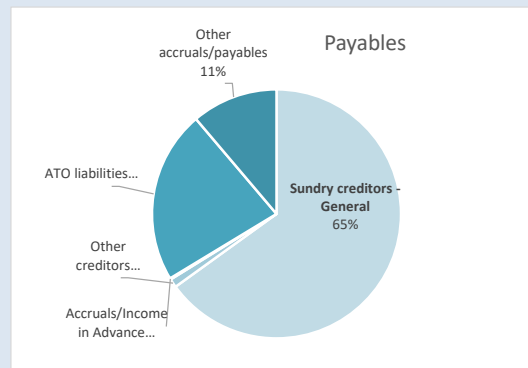
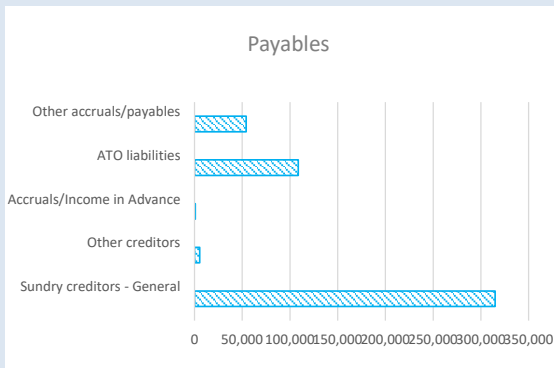
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$484,022
Over 30 Days
2%
Over 90 Days
0.3%



SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

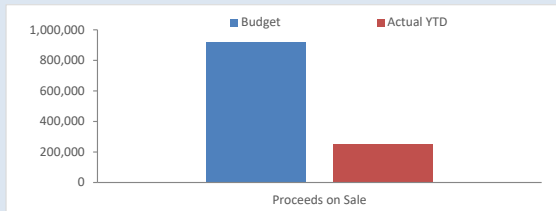
RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross rental valuations											
GRV - Residential	0.138187	378	3,146,437	434,315	0	0	434,315	434,138	1,591		435,729
GRV - Industrial	0.138187	29	274,950	37,995	0	0	37,995	37,994	0	0	37,994
GRV - Commercial	0.138187	11	209,776	28,988	0	0	28,988	28,988	0	0	28,988
Unimproved valuations											
UV - Rural	0.006820	412	319,919,412	2,181,848	0	0	2,181,848	2,181,711	4,947	0	2,186,658
Non Rateable		231	60,902,337	0	0	0	0	0	0	0	0
Sub-Totals		1,061	384,452,912	2,683,146	0	0	2,683,146	2,682,831	6,537	0	2,689,368
Minimum Payment											
\$											
Gross rental valuations											
GRV - Residential	756	61	0	46,116	0	0	46,116	46,116	0	0	46,116
GRV - Industrial	756	8	0	6,048	0	0	6,048	6,048	0	0	6,048
GRV - Commercial	756	1	0	756	0	0	756	756	0	0	756
Unimproved valuations											
UV - Rural	756	60	0	45,360	0	0	45,360	45,360	0	0	45,360
Sub-Totals		130	0	98,280	0	0	98,280	98,280	0	0	98,280
		1,191	384,452,912	2,781,426	0	0	2,781,426	2,781,111	6,537	0	2,787,648
Amount from General Rates											
Ex-Gratia Rates	Tonnage	1	0	18,310	0	0	18,310	0	0	0	0
Write off							0				0
Specified Area Rates							0				0
Total Rates							2,799,736				2,787,648

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book				Net Book			
		Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land Held for Resale								
1200	Lhfr - Lot 301 (8) Edwards Way	38,760	10,000		(28,760)	10,000	9,091		(909)
1201	Lhfr - Lot 302 (6) Edwards Way	41,040	10,000		(31,040)	0	0		
1202	Lhfr - Lot 303 (4) Edwards Way	39,900	10,000		(29,900)	0	0		
1203	Lhfr - Lot 304 (2) Edwards Way	39,900	10,000		(29,900)	0	0		
1204	Lhfr - Lot 305 (15) Reid Street	41,040	10,000		(31,040)	0	0		
1205	Lhfr - Lot 328 (11) Edwards Way	39,900	10,000		(29,900)	10,000	9,091		(909)
1206	Lhfr - Lot 321 (9) Edwards Way	39,900	10,000		(29,900)	10,000	9,091		(909)
1207	Lhfr - Lot 323 (5) Edwards Way	39,900	10,000		(29,900)	0	0		
1208	Lhfr - Lot 324 (3) Edwards Way	39,900	10,000		(29,900)	0	0		
1209	Lhfr - Lot 325 (1) Edwards Way	41,040	10,000		(31,040)	10,000	9,091		(909)
1210	Lhfr - Lot 326 (19) Edwards Way	45,600	10,000		(35,600)	10,000	9,091		(909)
1211	Lhfr - Lot 327 (21) Reid Street	42,180	10,000		(32,180)	0	0		
1213	Lhfr - Lot 93 Hinkley Way, Quairading (Amalgam	57,000	35,000		(22,000)	0	0		
1214	Lhfr - Lot 94 Hinkley Way, Quairading (Amalgam	34,200	35,000	800		0	0		
	Plant and Equipment								
1Q3919	Ammann Ars130 Single Drum Roller	84,686	80,000		(4,686)	81,578	55,000		(26,579)
1Q240	2015 Caterpillar 12 M Grader	149,345	150,000	655		0	0		
1Q368	2016 Caperpillar Loader 938K2	153,111	180,000	26,889.35		0	0		
Q5122	2012 Ud Nissan Truck	69,200	110,000	40,800		56,494	81,818	25,325	
2Q661	Mitsubishi Triton Glx Cc Man	11,720	24,000	12,280		13,000	16,364	3,364	
6Q190	Isuzu Dmax 4X4 Ute	24,907	25,000	93		0	0		
1Q960	2019 Multipac 524H Multi Tyred Roller	78,337	80,000	1,663		0	0		
1Q754	2017 John Deere 5065E Tractor	23,265	10,000		(13,265)	0	0		
Q5191	Model S30 Rider Sweeper	8,840	25,000	16,160		10,000	16,000	6,000	
	Aged Other								
1Q5335	Toyota Camry 2.5L Ascent	24,390	22,000		(2,390)	17,511	15,000		(2,511)
	Administration								
8Q0	Mazda Cx9 Touring Awd	24,633	24,000		(633)	26,233	21,818		(4,415)
		1,232,693	920,000	99,341	(412,034)	254,816	251,454	34,688	(38,050)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$920,000	\$251,454	27%

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2025

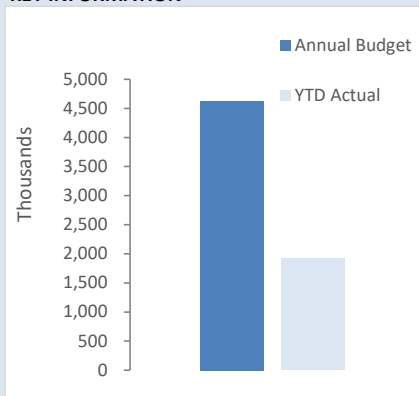
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	50,000	33,336	50,000	49,412	16,076
Land and Buildings	751,494	527,240	751,494	224,800	(302,440)
Plant and Equipment	1,373,057	1,329,006	1,373,057	807,093	(521,913)
Furniture and Equipment	15,000	10,000	15,000	0	(10,000)
Infrastructure Assets - Roads	1,859,924	1,279,398	1,859,924	618,726	(660,672)
Infrastructure Assets - Footpaths	5,500	3,664	5,500	5,500	1,836
Infrastructure Assets - Other	553,081	380,344	553,081	177,387	(202,957)
Infrastructure Assets - Bridges	20,000	13,328	20,000	35,100	21,772
Capital Expenditure Totals	4,628,055	3,576,316	4,628,055	1,918,018	(1,658,298)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	2,066,381	1,463,272	2,066,381	343,080	(1,120,192)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	920,000	628,664	920,000	251,454	(377,210)
Council contribution - Cash Backed Reserves					
Various Reserves	530,000	265,000	530,000	180,000	(85,000)
Council contribution - operations	1,111,675	1,219,380	1,111,675	1,143,484	(75,896)
Capital Funding Total	4,628,055	3,576,316	4,628,055	1,918,018	(1,658,298)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

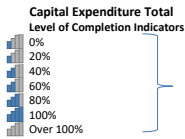
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.63 M	\$1.92 M	41%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$2.07 M	\$0.34 M	17%

**SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

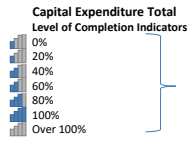


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.	Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended	Total YTD	Variance (Under)/Over	
						Annual Budget	Annual Budget			YTD Budget
		Land Held for Resale								
		Community Amenities								
0.99		Stage 2 Light Industrial Subdivision	4100607	507	TP0000	(50,000)	(50,000)	(33,336)	(49,412)	(16,076)
		Total - Community Amenities				(50,000)	(50,000)	(33,336)	(49,412)	(16,076)
0.99		Total - Land Held for Resale				(50,000)	(50,000)	(33,336)	(49,412)	(16,076)
		Buildings								
		Health								
0.22		Medical Centre - Building (Capital)	4070712	512	BC7702	(12,500)	(12,500)	(12,500)	(2,760)	9,740
		Total - Health				(12,500)	(12,500)	(12,500)	(2,760)	9,740
		Education & Welfare								
1.16		Daycare Centre - Building (Capital)	4080612	512	BC8301	(20,000)	(20,000)	(18,996)	(23,116)	(4,120)
1.00		Arthur Kelly Village - Common Area - Building (Capital)	4080612	512	BC8600	0	0	0	(2,320)	(2,320)
0.76		Frail Aged Lodge (Parker House) - Building (Capital)	4080612	512	BC8610	(30,594)	(30,594)	(20,384)	(23,233)	(2,849)
0.00		Youth Centre - Building (Capital)	4080712	512	BC8701	(10,000)	(10,000)	(6,656)	0	6,656
		Total - Education & Welfare				(60,594)	(60,594)	(46,036)	(48,669)	(2,633)
		Housing								
1.13		14 Reid Street - Building (Capital)	4090114	514	BC9101	(5,000)	(5,000)	(3,328)	(5,665)	(2,337)
0.05		1/19 Gillett Street - Single Persons Unit - Building (Capital)	4090114	514	BC9102	(3,750)	(3,750)	(2,488)	(198)	2,290
0.66		31 Dall Street - Building (Capital)	4090114	514	BC9103	(11,000)	(11,000)	(7,328)	(7,285)	43
0.73		8 Dall Street - Building (Capital)	4090114	514	BC9104	(33,490)	(33,490)	(22,320)	(24,558)	(2,238)
0.00		4/19 Gillett Street - Single Persons Unit - Building (Capital)	4090114	514	BC9112	(3,750)	(3,750)	(2,488)	0	2,488
0.05		2/19 Gillett Street - Single Persons Unit - Building (Capital)	4090214	514	BC9202	(3,750)	(3,750)	(2,488)	(198)	2,290
0.34		3/19 Gillett Street - Single Persons Unit - Building (Capital)	4090214	514	BC9203	(6,550)	(6,550)	(4,360)	(2,198)	2,162
1.00		7 Edwards Way - Police House - Building (Capital)	4090214	514	BC9208	0	0	0	(21,633)	(21,633)
		Total - Housing				(67,290)	(67,290)	(44,800)	(61,734)	(16,934)
		Community Amenities								
0.38		Recycling Centre - Building (Capital)	4100112	512	BC10102	(88,376)	(88,376)	(58,912)	(33,145)	25,767
		Total - Community Amenities				(88,376)	(88,376)	(58,912)	(33,145)	25,767
		Recreation And Culture								
1.29		Swimming Pool - Building (Capital)	4110212	512	BC11201	(28,000)	(28,000)	(18,664)	(36,200)	(17,536)
1.22		Swimming Pool Kiosk - Building (Capital)	4110212	512	BC11202	(5,000)	(5,000)	(3,328)	(6,089)	(2,761)
0.26		Swimming Pool Plant Room - Building (Capital)	4110712	512	BC11205	(50,000)	(50,000)	(50,000)	(12,864)	37,136
0.00		Golf Club - Building (Capital)	4110312	512	BC11305	(6,000)	(6,000)	(3,992)	0	3,992
		Total - Recreation And Culture				(89,000)	(89,000)	(75,984)	(55,153)	20,831
		Transport								
0.15		Depot Workshop - Building (Capital)	4120112	512	BC12201	(8,617)	(8,617)	(5,728)	(1,250)	4,478
		Total - Transport				(8,617)	(8,617)	(5,728)	(1,250)	4,478
		Economic Services								
0.00		Cabin 4 - 1 Bedroom Unit (Capital)	4130212	512	BC13248	(205,000)	(205,000)	(136,608)	0	136,608
0.00		Cabin 5 - 1 Bedroom Unit (Capital)	4130212	512	BC13249	(205,000)	(205,000)	(136,608)	0	136,608
1.46		Veterinary Clinic - Building (Capital)	4130812	512	BC13810	(15,117)	(15,117)	(10,064)	(22,088)	(12,024)
		Total - Economic Services				(425,117)	(425,117)	(283,280)	(22,088)	261,192
0.30		Total - Buildings				(751,494)	(751,494)	(527,240)	(224,800)	302,440
		Plant & Equipment								
		Transport								
0.72		Works Supervisors Vehicle	4120330	530	PE12301	(72,000)	(72,000)	(72,000)	(52,101)	19,899
0.83		Tractor FEL (90HP)	4120330	530	PE12304	(90,000)	(90,000)	(60,000)	(75,000)	(15,000)
0.63		Smooth Drum Vibe Roller 12T	4120330	530	PE12311	(300,000)	(300,000)	(300,000)	(189,000)	111,000
0.79		Mazda BT50 Ute	4120330	530	PE12313	(65,000)	(65,000)	(65,000)	(51,269)	13,731
0.00		Grader	4120330	530	PE12314	(400,000)	(400,000)	(400,000)	0	400,000
0.91		6 Wheel Tip Truck	4120330	530	PE12317	(292,702)	(292,702)	(292,702)	(266,899)	25,803
1.32		Tenant Sweeper	4120330	530	PE12319	(75,000)	(75,000)	(75,000)	(99,333)	(24,333)
		Total - Transport				(1,294,702)	(1,294,702)	(1,264,702)	(733,601)	531,101
		Economic Services								
0.96		Toyota Camry - Community Car	4120330	530	PE12320	(36,200)	(36,200)	(36,200)	(34,715)	1,485
		Total - Economic Services				(36,200)	(36,200)	(36,200)	(34,715)	1,485
		Other Property & Services								
0.00		Purchase of New CEO Vehicle	4140230	530	PE14201	(42,154)	(42,154)	(28,104)	0	28,104
1.00		Purchase of New CEO Vehicle - Natalie Ness	4140230	530	PE14203	0	0	0	(38,776)	(38,776)
		Total - Other Property & Services				(42,154)	(42,154)	(28,104)	(38,776)	(10,672)

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

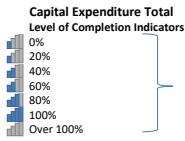


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.	Balance Sheet		Adopted		Amended		Total YTD	Variance (Under)/Over		
		Account Number	Job Category	Job Number	Annual Budget	Annual Budget	YTD Budget				
					\$	\$	\$	\$	\$		
0.59		Total - Plant & Equipment			(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	521,913		
		Furniture & Equipment									
		Other Property & Services									
0.00			Chambers Furniture Upgrade	4140220	520	FE14202	(15,000)	(15,000)	(10,000)	0	10,000
		Total - Other Property & Services					(15,000)	(15,000)	(10,000)	0	10,000
0.00		Total - Furniture & Equipment					(15,000)	(15,000)	(10,000)	0	10,000
		Infrastructure - Roads									
		Transport									
0.00			Dangin Terrace (R2R)	4120144	540	R2R169	(22,000)	(22,000)	(14,664)	0	14,664
0.00			Walker Street (R2R)	4120144	540	R2R138	(60,000)	(60,000)	(40,000)	0	40,000
0.00			Cubbine Road, Cubbine (R2R)	4120145	540	R2R005	(83,562)	(83,562)	(55,704)	0	55,704
0.83			Kellerberrin - Yoting Road (R2R)	4120145	540	R2R164	(90,000)	(90,000)	(60,000)	(74,784)	(14,784)
0.00			Quairading - Corrigin Road (R2R)	4120145	540	R2R166	(140,000)	(140,000)	(93,328)	0	93,328
0.44			Hayes Road (R2R)	4120145	540	R2R015	(70,000)	(70,000)	(46,664)	(30,960)	15,704
0.10			Andrews Road (R2R)	4120145	540	R2R105	(82,041)	(82,041)	(79,295)	(8,050)	71,245
1.00			Old Beverley West Road (R2R)	4120146	540	R2R007	0	0	0	(14,836)	(14,836)
1.19			RRG - Quairading - Corrigin Road (Capital) 23/24 SLK 20.47 - 23.02	4120149	540	RRG166B	(105,245)	(105,245)	(70,128)	(125,761)	(55,633)
0.32			Bulyee - Quairading Road (RRG)	4120148	540	RRG002	(554,765)	(554,765)	(369,832)	(175,853)	193,979
0.29			Old Beverley East Road (RRG)	4120149	540	RRG006	(244,673)	(244,673)	(163,072)	(72,150)	90,922
0.25			Old Beverley East Road (LRCI Funded)	4120162	540	LRC006	(244,649)	(244,649)	(163,080)	(60,089)	102,991
0.19			Dangin - Mears Road - WSN Development Expenditure	4120162	540	WSF010D	(62,990)	(62,990)	(41,976)	(11,964)	30,012
1.00			Treloar Road (R2R)	4120146	540	R2R092	0	0	0	(10,000)	(10,000)
		Total - Transport					(1,759,924)	(1,759,924)	(1,197,743)	(584,446)	613,297
0.33		Total - Infrastructure - Roads					(1,759,924)	(1,759,924)	(1,197,743)	(584,446)	613,297
		Infrastructure - Drainage									
		Transport									
0.00			Punch Road - Drainage Capital	4120166	540	DC143	(20,000)	(20,000)	(16,331)	0	16,331
0.59			Minchin Road - Drainage Capital	4120166	540	DC063	(20,000)	(20,000)	(16,331)	(11,700)	4,631
0.00			Squiers Road - Drainage Capital	4120166	540	DC176	(20,000)	(20,000)	(16,331)	0	16,331
0.00			Toapin Road - Drainage Capital	4120166	540	DC055	(20,000)	(20,000)	(16,331)	0	16,331
1.13			Quairading - Corrigin Road - Drainage Capital	4120166	540	DC166	(20,000)	(20,000)	(16,331)	(22,572)	(6,241)
		Total - Transport					(100,000)	(100,000)	(81,655)	(34,272)	47,383
0.34		Total - Infrastructure - Drainage					(100,000)	(100,000)	(81,655)	(34,272)	47,383
		Infrastructure - Footpaths									
		Transport									
0.00			Harris Street - Footpath Capital	4120170	560	FC130	(5,500)	(5,500)	(3,664)	0	3,664
1.00			Macdonald Street - Footpath Capital		560	FC131	0	0	0	(5,500)	(5,500)
		Total - Transport					(5,500)	(5,500)	(3,664)	(5,500)	(1,836)
1.00		Total - Infrastructure - Footpaths					(5,500)	(5,500)	(3,664)	(5,500)	(1,836)
		Infrastructure - Bridges									
		Transport									
1.00			Badjaling North Road - Bridge (Capital)	4120167	555	BR4145	(20,000)	(20,000)	(13,328)	(20,000)	(6,672)
1.00			Mount Stirling Road - Bridge (Capital)	4120167	555	BR4143	0	0	0	(15,100)	(15,100)
		Total - Transport					(20,000)	(20,000)	(13,328)	(35,100)	(21,772)
1.76		Total - Infrastructure - Bridges					(20,000)	(20,000)	(13,328)	(35,100)	(21,772)
		Infrastructure - Other									
		Law, Order & Public Safety									
0.00			Solar Electronic Fire Danger Signs (Capital) - DRF Funded	4050790	590	EM5702	(30,000)	(30,000)	(25,000)	0	25,000
1.00			Caroling Water Tank - Fire Water	4050790	590	EM5701	0	0	0	(42)	(42)
		Total - Law, Order & Public Safety					(30,000)	(30,000)	(25,000)	(42)	24,958
		Community Amenities									
0.00			Cemetery Upgrade (Capital)	4100790	590	OC10703	(16,792)	(16,792)	(11,184)	0	11,184
		Total - Community Amenities					(16,792)	(16,792)	(11,184)	0	11,184
		Recreation And Culture									
0.84			Cricket Nets (Capital)	4110390	590	OC11344	(44,792)	(44,792)	(29,848)	(37,563)	(7,715)
0.00			Skate Park (Capital)	4110390	590	OC11345	(25,000)	(25,000)	(16,664)	0	16,664

**SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

	Account Number	Balance Sheet		Adopted		Amended		Total YTD	Variance (Under)/Over
		Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
Assets									
0.29	Bore Field	4110390	590	PC11315	(38,661)	(38,661)	(25,760)	(11,065)	14,695
0.25	Greater Sports Ground (GSC) - Netball/Basketball Courts (LRCl Fur	4110390	590	LRC11335	(377,836)	(377,836)	(251,888)	(96,167)	155,721
1.00	Construction Hall Carpark LRCl Funded Expenditure	4110190	590	OC11101	0	0	0	(1,628)	(1,628)
	Total - Recreation And Culture				(486,289)	(486,289)	(324,160)	(146,423)	177,737
	Economic Services								
1.55	Standpipe Controller 1	4130890	590	OC13801	(20,000)	(20,000)	(20,000)	(30,922)	(10,922)
	Total - Economic Services				(20,000)	(20,000)	(20,000)	(30,922)	(10,922)
0.32	Total - Infrastructure - Other				(553,081)	(553,081)	(380,344)	(177,387)	202,957
0.41	Grand Total				(4,628,055)	(4,628,055)	(3,576,316)	(1,918,010)	1,658,306
	Summary by Balance Sheet Category								
	Land Held For Resale (Current)		340		0	0	0	0	0
	Land Held For Resale (Non Current)		507		(50,000)	(50,000)	(33,336)	(49,412)	(16,076)
	Land - Freehold		508		0	0	0	0	0
	Buildings - Specialised		512		(684,204)	(684,204)	(482,440)	(163,066)	319,374
	Buildings - Non Specialised		514		(67,290)	(67,290)	(44,800)	(61,734)	(16,934)
	Furniture & Equipment		520		(15,000)	(15,000)	(10,000)	0	10,000
	Plant & Equipment		530		(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	521,913
	Infrastructure - Roads		540		(1,859,924)	(1,859,924)	(1,279,398)	(618,718)	660,680
	Infrastructure - Bridges		555		(20,000)	(20,000)	(13,328)	(35,100)	(21,772)
	Infrastructure - Footpaths & Cycleways		560		(5,500)	(5,500)	(3,664)	(5,500)	(1,836)
	Infrastructure - Other		590		(553,081)	(553,081)	(380,344)	(177,387)	202,957
					0	0	0	0	0
					0	0	0	0	0
					0	0	0	0	0
					(4,628,055)	(4,628,055)	(3,576,316)	(1,918,010)	1,658,306

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

FINANCING ACTIVITIES
NOTE 9
LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2024	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport													
Loan 118 - Depot Building	192,389	0	0	0	26,256	52,911	52,911	166,133	139,477	139,477	2,833	5,450	5,450
Loan 119 - Park Cottages	85,229	0	0	0	7,466	14,987	14,987	77,764	70,243	70,243	514	1,206	1,206
	277,618	0	0	0	33,722	67,898	67,898	243,896	209,720	209,720	3,346	6,656	6,656
Total	277,618	0	0	0	33,722	67,898	67,898	243,896	209,720	209,720	3,346.23	6,656	6,656
Current loan borrowings	67,898							34,176					
Non-current loan borrowings	209,720							209,720					
	277,618							243,896					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

Particulars/Purpose	01 Jul 2024	New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Law, Order & Public Safety													
Lease 2 - CESM Vehicle	0	0	0	0	0	17,555	17,555	0	(17,555)	-17,555	0	0	0
Economic Services													
Matrix Cardio Equipment	31,692	0	0	0	8,235	12,370	12,370	23,457	19,322	19,322	1,074	1,324	1,324
Other Property & Services													
Lease 3 - Canon Photocopier	0	0	0	0	0	0	0	0	0	0	0	0	0
	31,692	0	0	0	8,235	29,925	29,925	23,457	1,767	1,767	1,074	1,324	1,324
Total	31,692	0	0	0	8,235	29,925	29,925	23,457	1,767	1,767	1,074	1,324	1,324
Current financing borrowings	11,047							2,811					
Non-current financing borrowings	20,646							20,646					
	31,693							23,457					

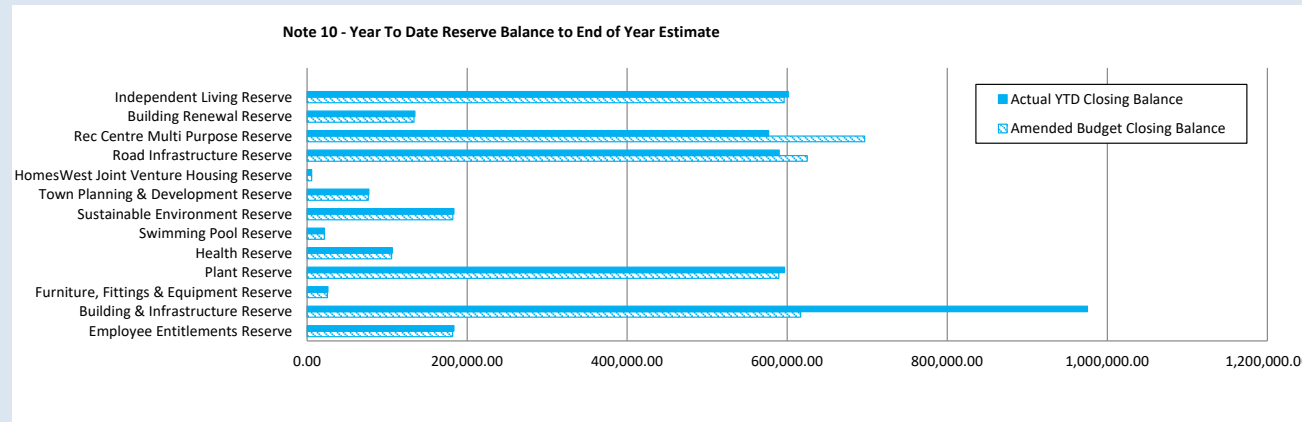
SHIRE OF QUAIRADING
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
 NOTE 10
 CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlements Reserve	177,148.64	4,739.00	6,294.52	0.00	0.00	0.00	0.00	181,887.64	183,443.16
Building & Infrastructure Reserve	941,595.30	25,191.00	33,634.11	0.00	0.00	(350,000.00)	0.00	616,786.30	975,229.41
Furniture, Fittings & Equipment Reserve	24,719.78	661.00	1,468.18	0.00	0.00	0.00	0.00	25,380.78	26,187.96
Plant Reserve	749,430.27	20,050.00	27,295.58	0.00	0.00	(180,000.00)	(180,000.00)	589,480.27	596,725.85
Health Reserve	102,974.01	2,755.00	3,658.92	0.00	0.00	0.00	0.00	105,729.01	106,632.93
Swimming Pool Reserve	20,970.35	561.00	745.12	0.00	0.00	0.00	0.00	21,531.35	21,715.47
Sustainable Environment Reserve	177,262.39	4,742.00	6,298.56	0.00	0.00	0.00	0.00	182,004.39	183,560.95
Town Planning & Development Reserve	74,508.35	1,993.00	2,647.47	0.00	0.00	0.00	0.00	76,501.35	77,155.82
HomesWest Joint Venture Housing Reserve	5,610.09	150.00	199.34	0.00	0.00	0.00	0.00	5,760.09	5,809.43
Road Infrastructure Reserve	569,730.93	15,242.00	20,243.92	40,000.00	0.00	0.00	0.00	624,972.93	589,974.85
Rec Centre Multi Purpose Reserve	556,992.15	14,901.00	19,791.28	125,000.00	0.00	0.00	0.00	696,893.15	576,783.43
Building Renewal Reserve	130,029.96	3,479.00	4,620.29	0.00	0.00	0.00	0.00	133,508.96	134,650.25
Independent Living Reserve	580,666.81	15,536.00	20,632.49	0.00	0.00	0.00	0.00	596,202.81	601,299.30
	4,111,639.03	110,000.00	147,529.78	165,000.00	0.00	(530,000.00)	(180,000.00)	3,856,639.03	4,079,168.81

KEY INFORMATION



SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2024	Liability Increase	Liability Reduction	Closing Balance 28 Feb 2025
		\$	\$	\$	\$
Other Liabilities					
- Contract Liabilities	12	68,952	12,000	(75,780)	5,172
- Capital Grant/Contribution Liabilities	13	169,695	524,966	(351,972)	342,689
Total Other liabilities		238,647	536,966	(427,752)	347,862
Less non-current unspent grants, contributions and reimbursements		0	0	0	0
Total current unspent grants, contributions and reimbursements		238,647	536,966	(427,752)	347,862
Employee Related Provisions					
Annual leave		120,960	0	0	120,960
Long service leave		33,441	0	0	33,441
Annual leave oncosts		17,260	0	0	17,260
Long service leave oncosts		4,424	0	0	4,424
Total Provisions		176,085	0	0	176,085
Total Other Current Liabilities					523,946
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

**NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Provider	Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2024	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2025	Current Liability 28 Feb 2025	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance									
DLGSC Chart of Accounts (COA) Implementation Grant	0	0	0	0	0	0	0	0	0
General purpose funding									
Grants Commission - General/Roads (WALGGC)	0	0	0	0	0	202,474	202,474	202,473	155,810
Grants Commission - Roads (WALGGC)	0	0	0	0	0	101,618	101,618	101,617	51,220
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade Mitigation Activity Fund Grant Program - Round 2	67,500	0	(63,780)	3,720	3,720	67,500	67,500	44,976	63,780
Education and welfare									
Youth Week Grant	1,257	0	0	1,257	1,257	0	0	0	0
Children's Week Grant	0	0	0	0	1,000	0	0	0	0
Recreation and culture									
Grant - Toddler Learn to Swim	0	0	0	0	0	2,500	2,500	0	0
NADC National Australia Day Grant	0	12,000	(12,000)	0	0	0	0	0	12,000
NAIDOC Week Grant	0	0	0	0	0	1,350	1,350	0	0
Volunteering WA Grant	195	0	0	195	195	0	0	0	0
Transport									
Direct Grant (MRWA)	0	0	0	0	0	180,708	180,708	180,708	213,884
	68,952	12,000	(75,780)	5,172	6,172	600,874	600,874	559,292	532,104
Contributions									
TOTALS	68,952	12,000	(75,780)	5,172	6,172	600,874	600,874	559,292	532,104

**SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

NOTE 13

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2024	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2025	Current Liability 28 Feb 2025	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Law, order, public safety									
South Caroling Water Tank	0	0	0	0	0	4,219	4,219	4,219	0
Solar Electronic Fire Danger Signs (Capital) - DRF Funded	0	0	0	0	0	15,000	15,000	15,000	0
Community amenities									
Electric Car Charging Station (Capital)	0	6,600	0	6,600	6,600	6,926	6,926	4,608	0
Recreation and culture									
LRCI Grant Phase 3 - Construction Hall Carpark	0	0	0	0	0	0	0	0	(13,171)
LRCI Grant Phase 4 - Greater Sports Ground - Multi Use Courts	0	0	0	0	236,009	393,347	393,347	262,240	0
LRCIP Grant Phase 3 - Community Park	0	0	0	0	0	0	0	0	(11,562)
CBH grant - Multi Use Courts Resurfacing	7,500	0	0	7,500	7,500	0	0	0	0
Greater Sports Ground (Gsc) - Netball/Basketball Courts (Csrff Funded) - Income	0	0	0	0	0	125,000	125,000	0	0
Transport									
R2R Grant - Dangin Terrace (R2R)	0	0	0	0	0	96,875	96,875	64,576	0
R2R Grant - Walker Street (R2R)	0	0	0	0	0	60,000	60,000	40,000	0
R2R Grant - Subbine Rd, Cubbine (R2R)	0	0	0	0	0	81,138	81,138	54,104	0
R2R Grant - Kellerberrin-Yoting Rd (R2R)	0	0	0	0	0	90,000	90,000	60,000	0
R2R Grant - Quairading Corrigin Road (R2R)	0	0	0	0	0	138,912	138,912	92,608	0
R2R Grant - Hayes Road (R2R)	0	0	0	0	0	80,000	80,000	53,328	0
R2R Grant - Andrews Road (R2R)	0	0	0	0	0	80,554	80,554	0	0
RRG Grant - Quairading - Corrigin Road 21/22	74,639	0	0	74,639	74,639	0	0	0	0
RRG Grant - Quairading - Corrigin Road 22/23	58,159	0	0	58,159	58,159	0	0	0	0
RRG Grant - Quairading - Corrigin Road 23/24	0	92,006	(92,006)	0	0	92,006	92,006	92,006	92,006
RRG Grant - Bulyee - Quairading Road 24/25	0	295,910	(175,853)	120,057	120,057	369,888	369,888	369,888	175,853
RRG Grant - Old Beverley East Road 24/25	0	130,450	(72,150)	58,300	58,300	163,063	163,063	163,063	72,150
LRCIP Grant Phase 3 - Mt Stirling Rd Resheet	0	0	0	0	0	0	0	0	(3,875)
LRCIP Grant Phase 4 - Old Beverley East Road	0	0	0	0	123,758	226,889	226,889	151,256	0
WSFN Grant - Dangin - Mears Development Funds	29,398	0	(11,964)	17,434	17,434	24,752	24,752	18,564	11,964
	169,695	524,966	(351,972)	342,689	702,456	2,048,569	2,048,569	1,445,460	323,365
Capital Contributions									
Contribution towards Community Car Replacement	0	0	0	0	0	17,812	17,812	17,812	19,715
	0	0	0	0	0	17,812	17,812	17,812	19,715
Total capital grants, subsidies and contributions	169,695	524,966	(351,972)	342,689	702,456	2,066,381	2,066,381	1,463,272	343,080

**SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

**NOTE 14
BONDS & DEPOSITS AND TRUST FUNDS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2024	Amount Received	Amount Paid	Closing Balance 28 Feb 2025
		\$	\$	\$
Restricted Cash - Bonds and Deposits				
Building Services Levy (BSL)	2,581.57	497.81	(3,144.73)	(65.35)
Construction Training Fund (CTF)	588.53	252.99	0.00	841.52
Councillor Nomination Fee	0.00	0.00	0.00	0.00
Key, Hall & Equipment Bonds	4,458.55	11,995.25	(7,710.25)	8,743.55
Unclaimed Monies	1,152.50	0.00	0.00	1,152.50
Department of Transport Licensing	(4,784.19)	335,096.80	(335,096.80)	(4,784.19)
TransWA	0.00	0.00	0.00	0.00
Other Bonds & Deposits/Cuneata Rise	39,887.30	19,201.00	(31,400.00)	27,688.30
Caravan Park Cabin Bonds	0.00	0.00	0.00	0.00
Community Bus Bonds	541.30	0.00	0.00	541.30
Rental Bonds	6,966.00	2,224.00	(8,480.00)	710.00
Animal Trap Bonds	0.00	0.00	0.00	0.00
Sub-Total	51,391.56	369,267.85	(385,831.78)	34,827.63
Trust Funds				
Nil	0.00	0.00	0.00	0.00
Sub-Total	0.00	0.00	0.00	0.00
	51,391.56	369,267.85	(385,831.78)	34,827.63

KEY INFORMATION

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

Favourable Variance. ▲
Unfavourable Variance. ▼

Community Amenities	Var. \$	Var. %	Var. ▲ ▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
General Purpose Funding - Other	(47,975)	(11%)	▼	S	Timing	Quarter 1 and Quarter received - Qtr 3 and 4 to be received
Law, Order and Public Safety	(51,237)	(25%)	▼	S	Timing	Negative variance a combination of CESM/BRMP reimbursement not being received and positive Mitigation Activity Fund Grant being received earlier than budgeted.
Community Amenities	21,906	14%	▲	S		Timing of budget allocation for Domestic Refuse Collection Charges.
Recreation and Culture	14,753	76%	▲	S	Timing	
Other Property and Services	62,720	182%	▲	S	Permanent	
Expenditure from operating activities						
Law, Order and Public Safety	(53,509)	(13%)	▼	S	Timing	Vacancy in CESM Appointment
Health	(113,732)	(31%)	▼	S	Timing	
Education and Welfare	57,511	24%	▲	S	Timing	
Community Amenities	299,607	39%	▲	S	Timing	
Other Property and Services	(50,286)	(65%)	▼	S	Timing	
INVESTING ACTIVITIES						
Capital Grants, Subsidies and Contributions	(1,120,192)	(77%)	▼	S	Timing	Grant funding still to be received
Proceeds from Disposal of Assets	(377,210)	(60%)	▼	S	Timing	Not all purchases have been made, further disposals expected
Land Held for Resale	(16,076)	(48%)	▼	S	Timing	Settlements still to be conducted on land sales
Land and Buildings	302,440	57%	▲	S	Timing	Work not yet completed
Plant and Equipment	521,913	39%	▲	S	Timing	Items not yet purchased
Furniture and Equipment	10,000	100%	▲	S	Timing	Projects not yet completed, see capital Works Note 8.
Infrastructure Assets - Roads	660,672	52%	▲	S	Timing	Projects not yet completed, see capital Works Note 8.
Infrastructure Assets - Other	202,957	53%	▲	S	Timing	Projects not yet completed, see capital Works Note 8.

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

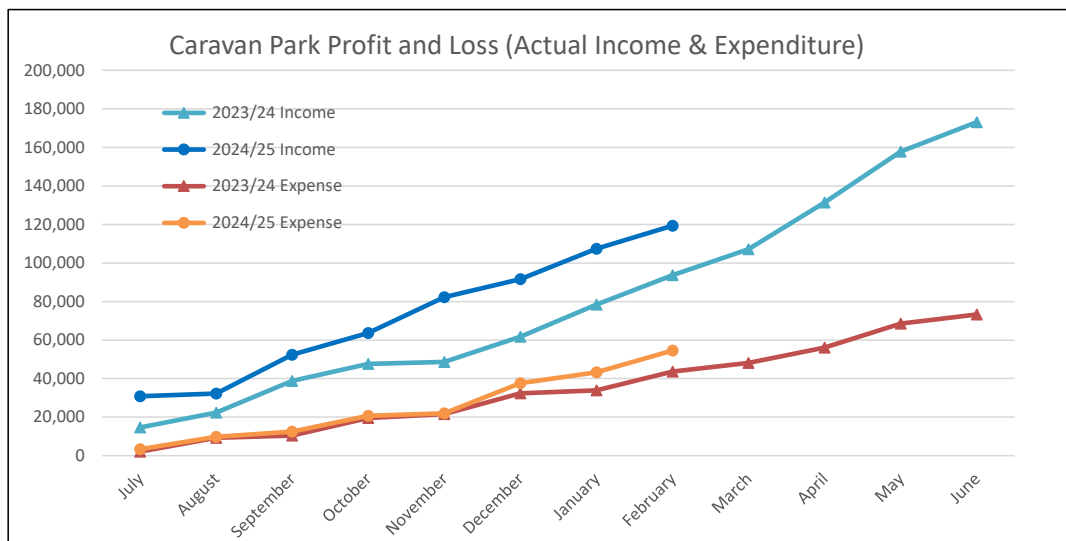
NOTE 16
BUDGET AMENDMENTS

GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			Budget Adoption		Closing Surplus/(Deficit)	\$	\$ 24,534	\$	\$ 24,534
			Following EOY Adjustments		Opening Surplus(Deficit)		22,453		
						0	46,987	0	46,987
KEY INFORMATION									


SHIRE OF QUAIRADING
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

NOTE 17
 CARAVAN PARK

Caravan Park Profit and Loss	YTD Bookings	YTD Actual	YTD Budget (Amended)	Annual Budget (Original)	Annual Budget (Amended)	Annual (Amd) Var %
INCOME						
Caravan Park Charges	389	\$ 31,625.52	\$ 39,984.00	\$ 60,000.00	\$ 60,000.00	53%
Cabin and Unit Charges	447	\$ 87,552.50	\$ 86,632.00	\$ 130,000.00	\$ 130,000.00	67%
Fees, Charges & Reimbursements		\$ 159.11	\$ -	\$ -	\$ -	0%
TOTAL INCOME	836	\$ 119,337.13	\$ 126,616.00	\$ 190,000.00	\$ 190,000.00	63%
EXPENDITURE						
Caravan Park						
Salaries & Wages		\$ 4,986.59	\$ 10,648.00	\$ 15,990.00	\$ 15,990.00	31%
Materials & Contracts		\$ 6,817.26	\$ 7,744.00	\$ 11,640.00	\$ 11,640.00	59%
Utilities & Insurance		\$ 11,318.66	\$ 9,112.00	\$ 13,700.00	\$ 13,700.00	83%
Caravan Park Total		\$ 23,122.51	\$ 27,504.00	\$ 41,330.00	\$ 41,330.00	56%
Cabins (3x 2 bedroom Cabins)						
Salaries & Wages		\$ 2,009.44	\$ 15,312.00	\$ 23,025.00	\$ 23,025.00	9%
Materials & Contracts		\$ -	\$ 1,680.00	\$ 2,532.00	\$ 2,532.00	0%
Utilities & Insurance		\$ 11,173.64	\$ 7,221.00	\$ 10,757.00	\$ 10,757.00	104%
Cabins Total		\$ 13,183.08	\$ 24,213.00	\$ 36,314.00	\$ 36,314.00	36%
Caretaker Reception						
Salaries & Wages		\$ 9,921.30	\$ 6,392.00	\$ 9,594.00	\$ 9,594.00	103%
Materials & Contracts		\$ 948.28	\$ 592.00	\$ 892.00	\$ 892.00	106%
Utilities & Insurance		\$ 3,750.52	\$ 4,482.00	\$ 6,667.00	\$ 6,667.00	56%
Caretaker Reception Total		\$ 14,620.10	\$ 11,466.00	\$ 17,153.00	\$ 17,153.00	85%
Units (4x 1 bedroom units)						
Salaries & Wages		\$ 934.77	\$ 5,528.00	\$ 8,315.00	\$ 8,315.00	11%
Materials & Contracts		\$ 25.54	\$ 560.00	\$ 844.00	\$ 844.00	3%
Utilities & Insurance		\$ 2,661.55	\$ 759.00	\$ 1,109.00	\$ 1,109.00	240%
Units Total		\$ 3,621.86	\$ 6,847.00	\$ 10,268.00	\$ 10,268.00	35%
TOTAL EXPENDITURE		\$ 54,547.55	\$ 70,030.00	\$ 105,065.00	\$ 105,065.00	52%
Closing Funding Surplus(Deficit)		\$ 64,789.58	\$ 56,586.00		\$ 84,935.00	76%



11.2 2024/2025 Mid Year Budget Review**Responsible Officer** Natalie Ness, Chief Executive Officer**Reporting Officer** Tricia Brown, Executive Manager, Corporate Services**Attachments**

1. Attachment (ii) 2024/2025 Annual Budget Review Report [↓](#) 
2. Attachment (i) Annual Budget Review Items and Explanations (confidential)

Voting Requirements Absolute Majority**Disclosure of Interest** Reporting Officer: NilResponsible Officer: Nil

OFFICER RECOMMENDATION 1

That Council adopts by absolute majority the decrease in the carried forward opening balance of \$22,453.00 to \$20,098.00. A decrease of \$4,436.00 from the adopted 24/25 Budget, adjusted following the audited 2023/2024 Annual Financial Report.

OFFICER RECOMMENDATION 2

That Council adopt by absolute majority the budget amendments to the 2024/2025 adopted annual budget as per Note 16 – Budget Amendments of the Annual Budget Review (Attachment ii) and Attachment (i)

IN BRIEF

The Shire has a legislative requirement to report to Council material variances which impact upon the budget and to provide recommendations on how to accommodate these variations.

- The review must be submitted to Council on before the 31st March of each year. Council should then determine (by absolute majority) whether to adopt the review, any parts of the review or any recommendations made in the review.
- The Review must consider the local government's position at the date of the review and evaluate outcomes for the end of 2024-25 that are forecast in the budget.
- Provide the estimated end-of-year amount for the item adjacent to each item in the annual budget that states an amount.
- Provide an estimated end-of-year amount for any items that did not have an amount stated in the adopted annual budget.
- Provide a copy of the budget review and the budget review item from the unconfirmed council minutes to the department within 14 days of the council meeting
- The March budget review report and budget variations are submitted to Council for adoption.

- Proposed budget adjustments have been outlined in this document and in Attachment (i).
- The Budget Review is based on the financials dated 31/01/2025.

MATTER FOR CONSIDERATION

Adoption of annual budget adjustments.

BACKGROUND

The Annual Budget Review is an assessment by Council of how it is financially performing to date and is used to identify variations from the budget by the year end. It may include new works and/or services not identified in the adoption of the budget.

The review also examines the opening position for the financial year, which is likely to vary between that which is used for the Annual Budget and that which occurs following the Annual Financial Audit. Variations to the Annual Budget are addressed in this report, including the funding identified to accommodate these variations.

The Local Government (Financial Management) Regulations 1996 require that between 1 January and 31 March in each year, a local government is to carry out a review of its annual budget for that year.

The review of the forecast based on the financial statements to 31 January this year has identified areas where revenue and expense budgets will not be met by 30 June this year. Suitable expense savings and/or additional revenue sources have been identified to balance out variations. Funding sources are identified from savings or revenue (in excess of budget) projected to 30 June this year.

Additional works and/or services have also been identified and included within the review.

The Annual Budget Review for the current financial year is contained within the attachments..

STATUTORY ENVIRONMENT

Australian Accounting Standards

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Significant Accounting Policies

FINANCIAL IMPLICATIONS

The budget variations are detailed in this report, and in attachment (i).

These will change the budgeted closing surplus to \$21,075.00 a decrease from the current surplus of \$24,534.00.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.3 Governance & Leadership: Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

5.4 Governance & Leadership: Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Internal consultation with Executive Staff.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

RISK ASSESSMENT

	Option 1
Financial	Low <i>Review process mitigates the financial variability (risk) of Council’s financial position as a result of the review of the actual outcomes of Council operations and projects undertaken for the year to date.</i>
Health	Low
Reputation	Low Budget reviews are a legislative requirement. Failure to comply with the legislative requirement would increase Council’s reputational risk rating.
Operations	Low Budget reviews provide for sufficient funding to enable the continuation of Council activities and projects to the 30 th June 2025.
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

As a forecasted Budget is always an estimate, change is expected. Budget variances occur because the Shire is unable to predict future costs and revenue with complete accuracy. Circumstances have arisen that require us to review our predictions to shorten the gap between what was budgeted and what will be our actual position at 30 June 2025. Such circumstances relate to; incurrence of costs greater than estimated, new costs, finalisation of projects over or under budget, reallocation of projects unlikely to be spent, moving funds between operational and capital expenditure,

identification of new projects, revenue (grant funding) receipt timing different to budget, review of income and expense codes and new grants received.

The review seeks to identify and quantify:

- (a) the forecast year-end major variances from the Shire’s adopted budget,
- (b) the actual opening position versus the budgeted opening position,
- (c) the forecast year-end surplus/deficit position, having regard for the above points,

The review process has been undertaken having regard for:

- (a) actual revenues and expenses for the first seven months of this financial year together with committed expenses,
- (b) forecast revenue and expense levels for the remaining four months of the financial year,
- (c) the completion of the annual financial year audit from the previous financial year,
- (d) the more significant (in \$ terms) variances to budget rather than the many minor ‘under and overs’ that, history has shown, will largely balance out.

The review:

- (a) reports a forecast \$3,459.00 year-end surplus variance to the budget (a combination of revenue and expense items)
- (b) provides explanatory commentary on the major forecast variances to budget.
- (c) is inclusive of the previous year-end closing position variance to budget, for Council’s consideration and determination.

Proposed budget adjustments have been outlined as follows and in attachment (i) and are now recommended to Council for approval.

Description	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	\$	\$	\$
Budget Adoption			24,534.00
Following EOY Adjustments		(4,436)	20,098
RATES - Valuation Expenses	8,500		28,598
RATES - Printing & Stationary	500		29,098
RATES - Postage & Freight		(500)	28,598
RATES - Rates Write Off	1,294		29,892
MEMBERS - Election Expenses	13,200		43,092
MEMBERS - Election Expenses	3,000		46,092
MEMBERS - Advertising & Promotion	1,000		47,092
OTH GOV - Recruitment	4,000		51,092
OTH GOV - Other Consultancy	10,000		61,092
HEALTH - Other Expenses	3,600		64,692
PEST - Pest Control Programs	1,500		66,192

PEST - Pest Control Programs	2,000		68,192
PEST - Pest Control Programs	1,685		69,877
OTH HEALTH - Maintenance/Operations	15,000		84,877
OTH HEALTH - Maintenance/Operations	1,000		85,877
OTH HEALTH - Maintenance/Operations	5,900		91,777
OTH HEALTH - Building Operations	1,500		93,277
FAMILIES - Building Operations		(4,533)	88,744
FAMILIES - Building Operations		(1,000)	87,744
FAMILIES - Building Operations		(4,809)	82,935
AGED OTHER - Building Operations	5,275		88,210
AGED OTHER - Building Operations		(5,000)	83,210
AGED OTHER - Building Maintenance	6,273		89,483
AGED OTHER - Building Maintenance	2,947		92,430
AGED OTHER - Building Maintenance	6,500		98,930
AGED OTHER - Building Maintenance	2,000		100,930
AGED OTHER - Building Maintenance	3,066		103,996
WELFARE - Building Maintenance	4,360		108,356
STF HOUSE - Building Operations	600		108,956
OTH HOUSE - Building Operations	4,045		113,001
OTH HOUSE - Building Operations		(2,045)	110,956
OTH HOUSE - Building Operations		(2,000)	108,956
OTH HOUSE - Building Operations	5,100		114,056
OTH HOUSE - Building Maintenance		(7,000)	107,056
ENVIRON - Building Operations	500		107,556
PLAN - Legal Charges	16,000		123,556
COMM AMEN - Public Conveniences Operations	9,480		133,036
HALLS - Town Halls and Public Building Operations	6,000		139,036
SWIM AREAS - Maintenance/Operations	3,236		142,272
SWIM AREAS - Maintenance/Operations		(500)	141,772
SWIM AREAS - Maintenance/Operations		(4,000)	137,772
SWIM AREAS - Maintenance/Operations		(2,000)	135,772
SWIM AREAS - Maintenance/Operations	3,491		139,263
SWIM AREAS - Building Operations	2,500		141,763
SWIM AREAS - Maintenance		(4,000)	137,763
SWIM AREAS - Maintenance		(4,000)	133,763
REC - Recreation Grounds Maintenance/Operations		(6,500)	127,263
REC - Recreation Grounds Maintenance/Operations	1,500		128,763
REC - Recreation Grounds Maintenance/Operations	1,000		129,763
REC - Recreation Grounds Maintenance/Operations		(2,500)	127,263
REC - Trails & Tracks Maintenance/Operations	3,000		130,263
REC - Parks & Gardens Maintenance/Operations		(3,000)	127,263
REC - Parks & Gardens Maintenance/Operations	13,000		140,263

REC - Parks & Gardens Maintenance/Operations		(10,000)	130,263
REC - Oval Maintenance/Operations	10,000		140,263
REC - Oval Maintenance/Operations		(10,000)	130,263
AERO - Airstrip & Grounds Maintenance/Operations		(1,000)	129,263
AERO - Airstrip & Grounds Maintenance/Operations		(2,200)	127,063
RURAL - Noxious Weed Control		(3,974)	123,089
RURAL - Noxious Weed Control		(5,000)	118,089
RURAL - Noxious Weed Control		(2,630)	115,459
TOUR - Caravan Park General Maintenance/Operations	1,500		116,959
TOUR - Caravan Park General Maintenance/Operations	1,200		118,159
TOUR - Building Operations		(1,500)	116,659
TOUR - Building Operations		(1,200)	115,459
OTH ECON - Standpipe Maintenance/Operations	3,000		118,459
OTH ECON - Standpipe Maintenance/Operations		(3,000)	115,459
ADMIN - Recruitment	500		115,959
ADMIN - Recruitment	1,500		117,459
ADMIN - Other Expenses	1,500		118,959
ADMIN - Other Expenses		(1,500)	117,459
ADMIN - Building Operations	3,000		120,459
ADMIN - Building Operations	3,000		123,459
ADMIN - Building Operations		(6,000)	117,459
ROADC - Roads Outside BUA Sealed - RRG		(20,516)	96,943
ROADC - Roads Built Up Area - RRG		(10,403)	86,540
ROADC - Roads Built Up Area - R2R		(23,503)	63,037
ROADC - Roads Built Up Area - R2R	31,994		95,031
TOP YARD - Depot Building Maintenance		(8,491)	86,540
ROADC - Roads Outside BUA - Sealed - Roads to Recovery		(2,684)	83,856
ROADC - Roads Outside BUA - Sealed - Roads to Recovery	15,200		99,056
ROADC - Roads Outside BUA - Sealed - Roads to Recovery	29,040		128,096
ROADC - Roads Built Up Area - Roads to Recovery		(31,040)	97,056
ROADC - Roads Outside BUA - Sealed - Roads to Recovery	19,669		116,725
ROADC - Roads Outside BUA - Sealed - Roads to Recovery	26,988		143,713
ROADC - Roads Outside BUA - Sealed - Roads to Recovery	15,000		158,713
ROADC - Roads Outside BUA - Sealed - Roads to Recovery	21,905		180,618
ROADC - Drainage Outside BUA (Capital)	10,000		190,618
ROADC - Drainage Outside BUA (Capital)	10,000		200,618
ROADC - Roads Built Up Area - Roads to Recovery		(10,000)	190,618
ROADC - Roads Built Up Area - Roads to Recovery		(10,000)	180,618
SAN - Buildings Specialised (Capital)	14,156		194,774

SAN - Buildings Specialised (Capital)	20,000		214,774
SAN - Buildings Specialised (Capital)	16,220		230,994
FAMILIES - Buildings Specialised (Capital)		(8,000)	222,994
FAMILIES - Buildings Specialised (Capital)		(8,000)	214,994
FAMILIES - Buildings Specialised (Capital)		(8,000)	206,994
FAMILIES - Buildings Specialised (Capital)		(5,000)	201,994
COM AMEN - Infrastructure Other (Capital)	6,052		208,046
COM AMEN - Infrastructure Other (Capital)	4,000		212,046
COM AMEN - Infrastructure Other (Capital)	6,740		218,786
Cricket Nets (Capital)	32,000		250,786
Cricket Nets (Capital)		(32,000)	218,786
Cricket Nets (Capital)	3,500		222,286
Cricket Nets (Capital)	5,000		227,286
SWIM AREAS - Buildings Specialised (Capital)		(20,000)	207,286
SWIM AREAS - Buildings Specialised (Capital)	16,000		223,286
SWIM AREAS - Buildings Specialised (Capital)		(4,000)	219,286
SWIM AREAS - Buildings Specialised (Capital)	2,500		221,786
SWIM AREAS - Buildings Specialised (Capital)		(3,700)	218,086
STF HOUSE - Buildings Non Specialised (Capital)	7,565		225,651
STF HOUSE - Buildings Non Specialised (Capital)	8,425		234,076
OTH ECON - Buildings Specialised (Capital)		(5,500)	228,576
PLANT - Plant & Equipment		(52,000)	176,576
PLANT - Plant & Equipment		(24,350)	152,226
PLANT - Plant & Equipment	111,000		263,226
PLANT - Plant & Equipment	13,500		276,726
PLANT - Plant & Equipment	25,802		302,528
PLANT - Transfers to Reserve MUN		(70,452)	232,076
ROADM - Depot Building Maintenance	14,000		246,076
ROADM - Depot Building Maintenance	4,800		250,876
ROADM - Depot Building Maintenance	15,777		266,653
ROADM - Depot Building Maintenance	1,000		267,653
ROADM - Depot Building Operations		(35,577)	232,076
PWO - Expensed Minor Asset Purchases MUN	20,000		252,076
PWO - OHS and Toolbox Meetings MUN		(11,461)	240,615

POC - External Parts & Repairs MUN		(83,450)	157,165
ROADC - Drainage Outside BUA (Capital)		(10,000)	147,165
ADMIN - Furniture & Equipment	15,000		162,165
ADMIN - Transfers to Reserve MUN		(15,000)	147,165
Standpipe Controller		(1,762)	145,403
Standpipe Controller		(6,111)	139,292
Standpipe Controller		(1,945)	137,347
Standpipe Controller		(1,110)	136,237
Mount Stirling Road - Bridge		(15,100)	121,137
Swimming Pool Plant Room - Building (Capital)		(13,000)	108,137
PRIVATE - Private Works Income MUN	35,000		143,137
Australia Day	8,000		151,137
Australia Day	3,500		154,637
OTH CUL - Grants MUN	15,000		169,637
Australia Day		(13,000)	156,637
Australia Day		(2,000)	154,637
ROADC - Roads Outside BUA - Sealed - Roads to Recovery		(19,669)	134,968
ROADC - Roads Outside BUA - Sealed - Roads to Recovery		(26,988)	107,980
ROADC - Roads Outside BUA - Sealed - Roads to Recovery		(15,000)	92,980
ROADC - Roads Outside BUA - Sealed - Roads to Recovery		(21,905)	71,075
GEN PUR - Transfers to Reserves - NON INTEREST MUN	125,000		196,075
Greater Sports Ground (GSC) Netball/Basketball Courts		(125,000)	71,075
GEN PUR - Transfers to Reserves - NON INTEREST MUN		(50,000)	21,075
Closing Surplus (After Budget Adjustments)	952,619	(931,544)	21,075.00



SHIRE OF QUAIRADING

BUDGET REVIEW REPORT

**(Containing the Statement of Financial Activity)
For the Period Ended 28 February 2025**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 28 FEBRUARY 2025

BY PROGRAM

Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S	Forecast Actual (e)	Var. \$ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼	Significant Var. S
	\$	\$	\$	\$	\$	%			\$	\$	%		
OPERATING ACTIVITIES													
Revenue from operating activities													
Governance	0	0	0	8	8		▲		0	0			
General Purpose Funding - Rates	2,799,736	2,799,736	2,799,735	2,787,648	(12,087)	(0%)	▼		2,799,736	(1)	(0%)	▼	
General Purpose Funding - Other	481,956	481,956	422,593	374,618	(47,975)	(11%)	▼	S	481,956	1	0%	▲	
Law, Order and Public Safety	286,992	286,992	206,221	154,984	(51,237)	(25%)	▼	S	286,992	0	0%		
Health	500	500	328	189	(139)	(43%)	▼		500	0	0%		
Education and Welfare	72,712	72,712	48,376	45,631	(2,745)	(6%)	▼		72,712	0	0%		
Housing	169,464	169,464	112,808	116,243	3,435	3%	▲		169,464	0	0%		
Community Amenities	234,046	234,046	156,576	178,790	22,214	14%	▲	S	234,046	0	0%		
Recreation and Culture	30,150	30,150	19,312	34,065	14,753	76%	▲	S	45,150	15,000	50%	▲	S
Transport	304,769	304,769	263,028	264,916	1,888	1%	▲		304,769	0	0%		
Economic Services	326,600	326,600	239,288	242,478	3,190	1%	▲		326,600	0	0%		
Other Property and Services	50,100	50,100	34,454	97,174	62,720	182%	▲	S	85,100	35,000	70%	▲	S
	4,757,025	4,757,025	4,302,719	4,296,743					4,807,025	50,000			
Expenditure from operating activities													
Governance	(688,725)	(688,725)	(487,414)	(502,108)	(14,694)	(3%)	▼		(656,965)	31,760	5%	▲	
General Purpose Funding	(120,484)	(120,484)	(74,717)	(76,637)	(1,920)	(3%)	▼		(110,624)	9,860	8%	▲	
Law, Order and Public Safety	(611,515)	(611,515)	(408,593)	(464,542)	(55,949)	(14%)	▼	S	(611,414)	101	0%	▲	
Health	(547,158)	(547,158)	(364,552)	(478,284)	(113,732)	(31%)	▼	S	(514,931)	32,227	6%	▲	
Education and Welfare	(365,867)	(365,867)	(244,712)	(187,200)	57,511	24%	▲	S	(350,666)	15,201	4%	▲	
Inflows from investing activities													
Capital Grants, Subsidies and Contributions	2,066,381	2,066,381	1,463,272	343,080	(1,120,192)	(77%)	▼	S	2,066,381	0	0%		
Proceeds from Disposal of Assets	920,000	920,000	628,664	251,454	(377,210)	(60%)	▼	S	920,000	0	0%		
Proceeds from financial assets at amortised cost - self supporting loans	0	0	0	0	0			0	0	0			
	2,986,381	2,986,381	2,091,936	594,534				2,986,381					
Outflows from investing activities													
Land Held for Resale	(50,000)	(50,000)	(33,336)	(49,412)	(16,076)	(48%)	▼	S	(50,000)	0	0%		
Land and Buildings	(751,494)	(751,494)	(527,240)	(224,800)	302,440	57%	▲	S	(741,828)	9,666	1%	▲	
Plant and Equipment	(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	521,913	39%	▲	S	(1,299,104)	73,952	5%	▲	
Furniture and Equipment	(15,000)	(15,000)	(10,000)	0	10,000	100%	▲	S	0	15,000	100%	▲	S
Infrastructure Assets - Roads	(1,859,924)	(1,859,924)	(1,279,398)	(618,726)	660,672	52%	▲	S	(1,881,836)	(21,913)	(1%)	▼	
Infrastructure Assets - Drainage	0	0	0	0	0			0	0	0			
Infrastructure Assets - Footpaths	(5,500)	(5,500)	(3,664)	(5,500)	(1,836)	(50%)	▼		(5,500)	0	0%		
Infrastructure Assets - Other	(553,081)	(553,081)	(380,344)	(177,569)	202,775	53%	▲	S	(663,712)	(110,631)	(20%)	▼	S
Infrastructure Assets - Bridges	(20,000)	(20,000)	(13,328)	(35,100)	(21,772)	(163%)	▼	S	(35,100)	(15,100)	(76%)	▼	S
Payments for financial assets at amortised cost - self supporting loans	0	0	0	0	0			0	0	0			
	(4,628,055)	(4,628,055)	(3,576,316)	(1,918,200)				(4,677,081)					
Amount attributable to investing activities	(1,641,675)	(1,641,675)	(1,484,380)	(1,323,666)				(1,690,700)	(49,025)				
FINANCING ACTIVITIES													
Inflows from financing activities													
Proceeds from new borrowings	0	0	0	0	0			0	0	0			
Transfer from Reserves	530,000	530,000	265,000	180,000	(85,000)	(32%)	▼	S	530,000	0	0%		
Transfer from Restricted Cash - Other	0	0	0	0	0			0	0	0			
	530,000	530,000	265,000	180,000				530,000					
Outflows from financing activities													
Repayment of borrowings	(67,898)	(67,898)	(45,240)	(33,722)	11,518	25%	▲	S	(67,898)	0	0%		
Payments for principal portion of lease liabilities	(29,925)	(29,925)	(21,404)	(8,235)	13,169	62%	▲	S	(29,925)	0	0%		
Transfer to Restricted Cash - Other	0	0	0	0	0			0	0	0			
Transfer to Reserves	(275,000)	(275,000)	(73,336)	(147,530)	(74,194)	(101%)	▼	S	(285,452)	(10,452)	(4%)	▼	
	(372,823)	(372,823)	(139,980)	(189,487)				(383,275)					
Amount attributable to financing activities	157,177	157,177	125,020	(9,487)				146,725	(10,452)				
MOVEMENT IN SURPLUS OR DEFICIT													
Surplus or deficit at the start of the financial year	2,583,335	2,583,335	2,583,335	2,578,899	(4,436)	(0%)	▼		2,578,899	(4,436)	(0%)	▼	
Amount attributable to operating activities	(1,074,304)	(1,074,304)	360,255	282,228	(78,027)	(22%)	▼		(1,013,849)	60,455	(6%)	▲	
Amount attributable to investing activities	(1,641,675)	(1,641,675)	(1,484,380)	(1,323,666)	160,714	(11%)	▲		(1,690,700)	(49,025)	3%	▲	
Amount attributable to financing activities	157,177	157,177	125,020	(9,487)	(134,507)	(108%)	▼		146,725	(10,452)	(7%)	▼	
Surplus or deficit at the end of the financial year	24,534	24,534	1,584,230	1,527,974	(56,256)	(4%)	▼		21,075	(3,459)	(14%)	▼	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 15 for an explanation of the reasons for the variance. The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
STATEMENT OF FINANCIAL ACTIVITY BY NATURE & TYPE
FOR THE PERIOD ENDED 28 FEBRUARY 2025

BY NATURE

Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$	Forecast Actual (c)	Var. \$ (e)-(d)	Var. % (e)-(d)/(d)	Var. pq	Significant Var. \$
	\$	\$	\$	\$	\$	%			\$				
OPERATING ACTIVITIES													
Revenue from operating activities													
Rates	6	2,799,736	2,799,736	2,799,735	2,787,648	(12,087)	(0%)	▼	2,799,736	(1)	(0%)	▼	
Grants, Subsidies and Contributions	12	600,874	600,874	559,292	532,104	(27,188)	(5%)	▼	615,874	15,000	2%	▲	
Fees and Charges		682,553	682,553	456,087	523,291	67,204	15%	▲	717,553	35,000	5%	▲	
Service Charges		0	0	0	0	0	0%		0	0	0%		
Interest Revenue		152,350	152,350	101,504	159,619	58,115	57%	▲	152,350	0	0%		
Other Revenue		422,171	422,171	319,909	259,393	(60,516)	(19%)	▼	422,171	0	0%		
Profit on Disposal of Assets	7	99,341	99,341	66,192	34,688	(31,504)	(48%)	▼	99,341	0	0%		
Gain FV Valuation of Assets		0	0	0	0	0	0%		0	0	0%		
		4,757,025	4,757,025	4,302,719	4,296,743				4,807,025				
Expenditure from operating activities													
Employee Costs		(2,237,356)	(2,237,356)	(1,474,327)	(1,479,595)	(5,268)	(0%)	▼	(2,234,610)	2,746	(0%)	▼	
Materials and Contracts		(2,861,124)	(2,861,124)	(1,974,167)	(2,015,704)	(41,537)	(2%)	▼	(2,880,809)	(19,685)	1%	▼	
Utility Charges		(277,050)	(277,050)	(184,120)	(201,754)	(17,634)	(10%)	▼	(262,850)	14,200	(5%)	▲	
Depreciation		(3,448,062)	(3,448,062)	(2,297,728)	(2,359,426)	(61,698)	(3%)	▼	(3,448,062)	0	0%		
Finance Costs		(7,980)	(7,980)	(5,304)	(4,421)	883	17%	▲	(7,980)	0	0%		
Insurance Expenses		(205,303)	(205,303)	(153,362)	(201,464)	(48,102)	(31%)	▼	(201,903)	3,400	(2%)	▲	
Other Expenditure		(147,914)	(147,914)	(89,731)	(83,183)	6,548	7%	▲	(138,120)	9,794	(7%)	▲	
Loss on Disposal of Assets	7	(412,034)	(412,034)	(275,478)	(38,050)	237,428	86%	▲	(412,034)	0	0%		
Loss FV Valuation of Assets		0	0	0	0	0	0%		0	0	0%		
		(9,596,823)	(9,596,823)	(6,454,217)	(6,383,598)				(9,586,368)				
Operating activities excluded from budget													
Add back Depreciation		3,448,062	3,448,062	2,297,728	2,359,426	61,698	3%	▲	3,448,062	0	0%		
Adjust (Profit)/Loss on Asset Disposal	7	312,693	312,693	209,286	3,362	(205,923)	(98%)	▼	312,693	0	0%		
Movement in Leave Reserve (Added Back)		4,739	4,739	4,739	6,295	1,556	33%	▲	4,739	0	0%		
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0%		0	0	0%		
Movement in Employee Benefit Provisions		0	0	0	0	0	0%		0	0	0%		
Rounding Adjustments		0	0	0	0	0	0%		0	0	0%		
Movement Due to Changes in Accounting Standards		0	0	0	0	0	0%		0	0	0%		
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	0	0	0%		0	0	0%		
Loss on Asset Revaluation		0	0	0	0	0	0%		0	0	0%		
Adjustment in Fixed Assets		0	0	0	0	0	0%		0	0	0%		
		3,765,494	3,765,494	2,511,753	2,369,083				3,765,494				
Amount attributable to operating activities		(1,074,304)	(1,074,303)	360,255	282,228				(1,013,849)				
INVESTING ACTIVITIES													
Inflows from investing activities													
Capital Grants, Subsidies and Contributions	13	2,066,381	2,066,381	1,463,272	343,080	(1,120,192)	(77%)	▼	2,066,381	0	0%		
Proceeds from Disposal of Assets	7	920,000	920,000	628,664	251,454	(377,210)	(60%)	▼	920,000	0	0%		
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0	0	0%		0	0	0%		
		2,986,381	2,986,381	2,091,936	594,534				2,986,381				
Outflows from investing activities													
Land Held for Resale	8	(50,000)	(50,000)	(33,336)	(49,412)	(16,076)	48%	▼	(50,000)	0	0%		
Land and Buildings	8	(751,494)	(751,494)	(527,240)	(224,800)	302,440	57%	▲	(741,828)	9,666	(1%)	▲	
Plant and Equipment	8	(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	521,913	39%	▲	(1,299,104)	73,952	(5%)	▲	
Furniture and Equipment	8	(15,000)	(15,000)	(10,000)	0	10,000	100%	▲	0	15,000	(100%)	▲	
Infrastructure Assets - Roads	8	(1,859,924)	(1,859,924)	(1,279,398)	(618,726)	660,672	52%	▲	(1,881,836)	(21,913)	1%	▼	
Infrastructure Assets - Drainage	8	0	0	0	0	0	0%		0	0	0%		
Infrastructure Assets - Footpaths	8	(5,500)	(5,500)	(3,664)	(5,500)	(1,836)	(50%)	▼	(5,500)	0	0%		
Infrastructure Assets - Other	8	(553,081)	(553,081)	(380,344)	(177,569)	202,775	53%	▲	(663,712)	(110,631)	20%	▼	
Infrastructure Assets - Bridges	8	(20,000)	(20,000)	(13,328)	(35,100)	(21,772)	(163%)	▼	(35,100)	(15,100)	76%	▼	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0	0%		0	0	0%		
		(4,628,055)	(4,628,055)	(3,576,316)	(1,918,200)				(4,677,081)				
Amount attributable to investing activities		(1,641,675)	(1,641,675)	(1,484,380)	(1,323,666)				(1,690,700)				
FINANCING ACTIVITIES													
Inflows from financing activities													
Proceeds from new borrowings		0	0	0	0	0	0%		0	0	0%		
Transfer from Reserves	10	530,000	530,000	265,000	180,000	(85,000)	(32%)	▼	530,000	0	0%		
Transfer from Restricted Cash - Other		0	0	0	0	0	0%		0	0	0%		
		530,000	530,000	265,000	180,000				530,000				
Outflows from financing activities													
Repayment of borrowings	9	(67,898)	(67,898)	(45,240)	(33,722)	11,518	25%	▲	(67,898)	0	0%		
Payments for principal portion of lease liabilities	9	(29,925)	(29,925)	(21,404)	(8,235)	13,169	62%	▲	(29,925)	0	0%		
Transfer to Restricted Cash - Other		0	0	0	0	0	0%		0	0	0%		
Transfer to Reserves	10	(275,000)	(275,000)	(73,336)	(147,530)	(74,194)	(101%)	▼	(285,452)	(10,452)	4%	▼	
		(372,823)	(372,823)	(139,980)	(189,487)				(383,275)				
Amount attributable to financing activities		157,177	157,177	125,020	(9,487)				146,725				
MOVEMENT IN SURPLUS OR DEFICIT													
Surplus or deficit at the start of the financial year	1	2,583,335	2,583,335	2,583,335	2,578,899	(4,436)	(0%)		2,578,899	(4,436)	(0%)	▼	
Amount attributable to operating activities		(1,074,304)	(1,074,303)	360,255	282,228	(78,027)	(22%)	▼	(1,013,849)	60,454	(6%)	▲	
Amount attributable to investing activities		(1,641,675)	(1,641,675)	(1,484,380)	(1,323,666)	160,714	(11%)	▼	(1,690,700)	(49,025)	3%	▼	
Amount attributable to financing activities		157,177	157,177	125,020	(9,487)	(134,507)	(108%)	▼	146,725	(10,452)	(7%)	▼	
Surplus or deficit at the end of the financial year	1	24,534	24,534	1,584,230	1,527,974	(56,256)	(4%)		21,075	(3,459)	(14%)	▼	

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2025**

	28-Feb-24	28-Feb-25
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,040,340	5,578,180
Trade and other receivables	505,826	885,854
Other financial assets	0	0
Inventories	198,674	223,088
Contract assets	676,569	361,891
Other assets	109,426	530
TOTAL CURRENT ASSETS	8,530,834	7,049,542
NON-CURRENT ASSETS		
Trade and other receivables	35,573	35,573
Other financial assets	83,171	83,171
Inventories	114,000	113,412
Property, plant and equipment	23,438,504	23,738,392
Infrastructure	99,655,219	98,673,498
Right-of-use assets	33,094	19,472
TOTAL NON-CURRENT ASSETS	123,359,561	122,663,518
TOTAL ASSETS	131,890,394	129,713,060
CURRENT LIABILITIES		
Trade and other payables	1,412,713	541,678
Other liabilities	238,647	718,079
Lease liabilities	11,047	2,811
Employee related provisions	176,085	176,085
TOTAL CURRENT LIABILITIES	1,906,389	1,472,829
NON-CURRENT LIABILITIES		
Lease liabilities	20,646	20,646
Borrowings	209,720	209,720
Employee related provisions	35,582	35,582
TOTAL NON-CURRENT LIABILITIES	265,948	265,948
TOTAL LIABILITIES	2,172,338	1,738,777
NET ASSETS	129,718,057	127,974,282
EQUITY		
Retained surplus	41,964,110	40,252,806
Reserve accounts	4,111,639	4,079,169
Revaluation surplus	83,642,307	83,642,307
TOTAL EQUITY	129,718,057	127,974,282

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPEF

NOTE 1
ADJUSTED NET CURRENT ASSETS

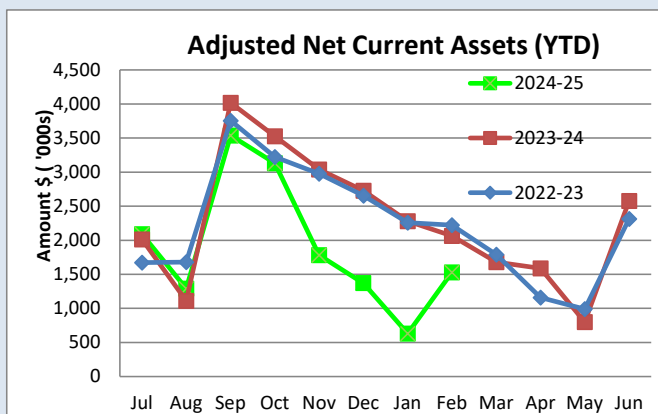
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2024	This Time Last Year 29/02/2024	Year to Date Actual 28/02/2025	Forecast 30/06/2025
		\$	\$	\$	\$
Current Assets					
Cash Unrestricted	2	2,928,701	1,295,678	1,499,011	21,688
Cash Restricted - Reserves	2	4,111,639	4,181,382	4,079,169	3,867,091
Cash Restricted - Bonds & Deposits	2	0	0	0	0
Receivables - Rates	0	279,317	430,263	507,042	200,000
Receivables - Other	3	226,508	192,889	378,812	180,000
Other Financial Assets	3	0	0	0	2,000
Other Assets Other Than Inventories	4	785,994	837,677	362,421	200,000
Inventories	4	8,674	3,296	33,088	5,500
		8,340,834	6,941,185	6,859,542	4,476,279
Less: Current Liabilities					
Payables	5	(1,361,321)	(157,143)	(506,851)	(400,000)
Contract Liabilities	11	(238,647)	(503,056)	(718,079)	(250,000)
Bonds & Deposits	14	(51,392)	(25,135)	(34,828)	(120,000)
Loan Liability	9	(67,898)	(33,274)	(34,176)	(60,000)
Lease Liability	9	(11,047)	(3,343)	(2,811)	(30,000)
Provisions	11	(176,085)	(184,697)	(176,085)	(220,000)
		(1,906,389)	(906,649)	(1,472,829)	(1,080,000)
Less: Cash Reserves	10	(4,111,639)	(4,181,382)	(4,079,169)	(3,867,091)
Add Back: Component of Leave Liability not Required to be funded		177,149	174,983	183,443	181,888
Add Back: Loan Liability		67,898	33,274	34,176	60,000
Add Back: Lease Liability		11,047	3,343	2,811	30,000
Less : Loan Receivable - clubs/institutions		0	0	0	220,000
Net Current Funding Position		2,578,899	2,064,754	1,527,974	21,075

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$1.53 M

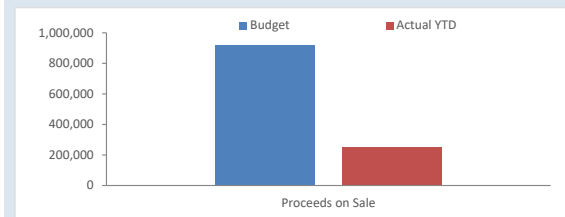
Last Year YTD
Surplus(Deficit)
\$2.06 M

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual				Forecast Actual			
		Net Book				Net Book				Net Book			
		Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Land Held for Resale												
1200	Lhfr - Lot 301 (8) Edwards Way	38,760	10,000		(28,760)	10,000	9,091		(909)	38,760	10,000		(28,760)
1201	Lhfr - Lot 302 (6) Edwards Way	41,040	10,000		(31,040)	0	0			41,040	10,000		(31,040)
1202	Lhfr - Lot 303 (4) Edwards Way	39,900	10,000		(29,900)	0	0			39,900	10,000		(29,900)
1203	Lhfr - Lot 304 (2) Edwards Way	39,900	10,000		(29,900)	0	0			39,900	10,000		(29,900)
1204	Lhfr - Lot 305 (15) Reid Street	41,040	10,000		(31,040)	0	0			41,040	10,000		(31,040)
1205	Lhfr - Lot 328 (11) Edwards Way	39,900	10,000		(29,900)	10,000	9,091		(909)	39,900	10,000		(29,900)
1206	Lhfr - Lot 321 (9) Edwards Way	39,900	10,000		(29,900)	10,000	9,091		(909)	39,900	10,000		(29,900)
1207	Lhfr - Lot 323 (5) Edwards Way	39,900	10,000		(29,900)	0	0			39,900	10,000		(29,900)
1208	Lhfr - Lot 324 (3) Edwards Way	39,900	10,000		(29,900)	0	0			39,900	10,000		(29,900)
1209	Lhfr - Lot 325 (1) Edwards Way	41,040	10,000		(31,040)	10,000	9,091		(909)	41,040	10,000		(31,040)
1210	Lhfr - Lot 326 (19) Edwards Way	45,600	10,000		(35,600)	10,000	9,091		(909)	45,600	10,000		(35,600)
1211	Lhfr - Lot 327 (21) Reid Street	42,180	10,000		(32,180)	0	0			42,180	10,000		(32,180)
1213	Lhfr - Lot 93 Hinkley Way, Quairading (Amalgam)	57,000	35,000		(22,000)	0	0			57,000	35,000		(22,000)
1214	Lhfr - Lot 94 Hinkley Way, Quairading (Amalgam)	34,200	35,000	800		0	0			34,200	35,000	800	
	Plant and Equipment												
1Q3919	Ammann Ars130 Single Drum Roller	84,686	80,000		(4,686)	81,578	55,000		(26,579)	84,686	80,000		(4,686)
1Q240	2015 Caterpillar 12 M Grader	149,345	150,000	655		0	0			149,345	150,000	655	
1Q368	2016 Caperpillar Loader 938K2	153,111	180,000	26,889		0	0			153,111	180,000	26,889	
Q5122	2012 Ud Nissan Truck	69,200	110,000	40,800		56,494	81,818	25,325		69,200	110,000	40,800	
2Q661	Mitsubishi Triton Glx Cc Man	11,720	24,000	12,280		13,000	16,364	3,364		11,720	24,000	12,280	
6Q190	Isuzu Dmax 4X4 Ute	24,907	25,000	93		0	0			24,907	25,000	93	
1Q960	2019 Multipac 524H Multi Tyred Roller	78,337	80,000	1,663		0	0			78,337	80,000	1,663	
1Q754	2017 John Deere 5065E Tractor	23,265	10,000		(13,265)	0	0			23,265	10,000		(13,265)
Q5191	Model S30 Rider Sweeper	8,840	25,000	16,160		10,000	16,000	6,000		8,840	25,000	16,160	
	Aged Other												
1Q5335	Toyota Camry 2.5L Ascent	24,390	22,000		(2,390)	17,511	15,000		(2,511)	24,390	22,000		(2,390)
	Administration												
8Q0	Mazda Cx9 Touring Awd	24,633	24,000		(633)	26,233	21,818		(4,415)	24,633	24,000		(633)
		1,232,693	920,000	99,341	(412,034)	254,816	251,454	34,688	(38,050)	1,232,693	920,000	99,341	(412,034)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$920,000	\$251,454	27%

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

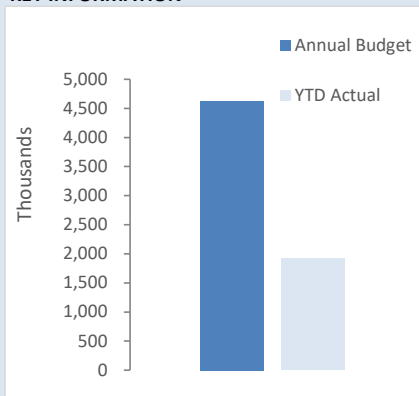
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	50,000	33,336	50,000	49,412	16,076
Land and Buildings	751,494	527,240	751,494	224,800	(302,440)
Plant and Equipment	1,373,057	1,329,006	1,373,057	807,093	(521,913)
Furniture and Equipment	15,000	10,000	15,000	0	(10,000)
Infrastructure Assets - Roads	1,859,924	1,279,398	1,859,924	618,726	(660,672)
Infrastructure Assets - Footpaths	5,500	3,664	5,500	5,500	1,836
Infrastructure Assets - Other	553,081	380,344	553,081	177,569	(202,775)
Infrastructure Assets - Bridges	20,000	13,328	20,000	35,100	21,772
Capital Expenditure Totals	4,628,055	3,576,316	4,628,055	1,918,200	(1,658,116)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	2,066,381	1,463,272	2,066,381	343,080	(1,120,192)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	920,000	628,664	920,000	251,454	(377,210)
Council contribution - Cash Backed Reserves					
Various Reserves	530,000	265,000	530,000	180,000	(85,000)
Council contribution - operations	1,111,675	1,219,380	1,111,675	1,143,666	(75,714)
Capital Funding Total	4,628,055	3,576,316	4,628,055	1,918,200	(1,658,116)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

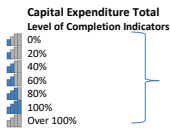
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.63 M	\$1.92 M	41%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$2.07 M	\$0.34 M	17%

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

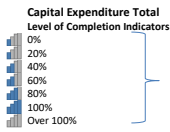


Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.

Completion	Level of completion indicator, please see table at the top of this note for further detail.	Adopted			Amended			Total YTD	Total Forecast	Variance (Under)/Over
		Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
	Assets				\$	\$	\$	\$	\$	\$
	Land Held for Resale									
	Community Amenities									
0.99	Stage 2 Light Industrial Subdivision	4100607	507	TP0000	(50,000)	(50,000)	(33,336)	(49,412)	(50,000)	(16,076)
	Total - Community Amenities				(50,000)	(50,000)	(33,336)	(49,412)	(50,000)	(16,076)
0.99	Total - Land Held for Resale				(50,000)	(50,000)	(33,336)	(49,412)	(50,000)	(16,076)
	Buildings									
	Health									
0.22	Medical Centre - Building (Capital)	4070712	512	BC7702	(12,500)	(12,500)	(12,500)	(2,760)	(12,500)	9,740
	Total - Health				(12,500)	(12,500)	(12,500)	(2,760)	(12,500)	9,740
	Education & Welfare									
1.16	Daycare Centre - Building (Capital)	4080612	512	BC8301	(20,000)	(20,000)	(18,996)	(23,116)	(49,000)	(4,120)
1.00	Arthur Kelly Village - Common Area - Building (Capital)	4080612	512	BC8600	0	0	0	(2,320)	0	(2,320)
0.76	Frail Aged Lodge (Parker House) - Building (Capital)	4080612	512	BC8610	(30,594)	(30,594)	(20,384)	(23,233)	(30,594)	(2,849)
0.00	Youth Centre - Building (Capital)	4080712	512	BC8701	(10,000)	(10,000)	(6,656)	0	(10,000)	6,656
	Total - Education & Welfare				(60,594)	(60,594)	(46,036)	(48,669)	(89,594)	(2,633)
	Housing									
1.13	14 Reid Street - Building (Capital)	4090114	514	BC9101	(5,000)	(5,000)	(3,328)	(5,665)	(5,000)	(2,337)
0.05	1/19 Gillett Street - Single Persons Unit - Building (Capital)	4090114	514	BC9102	(3,750)	(3,750)	(2,488)	(198)	(3,750)	2,290
0.66	31 Dall Street - Building (Capital)	4090114	514	BC9103	(11,000)	(11,000)	(7,328)	(7,285)	(11,000)	43
0.73	8 Dall Street - Building (Capital)	4090114	514	BC9104	(33,490)	(33,490)	(22,320)	(24,558)	(17,500)	(2,238)
0.00	4/19 Gillett Street - Single Persons Unit - Building (Capital)	4090114	514	BC9112	(3,750)	(3,750)	(2,488)	0	(3,750)	2,488
0.05	2/19 Gillett Street - Single Persons Unit - Building (Capital)	4090214	514	BC9202	(3,750)	(3,750)	(2,488)	(198)	(3,750)	2,290
0.34	3/19 Gillett Street - Single Persons Unit - Building (Capital)	4090214	514	BC9203	(6,550)	(6,550)	(4,360)	(2,198)	(6,550)	2,162
1.00	7 Edwards Way - Police House - Building (Capital)	4090214	514	BC9208	0	0	0	(21,633)	0	(21,633)
	Total - Housing				(67,290)	(67,290)	(44,800)	(61,734)	(51,300)	(16,934)
	Community Amenities									
0.38	Recycling Centre - Building (Capital)	4100112	512	BC10102	(88,376)	(88,376)	(58,912)	(33,145)	(38,000)	25,767
	Total - Community Amenities				(88,376)	(88,376)	(58,912)	(33,145)	(38,000)	25,767
	Recreation And Culture									
1.29	Swimming Pool - Building (Capital)	4110212	512	BC11201	(28,000)	(28,000)	(18,664)	(36,200)	(36,000)	(17,536)
1.22	Swimming Pool Kiosk - Building (Capital)	4110212	512	BC11202	(5,000)	(5,000)	(3,328)	(6,089)	(6,200)	(2,761)
0.26	Swimming Pool Plant Room - Building (Capital)	4110712	512	BC11205	(50,000)	(50,000)	(50,000)	(12,864)	(63,000)	37,136
0.00	Golf Club - Building (Capital)	4110312	512	BC11305	(6,000)	(6,000)	(3,992)	0	(6,000)	3,992
	Total - Recreation And Culture				(89,000)	(89,000)	(75,984)	(55,153)	(111,200)	20,831
	Transport									
0.15	Depot Workshop - Building (Capital)	4120112	512	BC12201	(8,617)	(8,617)	(5,728)	(1,250)	(8,617)	4,478
	Total - Transport				(8,617)	(8,617)	(5,728)	(1,250)	(8,617)	4,478
	Economic Services									
0.00	Cabin 4 - 1 Bedroom Unit (Capital)	4130212	512	BC13248	(205,000)	(205,000)	(136,608)	0	(205,000)	136,608
0.00	Cabin 5 - 1 Bedroom Unit (Capital)	4130212	512	BC13249	(205,000)	(205,000)	(136,608)	0	(205,000)	136,608
1.46	Veterinary Clinic - Building (Capital)	4130812	512	BC13810	(15,117)	(15,117)	(10,064)	(22,088)	(20,617)	(12,024)
	Total - Economic Services				(425,117)	(425,117)	(283,280)	(22,088)	(430,617)	261,192
0.30	Total - Buildings				(751,494)	(751,494)	(527,240)	(224,800)	(741,828)	302,440
	Plant & Equipment									
	Transport									
0.72	Works Supervisors Vehicle	4120330	530	PE12301	(72,000)	(72,000)	(72,000)	(52,101)	(72,000)	19,899
0.83	Tractor FEL (90HP)	4120330	530	PE12304	(90,000)	(90,000)	(60,000)	(75,000)	(90,000)	(15,000)
0.63	Smooth Drum Vibe Roller 12T	4120330	530	PE12311	(300,000)	(300,000)	(300,000)	(189,000)	(189,000)	111,000
0.79	Mazda BT50 Ute	4120330	530	PE12313	(65,000)	(65,000)	(65,000)	(51,269)	(51,500)	13,731
0.00	Grader	4120330	530	PE12314	(400,000)	(400,000)	(400,000)	0	(452,000)	400,000
0.91	6 Wheel Tip Truck	4120330	530	PE12317	(292,702)	(292,702)	(292,702)	(266,899)	(266,900)	25,803
1.32	Tenant Sweeper	4120330	530	PE12319	(75,000)	(75,000)	(75,000)	(99,333)	(99,350)	(24,333)
	Total - Transport				(1,294,702)	(1,294,702)	(1,264,702)	(733,601)	(1,220,750)	531,101
	Economic Services									
0.96	Toyota Camry - Community Car	4120330	530	PE12320	(36,200)	(36,200)	(36,200)	(34,715)	(36,200)	1,485
	Total - Economic Services				(36,200)	(36,200)	(36,200)	(34,715)	(36,200)	1,485
	Other Property & Services									
1.00	Purchase of New CEO Vehicle	4140230	530	PE14201	0	0	0	0	0	0
0.92	Purchase of New CEO Vehicle - Natalie Ness	4140230	530	PE14203	(42,154)	(42,154)	(28,104)	(38,776)	(42,154)	(10,672)
	Total - Other Property & Services				(42,154)	(42,154)	(28,104)	(38,776)	(42,154)	(10,672)
0.59	Total - Plant & Equipment				(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	(1,299,104)	521,913
	Furniture & Equipment									
	Other Property & Services									
0.00	Chambers Furniture Upgrade	4140220	520	FE14202	(15,000)	(15,000)	(10,000)	0	0	10,000
	Total - Other Property & Services				(15,000)	(15,000)	(10,000)	0	0	10,000

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

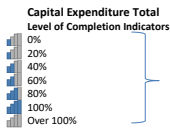


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.	Assets	Account Number	Balance Sheet Category	Job Number	Adopted			Amended		Variance (Under)/Over
						Annual Budget	Annual Budget	YTD Budget	Total YTD	Total Forecast	
						\$	\$	\$	\$	\$	\$
0.00		Total - Furniture & Equipment				(15,000)	(15,000)	(10,000)	0	0	10,000
		Infrastructure - Roads									
		Transport									
0.00		Dangin Terrace (R2R)	4120144	540	R2R169	(22,000)	(22,000)	(14,664)	0	(45,503)	14,664
0.00		Walker Street (R2R)	4120144	540	R2R138	(60,000)	(60,000)	(40,000)	0	(28,006)	40,000
1.00		Bulyee - Quairading Road (R2R)	4120144	540	R2R002	0	0	0	0	(51,040)	0
0.00		Cubbine Road, Cubbine (R2R)	4120145	540	R2R005	(83,562)	(83,562)	(55,704)	0	0	55,704
0.83		Kellerberrin - Yoting Road (R2R)	4120145	540	R2R164	(90,000)	(90,000)	(60,000)	(74,784)	(74,800)	(14,784)
0.00		Quairading - Corrigin Road (R2R)	4120145	540	R2R166	(140,000)	(140,000)	(93,328)	0	(142,684)	93,328
0.44		Hayes Road (R2R)	4120145	540	R2R015	(70,000)	(70,000)	(46,664)	(30,960)	(40,960)	15,704
0.10		Andrews Road (R2R)	4120145	540	R2R105	(82,041)	(82,041)	(79,295)	(8,050)	(82,041)	71,245
1.00		Old Beverley East Road (Capital)	4120145	540	R2R006	0	0	0	0	(83,562)	0
1.00		Old Beverley West Road (R2R)	4120146	540	R2R007	0	0	0	(14,836)	0	(14,836)
1.19		RRG - Quairading - Corrigin Road (Capital) 23/24 SLK 20.47 - 23.02	4120149	540	RRG1668	(105,245)	(105,245)	(70,128)	(125,761)	(125,761)	(55,633)
0.32		Bulyee - Quairading Road (RRG)	4120148	540	RRG002	(554,765)	(554,765)	(369,832)	(175,853)	(565,168)	193,979
0.29		Old Beverley East Road (RRG)	4120149	540	RRG006	(244,673)	(244,673)	(163,072)	(72,150)	(244,673)	90,922
0.25		Old Beverley East Road (LRCI Funded)	4120162	540	LRC006	(244,649)	(244,649)	(163,080)	(60,089)	(244,649)	102,991
0.19		Dangin - Mears Road - WFSN Development Expenditure	4120162	540	WSF010D	(62,990)	(62,990)	(41,976)	(11,964)	(62,990)	30,012
1.00		Treloar Road (R2R)	4120146	540	R2R092	0	0	0	(10,000)	0	(10,000)
		Total - Transport				(1,759,924)	(1,759,924)	(1,197,743)	(584,446)	(1,791,836)	613,297
0.33		Total - Infrastructure - Roads				(1,759,924)	(1,759,924)	(1,197,743)	(584,446)	(1,791,836)	613,297
		Infrastructure - Drainage									
		Transport									
0.00		Punch Road - Drainage Capital	4120166	540	DC143	(20,000)	(20,000)	(16,331)	0	0	16,331
0.59		Minchin Road - Drainage Capital	4120166	540	DC063	(20,000)	(20,000)	(16,331)	(11,700)	(20,000)	4,631
0.00		Squiers Road - Drainage Capital	4120166	540	DC176	(20,000)	(20,000)	(16,331)	0	(20,000)	16,331
0.00		Toapin Road - Drainage Capital	4120166	540	DC055	(20,000)	(20,000)	(16,331)	0	(20,000)	16,331
1.13		Quairading - Corrigin Road - Drainage Capital	4120166	540	DC166	(20,000)	(20,000)	(16,331)	(22,572)	(30,000)	(6,241)
		Total - Transport				(100,000)	(100,000)	(81,655)	(34,272)	(90,000)	47,383
0.34		Total - Infrastructure - Drainage				(100,000)	(100,000)	(81,655)	(34,272)	(90,000)	47,383
		Infrastructure - Footpaths									
		Transport									
0.00		Harris Street - Footpath Capital	4120170	560	FC130	(5,500)	(5,500)	(3,664)	0	(5,500)	3,664
1.00		Macdonald Street - Footpath Capital		560	FC131	0	0	0	(5,500)	0	(5,500)
		Total - Transport				(5,500)	(5,500)	(3,664)	(5,500)	(5,500)	(1,836)
1.00		Total - Infrastructure - Footpaths				(5,500)	(5,500)	(3,664)	(5,500)	(5,500)	(1,836)
		Infrastructure - Bridges									
		Transport									
1.00		Badjaling North Road - Bridge (Capital)	4120167	555	BR4145	(20,000)	(20,000)	(13,328)	(20,000)	(20,000)	(6,672)
1.00		Mount Stirling Road - Bridge (Capital)	4120167	555	BR4143	0	0	0	(15,100)	(15,100)	(15,100)
		Total - Transport				(20,000)	(20,000)	(13,328)	(35,100)	(35,100)	(21,772)
1.76		Total - Infrastructure - Bridges				(20,000)	(20,000)	(13,328)	(35,100)	(35,100)	(21,772)
		Infrastructure - Other									
		Law, Order & Public Safety									
0.00		Solar Electronic Fire Danger Signs (Capital) - DRF Funded	4050790	590	EM5702	(30,000)	(30,000)	(25,000)	0	(30,000)	25,000
1.00		Caroling Water Tank - Fire Water	4050790	590	EM5701	0	0	0	(42)	0	(42)
		Total - Law, Order & Public Safety				(30,000)	(30,000)	(25,000)	(42)	(30,000)	24,958
		Community Amenities									
0.00		Cemetery Upgrade (Capital)	4100790	590	OC10703	(16,792)	(16,792)	(11,184)	0	0	11,184
		Total - Community Amenities				(16,792)	(16,792)	(11,184)	0	0	11,184
		Recreation And Culture									
0.84		Cricket Nets (Capital)	4110390	590	OC11344	(44,792)	(44,792)	(29,848)	(37,563)	(36,292)	(7,715)
0.01		Skate Park (Capital)	4110390	590	OC11345	(25,000)	(25,000)	(16,664)	(182)	(25,000)	16,482
0.29		Bore Field	4110390	590	PC11315	(38,661)	(38,661)	(25,760)	(11,065)	(38,661)	14,695
0.25		Greater Sports Ground (GSC) - Netball/Basketball Courts (LRCI Fu	4110390	590	LRC11335	(377,836)	(377,836)	(251,888)	(96,167)	(377,836)	155,721
1.00		Greater Sports Ground (GSC) - Netball/Basketball Courts (CSRFF F	4110390	590	CSRFF11335	0	0	0	0	(125,000)	0
1.00		Construction Hall Carpark LRCI Funded Expenditure	4110190	590	OC11101	0	0	0	(1,628)	0	(1,628)
		Total - Recreation And Culture				(486,289)	(486,289)	(324,160)	(146,604)	(602,789)	177,556
		Economic Services									
1.55		Standpipe Controller 1	4130890	590	OC13801	(20,000)	(20,000)	(20,000)	(30,922)	(30,923)	(10,922)
		Total - Economic Services				(20,000)	(20,000)	(20,000)	(30,922)	(30,923)	(10,922)
0.32		Total - Infrastructure - Other				(553,081)	(553,081)	(380,344)	(177,569)	(663,712)	202,775

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

INVESTING ACTIVITIES
 NOTE 8
 CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.

% of

Completion Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted		Amended		Total YTD	Total Forecast	Variance (Under)/Over
				Annual Budget	Annual Budget	YTD Budget	Total YTD			
				\$	\$	\$	\$	\$	\$	
0.41	Grand Total			(4,628,055)	(4,628,055)	(3,576,316)	(1,918,192)	(4,677,081)	1,658,124	
Summary by Balance Sheet Category										
	Land Held For Resale (Current)		340	0	0	0	0	0	0	0
	Land Held For Resale (Non Current)		507	(50,000)	(50,000)	(33,336)	(49,412)	(50,000)	(16,076)	
	Land - Freehold		508	0	0	0	0	0	0	
	Buildings - Specialised		512	(684,204)	(684,204)	(482,440)	(163,066)	(690,528)	319,374	
	Buildings - Non Specialised		514	(67,290)	(67,290)	(44,800)	(61,734)	(51,300)	(16,934)	
	Furniture & Equipment		520	(15,000)	(15,000)	(10,000)	0	0	10,000	
	Plant & Equipment		530	(1,373,057)	(1,373,057)	(1,329,006)	(807,093)	(1,299,104)	521,913	
	Infrastructure - Roads		540	(1,859,924)	(1,859,924)	(1,279,398)	(618,718)	(1,881,836)	660,680	
	Infrastructure - Bridges		555	(20,000)	(20,000)	(13,328)	(35,100)	(35,100)	(21,772)	
	Infrastructure - Footpaths & Cycleways		560	(5,500)	(5,500)	(3,664)	(5,500)	(5,500)	(1,836)	
	Infrastructure - Other		590	(553,081)	(553,081)	(380,344)	(177,569)	(663,712)	202,775	
				0	0	0	0	0	0	
				0	0	0	0	0	0	
				0	0	0	0	0	0	
				(4,628,055)	(4,628,055)	(3,576,316)	(1,918,192)	(4,677,081)	1,658,124	

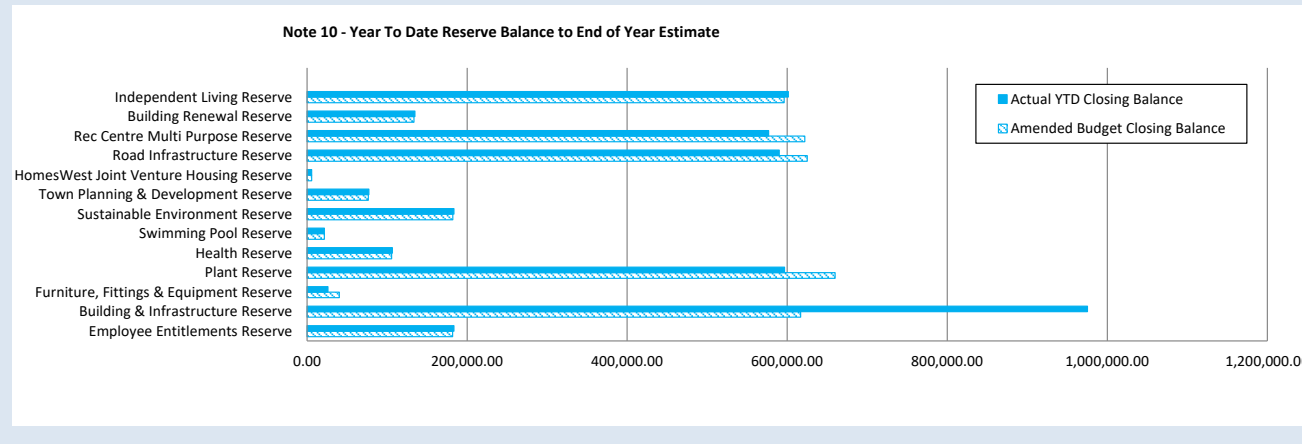
SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

OPERATING ACTIVITIES
 NOTE 10
 CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlements Reserve	177,148.64	4,739.00	6,294.52	0.00	0.00	0.00	0.00	181,887.64	183,443.16
Building & Infrastructure Reserve	941,595.30	25,191.00	33,634.11	0.00	0.00	(350,000.00)	0.00	616,786.30	975,229.41
Furniture, Fittings & Equipment Reserve	24,719.78	661.00	1,468.18	15,000.00	0.00	0.00	0.00	40,380.78	26,187.96
Plant Reserve	749,430.27	20,050.00	27,295.58	70,452.00	0.00	(180,000.00)	(180,000.00)	659,932.27	596,725.85
Health Reserve	102,974.01	2,755.00	3,658.92	0.00	0.00	0.00	0.00	105,729.01	106,632.93
Swimming Pool Reserve	20,970.35	561.00	745.12	0.00	0.00	0.00	0.00	21,531.35	21,715.47
Sustainable Environment Reserve	177,262.39	4,742.00	6,298.56	0.00	0.00	0.00	0.00	182,004.39	183,560.95
Town Planning & Development Reserve	74,508.35	1,993.00	2,647.47	0.00	0.00	0.00	0.00	76,501.35	77,155.82
HomesWest Joint Venture Housing Reserve	5,610.09	150.00	199.34	0.00	0.00	0.00	0.00	5,760.09	5,809.43
Road Infrastructure Reserve	569,730.93	15,242.00	20,243.92	40,000.00	0.00	0.00	0.00	624,972.93	589,974.85
Rec Centre Multi Purpose Reserve	556,992.15	14,901.00	19,791.28	50,000.00	0.00	0.00	0.00	621,893.15	576,783.43
Building Renewal Reserve	130,029.96	3,479.00	4,620.29	0.00	0.00	0.00	0.00	133,508.96	134,650.25
Independent Living Reserve	580,666.81	15,536.00	20,632.49	0.00	0.00	0.00	0.00	596,202.81	601,299.30
	4,111,639.03	110,000.00	147,529.78	175,452.00	0.00	(530,000.00)	(180,000.00)	3,867,091.03	4,079,168.81

KEY INFORMATION



SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2025

NOTE 16
 BUDGET AMENDMENTS


GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
			Budget Adoption		Closing Surplus/(Deficit)		24,534		24,534
			Following EOY Adjustments		Opening Surplus/(Deficit)			(4,436)	20,098
2030112	2700		RATES - Valuation Expenses		Operating Expenses		8,500		28,598
2030115	2101		RATES - Printing & Stationary		Operating Expenses		500		29,098
2030116	2100		RATES - Postage & Freight		Operating Expenses			(500)	28,598
2030118	2700		RATES - Rates Write Off		Operating Expenses		1,294		29,892
2040116	2100		MEMBERS - Election Expenses		Operating Expenses		13,200		43,092
2040116	2101		MEMBERS - Election Expenses		Operating Expenses		3,000		46,092
2040140	2101		MEMBERS - Advertising & Promotion		Operating Expenses		1,000		47,092
2040205	2100		OTH GOV - Recruitment		Operating Expenses		4,000		51,092
2040252	2100		OTH GOV - Other Consultancy		Operating Expenses		10,000		61,092
2070487	2100		HEALTH - Other Expenses		Operating Expenses		3,600		64,692
2070553	2100	W7501	PEST - Pest Control Programs		Operating Expenses		1,500		66,192
2070553	2101	W7501	PEST - Pest Control Programs		Operating Expenses		2,000		68,192
2070553	9300	W7501	PEST - Pest Control Programs		Operating Expenses		1,685		69,877
2070765	2102		OTH HEALTH - Maintenance/Operations		Operating Expenses		15,000		84,877
2070765	2200		OTH HEALTH - Maintenance/Operations		Operating Expenses		1,000		85,877
2070765	2600		OTH HEALTH - Maintenance/Operations		Operating Expenses		5,900		91,777
2070788	2101		OTH HEALTH - Building Operations		Operating Expenses		1,500		93,277
2080388	2000	BO8301	FAMILIES - Building Operations		Operating Expenses			(4,533)	88,744
2080388	2101	BO8301	FAMILIES - Building Operations		Operating Expenses			(1,000)	87,744
2080388	9300	BO8301	FAMILIES - Building Operations		Operating Expenses			(4,809)	82,935
2080688	2000	BO8600	AGED OTHER - Building Operations		Operating Expenses		5,275		88,210
2080688	2202	BO8600	AGED OTHER - Building Operations		Operating Expenses			(5,000)	83,210
2080688	9300	BO8600	AGED OTHER - Building Maintenance		Operating Expenses		6,273		89,483
2080689	2000	BM8600	AGED OTHER - Building Maintenance		Operating Expenses		2,947		92,430
2080689	2100	BM8600	AGED OTHER - Building Maintenance		Operating Expenses		6,500		98,930
2080689	2101	BM8600	AGED OTHER - Building Maintenance		Operating Expenses		2,000		100,930
2080689	9300	BM8600	AGED OTHER - Building Maintenance		Operating Expenses		3,066		103,996
2080789	2100		WELFARE - Building Maintenance		Operating Expenses		4,360		108,356
2090188	2201		STF HOUSE - Building Operations		Operating Expenses		600		108,956
2090288	2100		OTH HOUSE - Building Operations		Operating Expenses		4,045		113,001
2090288	2101		OTH HOUSE - Building Operations		Operating Expenses			(2,045)	110,956
2090288	2104		OTH HOUSE - Building Operations		Operating Expenses			(2,000)	108,956
2090288	2202		OTH HOUSE - Building Operations		Operating Expenses		5,100		114,056
2090289	2100		OTH HOUSE - Building Maintenance		Operating Expenses			(7,000)	107,056
2100588	2104		ENVIRON - Building Operations		Operating Expenses		500		107,556
2100685	2100		PLAN - Legal Charges		Operating Expenses		16,000		123,556

GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
2100788	9300		COMM AMEN - Public Conveniences Operations		Operating Expenses		9,480		133,036
2110188	2100		HALLS - Town Halls and Public Bldg Operations		Operating Expenses		6,000		139,036
2110265	2000		SWIM AREAS - Maintenance/Operations		Operating Expenses		3,236		142,272
2110265	2101	W11201	SWIM AREAS - Maintenance/Operations		Operating Expenses			(500)	141,772
2110265	2200	W11201	SWIM AREAS - Maintenance/Operations		Operating Expenses			(4,000)	137,772
2110265	2202	W11201	SWIM AREAS - Maintenance/Operations		Operating Expenses			(2,000)	135,772
2110265	9300	W11201	SWIM AREAS - Maintenance/Operations		Operating Expenses		3,491		139,263
2110288	2200		SWIM AREAS - Building Operations		Operating Expenses		2,500		141,763
2110289	2100		SWIM AREAS - Maintenance		Operating Expenses			(4,000)	137,763
2110289	2100		SWIM AREAS - Maintenance		Operating Expenses			(4,000)	133,763
2110360	2100	w11334	REC - Recreation Grounds Maintenance/Operations		Operating Expenses			(6,500)	127,263
2110363	2100	W11333	REC - Recreation Grounds Maintenance/Operations		Operating Expenses		1,500		128,763
2110363	2101	w11333	REC - Recreation Grounds Maintenance/Operations		Operating Expenses		1,000		129,763
2110363	2600	W11333	REC - Recreation Grounds Maintenance/Operations		Operating Expenses			(2,500)	127,263
2110364	2101	W11340	REC - Trails & Tracks Maintenance/Operations		Operating Expenses		3,000		130,263
2110365	2100	W11300	REC - Parks & Gardens Maintenance/Operations		Operating Expenses			(3,000)	127,263
2110365	2202	W11300	REC - Parks & Gardens Maintenance/Operations		Operating Expenses		13,000		140,263
2110365	2202	w11323	REC - Parks & Gardens Maintenance/Operations		Operating Expenses			(10,000)	130,263
2110366	2100	w11332	REC - Oval Maintenance/Operations		Operating Expenses		10,000		140,263
2110366	2101	W11332	REC - Oval Maintenance/Operations		Operating Expenses			(10,000)	130,263
2120665	2100	W12601	AERO - Airstrip & Grounds Maintenance/Operations		Operating Expenses			(1,000)	129,263
2120665	2101	W12601	AERO - Airstrip & Grounds Maintenance/Operations		Operating Expenses			(2,200)	127,063
2130111	2000	W11301	RURAL - Noxious Weed Control		Operating Expenses			(3,974)	123,089
2130111	2100	W11301	RURAL - Noxious Weed Control		Operating Expenses			(5,000)	118,089
2130111	9300	W11301	RURAL - Noxious Weed Control		Operating Expenses			(2,630)	115,459
2130266	2200	W13220	TOUR - Caravan Park Genenral Maintenance/Operations		Operating Expenses		1,500		116,959
2130266	2201	W13220	TOUR - Caravan Park Genenral Maintenance/Operations		Operating Expenses		1,200		118,159
2130288	2200	BO13244	TOUR - Building Operations		Operating Expenses			(1,500)	116,659
2130288	2201	BO13244	TOUR - Building Operations		Operating Expenses			(1,200)	115,459
2130865	2200	W13801	OTH ECON - Standpipe Maintenance/Operations		Operating Expenses		3,000		118,459
2130865	2100	W13801	OTH ECON - Standpipe Maintenance/Operations		Operating Expenses			(3,000)	115,459
2140205	2003		ADMIN - Recruitment		Operating Expenses		500		115,959
2140205	2100		ADMIN - Recruitment		Operating Expenses		1,500		117,459
2140287	2100		ADMIN - Other Expenses		Operating Expenses		1,500		118,959
2140287	2101		ADMIN - Other Expenses		Operating Expenses			(1,500)	117,459
2140288	2100	BO14201	ADMIN - Building Operations		Operating Expenses		3,000		120,459
2140288	2101	BO14201	ADMIN - Building Operations		Operating Expenses		3,000		123,459
2140288	2000	BO14201	ADMIN - Building Operations		Operating Expenses			(6,000)	117,459
4120149	2100	RRG166B	ROADC - Roads Outside BUA Sealed - RRG		Capital Expenses			(20,516)	96,943
4120148	2100	RRG002	ROADC - Roads Built Up Area - RRG		Capital Expenses			(10,403)	86,540
4120144	2100	R2R169	ROADC - Roads Built Up Area - R2R		Capital Expenses			(23,503)	63,037
4120144	2100	R2R138	ROADC - Roads Built Up Area - R2R		Capital Expenses		31,994		95,031
2120288	2101	BO12202	TOP YARD - Depot Building Maintenance		Capital Expenses			(8,491)	86,540

GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
4120145	2100	R2R166	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses			(2,684)	83,856
4120145	2100	R2R164	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses		15,200		99,056
4120145	2100	R2R015	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses		29,040		128,096
4120144	2100	R2R002	ROADC - Roads Built Up Area - Roads to Recovery		Capital Expenses			(31,040)	97,056
4120145	2000	R2R005	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses		19,669		116,725
4120145	2100	R2R005	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses		26,988		143,713
4120145	2101	R2R005	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses		15,000		158,713
4120145	9300	R2R005	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses		21,905		180,618
4120166	2100	DC143	ROADC - Drainage Outside BUA (Capital)		Capital Expenses		10,000		190,618
4120166	2101	DC143	ROADC - Drainage Outside BUA (Capital)		Capital Expenses		10,000		200,618
4120144	2100	R2R002	ROADC - Roads Built Up Area - Roads to Recovery		Capital Expenses			(10,000)	190,618
4120144	2101	R2R002	ROADC - Roads Built Up Area - Roads to Recovery		Capital Expenses			(10,000)	180,618
4100112	2000	BC10102	SAN - Buildings Specialised (Capital)		Capital Expenses		14,156		194,774
4100112	2101	BC10102	SAN - Buildings Specialised (Capital)		Capital Expenses		20,000		214,774
4100112	9300	BC10102	SAN - Buildings Specialised (Capital)		Capital Expenses		16,220		230,994
4080312	2000	BO8301	FAMILIES - Buildings Specialised (Capital)		Capital Expenses			(8,000)	222,994
4080312	2101	BO8301	FAMILIES - Buildings Specialised (Capital)		Capital Expenses			(8,000)	214,994
4080312	9300	BO8301	FAMILIES - Buildings Specialised (Capital)		Capital Expenses			(8,000)	206,994
4080312	2101	BO8301	FAMILIES - Buildings Specialised (Capital)		Capital Expenses			(5,000)	201,994
4100790	2000	OC10703	COM AMEN - Infrastructure Other (Capital)		Capital Expenses		6,052		208,046
4100790	2101	OC10703	COM AMEN - Infrastructure Other (Capital)		Capital Expenses		4,000		212,046
4100790	9300	OC10703	COM AMEN - Infrastructure Other (Capital)		Capital Expenses		6,740		218,786
4110390	2101	OC11344	Cricket Nets (Capital)		Capital Expenses		32,000		250,786
4110390	2100	OC11344	Cricket Nets (Capital)		Capital Expenses			(32,000)	218,786
4110390	2000	OC11344	Cricket Nets (Capital)		Capital Expenses		3,500		222,286
4110390	9300	OC11344	Cricket Nets (Capital)		Capital Expenses		5,000		227,286
4110212	2101	BC11201	SWIM AREAS - Buildings Specialised (Capital)		Capital Expenses			(20,000)	207,286
4110212	2100	BC11201	SWIM AREAS - Buildings Specialised (Capital)		Capital Expenses		16,000		223,286
4110212	9300	BC11201	SWIM AREAS - Buildings Specialised (Capital)		Capital Expenses			(4,000)	219,286
4110212	2101	BC11202	SWIM AREAS - Buildings Specialised (Capital)		Capital Expenses		2,500		221,786
4110212	2100	BC11202	SWIM AREAS - Buildings Specialised (Capital)		Capital Expenses			(3,700)	218,086
4090114	2000	BC9104	STF HOUSE - Buildings Non Specialised (Capital)		Capital Expenses		7,565		225,651
4090114	9300	BC9104	STF HOUSE - Buildings Non Specialised (Capital)		Capital Expenses		8,425		234,076
4130812	2101	BC13810	OTH ECON - Buildings Specialised (Capital)		Capital Expenses			(5,500)	228,576
4120330	2101	PE12314	PLANT - Plant & Equipment		Capital Expenses			(52,000)	176,576
4120330	2101	PE12319	PLANT - Plant & Equipment		Capital Expenses			(24,350)	152,226
4120330	2101	PE12311	PLANT - Plant & Equipment		Capital Expenses		111,000		263,226
4120330	2101	PE12313	PLANT - Plant & Equipment		Capital Expenses		13,500		276,726
4120330	2101	PE12317	PLANT - Plant & Equipment		Capital Expenses		25,802		302,528
4120381	4400		PLANT - Transfers to Reserve MUN		Operating Expenses			(70,452)	232,076
2120289	2000	BM12201	ROADM - Depot Building Maintenance		Operating Expenses		14,000		246,076
2120289	2100	BM12201	ROADM - Depot Building Maintenance		Operating Expenses		4,800		250,876
2120289	9300	BM12201	ROADM - Depot Building Maintenance		Operating Expenses		15,777		266,653

GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
2120289	2101	BM12201	ROADM - Depot Building Maintenance		Operating Expenses		1,000		267,653
2120288	2000	BO12201	ROADM - Depot Building Operations		Operating Expenses			(35,577)	232,076
2140386	2101		PWO - Expensed Minor Asset Purchases MUN		Operating Expenses		20,000		252,076
2140330	2101		PWO - OHS and Toolbox Meetings MUN		Operating Expenses			(11,461)	240,615
2140411	2100		POC - External Parts & Repairs MUN		Operating Expenses			(83,450)	157,165
4120166	2100	DC166	ROADC - Drainage Outside BUA (Capital)		Capital Expenses			(10,000)	147,165
4140220	2101	FE14202	ADMIN - Furniture & Equipment		Capital Expenses		15,000		162,165
4140281	4400		ADMIN - Transfers to Reserve MUN		Capital Income			(15,000)	147,165
4130890	2000	OC13801	Standpipe Controller		Capital Expenses			(1,762)	145,403
4130890	2000	OC13801	Standpipe Controller		Capital Expenses			(6,111)	139,292
4130890	9300	OC13801	Standpipe Controller		Capital Expenses			(1,945)	137,347
4130890	9400	OC13801	Standpipe Controller		Capital Expenses			(1,110)	136,237
4120167	2100	BR4143	Mount Stirling Road - Bridge		Capital Expenses			(15,100)	121,137
4110212	2100	BC11205	Swimming Pool Plant Room - Building (Capital)		Capital Expenses			(13,000)	108,137
3140120	3430	FI1000	PRIVATE - Private Works Income MUN		Operating Expenses		35,000		143,137
2110711	2100	EV11701	Australia Day		Operating Expenses		8,000		151,137
2110711	2101	EV11701	Australia Day		Operating Expenses		3,500		154,637
3110710	3100	EV11701	OTH CUL - Grants MUN		Operating Revenue		15,000		169,637
2110711	2100	EV11701	Australia Day		Operating Expenses			(13,000)	156,637
2110711	2101	EV11701	Australia Day		Operating Expenses			(2,000)	154,637
4120145	2000	R2R006	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses			(19,669)	134,968
4120145	2100	R2R006	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses			(26,988)	107,980
4120145	2101	R2R006	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses			(15,000)	92,980
4120145	9300	R2R006	ROADC - Roads Outside BUA - Sealed - Roads to Recovery		Capital Expenses			(21,905)	71,075
4030280			GEN PUR - Transfers to Reserves - NON INTEREST MUN		Capital Income		125,000		196,075
4110390	2101	R2R006	Greater Sports Ground (GSC) Netball/Basketball Courts		Capital Expenses			(125,000)	71,075
4030280	2101		GEN PUR - Transfers to Reserves - NON INTEREST MUN		Capital Income			(50,000)	21,075
						0	952,619	(931,544)	21,075

KEY INFORMATION

ITEM 12 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION**12.1 Bullying, Harassment & Diversity Policy - Biennial Review****Responsible Officer** Natalie Ness, Chief Executive Officer**Reporting Officer** Marion Haeusler, Executive Officer**Attachments** 1. Bullying, Harassment & Diversity Policy - Draft Review [↓](#) **Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council endorse the biennial review of the Bullying, Harassment & Diversity Policy.

IN BRIEF

The Bullying, Harassment & Diversity Policy was adopted by Council at its Ordinary Meeting in February 2023.

Officers have reviewed the Policy (Attachment 1) for Council's endorsement.

MATTER FOR CONSIDERATION

The Shire of Quairading routinely reviews its Policies on a biennial basis, as prescribed, or when necessary. Policies are reviewed against Shire processes and procedures, changes in legislation, and for clarity in wording.

No changes were made to the Policy.

BACKGROUND

The Shire of Quairading has a zero-tolerance approach to any form of bullying, harassment or discrimination in the workplace. Under the *Work Health & Safety Act 2020*, *Equal Opportunity Act 1984*, and the *Fair Work Act 2009* local governments (and any place of work) have a duty to ensure that employees are able to conduct their work duties in a safe environment.

Bullying can happen in any type of workplace, to people in any type of role and can also take lots of different forms, from verbal or physical abuse through to online harassment and it can extend beyond the working environment - for example, through emails or texts sent outside work hours.

The consequences of having a work culture where bullying and harassment is acceptable can be detrimental to the running of any organisation, these may include:

1. The mental health of staff being affected leading to lower professional self-esteem and productivity.
2. Higher absenteeism and sick days of staff.
3. Higher turnover of staff.

4. Council and management potentially being held financially accountable if a formal complaint and investigation takes place and negligence is proven.

Council is legally obliged to ensure bullying and harassment is eliminated as far as practicable, and so it is necessary to have a workplace policy outlining the obligations of Councillors, managers and staff.

STATUTORY ENVIRONMENT

Local Government Act 1995

Fair Work Act 2009

Work Health & Safety Act 2020

Western Australia Equal Opportunity Act 1984

POLICY IMPLICATIONS

CEO Standards for Recruitment Performance and Termination

Grievance Policy

Employee Code of Conduct

Work Health & Safety Policy

Code of Conduct for Elected Members Committee Members and Candidates

FINANCIAL IMPLICATIONS

There were no financial implications with the creation of this Policy.

ALIGNMENT WITH STRATEGIC PRIORITIES

- 2.4 Economy:** Encourage local workforce participation
- 5.3 Governance & Leadership:** Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community
- 5.4 Governance & Leadership:** Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

- 1.1 Infrastructure and Operational Risks:** Workforce Challenges and Skills Shortage
- 2.1 Community Health and Safety Risks:** Workplace Health and Safety Compliance
- 3.3 Governance, Financial and Compliance Risks:** Organisational Misconduct
- 4.2 Strategic, Social and Economic Risks:** Social Challenges and Community Expectations

RISK ASSESSMENT

Financial	High <i>Council is ultimately responsible for the safety of staff at work. There are potentially severe financial repercussions to the organisation, management and Elected Members if an employee or Elected Member accuses the organisation, or a person, of bullying and harassment in the workplace.</i>
Health	High <i>The Work Health & Safety Act 2020 sees psychological injury just as consequential as physical injury. Council has an obligation to ensure everyone is able to safely attend their workplace.</i>
Reputation	High <i>It is important that all staff are aware of their rights while at work. This policy clearly outlines the roles of each level of the organisation. It is illegal to allow bullying behaviour at work.</i>
Operations	High <i>It is proven that poor workplace culture that accepts discrimination and bullying results in lower productivity, higher staff absenteeism from work and higher staff turnover.</i>
Natural Environment	N/A

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.



BULLYING, HARASSMENT & DIVERSITY POLICY

POLICY

- a. Shire of Quairading has a zero-tolerance policy for bullying, harassment and/or discrimination in the workplace. No-one is exempt from this behaviour.
- b. All Shire of Quairading Elected Members and employees are responsible for ensuring that Elected Members, employees, contractors and customers are not exposed to bullying, harassment and/or discrimination in the workplace.
- c. Shire of Quairading encourages all employees to take action to manage workplace bullying, harassment and/or discrimination and to report instances of these behaviours immediately.
- d. All reports will be treated seriously and dealt with promptly, confidentially and impartially.
- e. Persons proven to be engaging in bullying, harassment or discriminatory behaviour in the workplace will be subject to disciplinary action in accord with the Underperformance & Misconduct Policy & Procedures.
- f. All employees will contribute to and comply with the initiatives contained within the Strategic Community Plan, Corporate Business Plan, Reconciliation Action Plan and underpinning operational plans.
- g. All employees will comply with the respective Award, the National Employment Standards and other relevant industrial relations legislation.

DEFINITIONS

Bullying

Workplace bullying has the same meaning as in the *Fair Work Amendment Act 2013*. Specifically, bullying refers to an individual or a group of individuals repeatedly behaves unreasonably towards an employee or volunteer or a group of employees or volunteers of which the employee or volunteer is a member, and that behaviour creates a risk to health and safety.

Examples of workplace bullying behaviour includes:

- a. Abusive, insulting, or offensive language or comments.
- b. Unjustified criticism or complaints.
- c. Deliberately excluding someone from workplace activities.
- d. Withholding information that is vital to effective work performance.
- e. Setting unreasonable timelines or constantly changing deadlines.
- f. Setting tasks that are unreasonably below or beyond a person's skill level.
- g. Denying access to information, supervision, consultation, or resources such that it has a detriment to the employee.
- h. Spreading misinformation or malicious rumours.

BULLYING, HARASSMENT & DIVERSITY POLICY



- i. Changing work arrangements, such as rosters and leave, to deliberately inconvenience a particular employee or employees; and
- j. Excessive scrutiny at work.

Single incidents resulting in a risk to health and safety and will not be tolerated. Examples of behaviour NOT classified as workplace bullying includes:

- a. Conducting business or undertaking appropriate management action and making appropriate management decisions.
- b. Making necessary decisions to respond to poor performance or (if necessary) taking disciplinary action.
- c. Directing and controlling the way work is carried out; and
- d. Allocating work and providing fair and constructive feedback on an employee’s performance.

Discrimination

Unlawful workplace discrimination occurs when an employer takes adverse action against a person who is an employee or prospective employee because of the following attributes of the person:

- a. Race
- b. Colour
- c. Sex
- d. Sexual orientation
- e. Age
- f. Physical or mental disability
- g. Marital status
- h. Family or carer’s responsibilities
- i. Pregnancy
- j. Religion
- k. Political opinion
- l. National extraction or social origin

Diversity

Workplace diversity means individual differences across the workforce and the adaption of work practices to create an inclusive environment in which all diverse skills, perspectives and backgrounds are valued. Examples of differences include:

- a. Gender.
- b. Age or life-stage.
- c. Language, ethnicity, or cultural background.
- d. Disability.
- e. Sexual orientation.
- f. Religious belief.
- g. Education.



- h. Socio-economic background.
- i. Personality.
- j. Geographic location.
- k. Marital status; and
- l. Family or other carer responsibilities.

Harassment

Harassment is any uninvited or unwelcome behaviour that offends, humiliates, or intimidates another person, whether that effect is intended or not. This may occur as a single act, or as a series of incidents, persistent innuendoes, or threats. It can take many forms such as:

- a. Silent or loud.
- b. Subtle or openly hostile; or
- c. Private or public.

Harassment may take the form of general bullying or be specifically aimed at people with particular or different characteristics. The latter type of harassment may amount to discrimination which is unlawful.

Sexual harassment generally includes any unwelcome conduct of a sexual nature which a reasonable person would find offensive, humiliating or intimidating. It may be physical, verbal or written. Certain conduct that may be tolerated socially could constitute sexual harassment in the workplace when it is unwelcome. At the same time, sexual harassment must not be confused with conduct that has the consent of all involved.

Examples of sexual harassment include:

- a. The public display of pornography, including on the internet.
- b. Continued use of jokes containing sexual innuendo.
- c. Intrusive enquiries into another employee's private life, their sexuality or physical appearance.
- d. Persistent requests from a colleague to go for a drink where such requests have been consistently declined.
- e. Persistent staring or leering at a person or parts of their body.
- f. Sexually offensive telephone calls.
- g. Requests for, or expectations of, sexual activity under threat, or in exchange for favours or promises of preferential treatment.
- h. Deliberate or unnecessary physical contact, such as patting, pinching, fondling, deliberate brushing up against another body, or attempts at kissing.
- i. Public displays of nudity – commonly referred to as flashing; and
- j. Sexual violence at the most extreme, sexual assault and forced attempts of sexual intercourse.

**Misconduct**

Behaviour by an employee that severs the relationship between the employee and the organisation and merits instant dismissal without notice or pay in lieu of notice or termination of the volunteer position. Serious misconduct dismissal requires only one instance of the damaging behaviour. Examples of serious misconduct behaviour include:

- a. Wanton disregard for the safety of others.
- b. Deliberate acts of violence or hostility.
- c. Fighting or assault on another person.
- d. Malicious damage.
- e. Financial defrauding of the organisation.
- f. Significant or repeated levels of insubordination.
- g. Falsification of documents.
- h. Defaming or criticising the organisation or any member of the organisation or a tenant or client of the organisation on social media or through any other public platform; and
- i. Defaming or criticising the organisation to other organisations, including funding and regulatory bodies.

Repeated Behaviour

Repeated behaviour means the persistent nature of the behaviour and can refer to a range of behaviours over time.

Underperformance

Behaviour by an employee considered unacceptable to the organisation but not as immediately harmful to the organisation as serious misconduct. Shire of Quairading will afford an employee every reasonable opportunity to reverse misconduct behaviour prior to consideration of termination of employment.

Underperformance or poor performance is:

- a. Unsatisfactory work performance, that is, a failure to perform the duties of the position or to perform them to the standard required.
- b. Non-compliance with workplace policies, rules or procedures.
- c. Unacceptable behaviour in the workplace.
- d. Disruptive or negative behaviour that impacts on co-workers.
- e. Continual absenteeism.
- f. Inappropriate use of workplace facilities.
- g. Unprofessional personal appearance.
- h. Negligence; and
- i. Defaming or criticising the organisation to individual residents, clients, families, staff or other valued stakeholders.

Underperformance is different to misconduct. Misconduct is more serious in terms of action by the employee, impact on the organisation and consequence.



BULLYING, HARASSMENT & DIVERSITY POLICY

Unreasonable Behaviour

Behaviour that a reasonable person (having regard for the circumstances) would consider unreasonable. This includes behaviour that is victimizing, humiliating, intimidating or threatening.

ACCOUNTABILITIES & RESPONSIBILITIES

- a. The Council is accountable for:
 - i. Ensuring the organisation has in place a lawful, transparent, and accountable policy framework, supported by a suite of compliant and appropriate policies and procedures.
 - ii. Endorsing (or not) each organisational policy document in a timely and effective manner; and
 - iii. Delegating implementation of each policy document to the CEO.
- b. The CEO is accountable for ensuring the development, implementation, monitoring and review of this policy document, in accord with governing legislation and Council directives.
- c. The Executive Management Team and Managers are responsible for:
 - i. Ensuring that all employees under their direction comply with this policy document; and
 - ii. Enacting process to redress non-compliance with this policy document.
- d. All employees are individually responsible for complying with this policy document.

PROCEDURE

Please refer to the procedures in the Grievance Policy.

STATUTORY ENVIRONMENT

- Local Government Act 1995*
- Fair Work Act 2009*
- Fair Work Amendment Act 2013*
- Work Health & Safety Act 2020*
- Local Government Industry Award 2020*
- Industrial Relations Act 1979*
- Minimum Conditions of Employment Act 1993*

Record of Policy Review						
Version	Author	Council Adoption	Resolution	Reason for Review	Review Date	CEO Signature
01	Nicole Gibbs	24/02/23	167-22/33	New Policy	Feb 25	
02	Marion Haeusler			Biennial Review	Mar 27	

BULLYING, HARASSMENT & DIVERSITY POLICY



ITEM 13 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

No matters for consideration




ITEM 14 MATTERS FOR CONSIDERATION – WORKS & SERVICES

14.1 Finalise Tender RFT05.24/25 - supply and install bitumen spray seal

Responsible Officer Natalie Ness, Chief Executive Officer

Reporting Officer Sarah Caporn, Executive Manager, Works & Services

Attachments

1. Request for Tender 05.24/25 [↓](#) 
2. RFT 05.24/25 - Summary of Responses [↓](#) 
3. Response - Colas WA, Recommended Supplier [↓](#) 

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council select Colas as the Preferred Supplier for RFT05.24/25 for the supply and install of bitumen spray seal for the 2024/25 road programme.

IN BRIEF

The Shire of Quairading invited tenders for the supply and lay of bitumen spray seals for the 2024/25 roads program.

Colas offers the best value for money. The Shire has worked with them previously on the Quairading-Corrigin Road works during the last few financial years and have found their work to be of good quality.

MATTER FOR CONSIDERATION

The Shire prepared and circulated a Request for Tender document via the WALGA Vendor Panel system. This was internally registered as RFT05.24/25 and VP447324 on the WALGA system (Attachment 1).

Requested works included sealing the two sections of Regional Road Group works on Old Beverley East and Bulyee-Quairading Roads, the reseal works on the Quairading-Corrigin Road (crumb rubber), Dangin Terrace and Walker Streets. There was also a minor repair to a driveway damaged during the bulk rubbish collection by the Shire's bobcat. Although not in the RFT, works will also include filling the two open slots after the timber culverts were replaced on the Quairading-Corrigin Road and a damaged area on the Wammenusking Road intersection with Bulyee.

Four responses were received against RFT05.24/25. As the sprayseal materials are specified products by Main Roads WA, the main point of comparison is price. The table below lists all quotes, but more detailed information is as per Attachment 2.

Supplier	Total Price, ex GST
Colas	\$510,791.05
Fulton Hogan	\$599,327.06
Downer EDi	\$689,398.19
Bitutek	\$844,167.76

It is recommended that Council select Colas as the preferred supplier for this contract as they offer the best value for money on the scope provided.

BACKGROUND

The Shire’s RFT included:

- Pavement design
- Supply and application of hot sprayed primer seals and bitumen
- Supply, pre-coat and spreading of aggregate
- Pre and post seal application sweeping
- Rolling
- Traffic control during spray seal works
- Installation of TRPM temporary raised pavement markers to main roads standards

The Request for Tender document was circulated to six potential suppliers with four responses being received.

Statistics for this request

Name: SHIRE OF QUAIRADING - RFT, BITUMEN SEALING 2024/25
Ref: VP447324

SUPPLIER DETAILS	NOTIFIED	DATE FIRST READ	SUPPLIER RESPONDED
1: Wcp Civil Pty Ltd	✔ Yes	✔ 11/Feb/2025 07:20 AM	✘ Declined to respond
2: Bitutek Pty Ltd	✔ Yes	✔ 10/Feb/2025 07:10 AM	✔ Responses received
3: Colas Western Australia Pty Ltd	✔ Yes	✔ 10/Feb/2025 10:44 AM	✔ Responses received
4: Fulton Hogan Industries Pty Ltd	✔ Yes	✔ 10/Feb/2025 07:38 AM	✔ Responses received
5: Downer EDi Works Pty Ltd	✔ Yes	✔ 14/Feb/2025 12:48 PM	✔ Responses received
6: Safe Roads WA	✔ Yes	✔ 08/Feb/2025 10:42 AM	None

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Purchasing Policy

FINANCIAL IMPLICATIONS

As reported to Council previously, the scope of works for the Regional Road Group works has increased since initial budget applications were made, largely due to wanting to meet existing seal width changes. Savings were made in traffic control and not doing a full overlay of gravel.

There was also an overallocation for Walker St as we also costed in reshaping the Top Yard entry as part of this project and underallocation for Dangin Terrace as the road will be ripped and reshaped which now requires a prime seal coat.

The EMWS has requested a reallocation of funds within the roads programme as per the Budget Review, considered elsewhere in this Agenda, to ensure the sealing works remain within budget.

ALIGNMENT WITH STRATEGIC PRIORITIES

- 5.4 Governance & Leadership:** Implement systems and processes that meet legislative and audit obligations
- 5.3 Governance & Leadership:** Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community
- 3.1 Built Environment:** Safe, efficient and well maintained road and footpath infrastructure

CONSULTATION

Not applicable.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

- 1.3 Infrastructure and Operational Risks:** Road Infrastructure and Maintenance
- 3.3 Governance, Financial and Compliance Risks:** Organisational Misconduct
- 3.1 Governance, Financial and Compliance Risks:** Financial Viability and Asset Management

RISK ASSESSMENT

Financial	Low <i>Although this contract is of high value, staff have followed the procurement process to ensure that the best value for money is achieved for the Shire with low risk of financial misconduct.</i>
Health	Not applicable.
Reputation	Low <i>Council should select a sealing contractor to ensure open gravel is covered with spray seal before soil temperatures drop and winter rains begin.</i>
Operations	Low <i>All quoting suppliers offer a specified product and should deliver a quality seal.</i>

Natural Environment	<p>Low</p> <p><i>Spraysal trucks are inspected annually by Main Roads WA to ensure consistent spray rates and environmental controls.</i></p>
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Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.

PART 1 **READ AND KEEP THIS PART**



**REQUEST FOR TENDER
(VIA WALGA VENDOR PANEL)**

**2024/25 SUPPLY AND LAY OF BITUMINOUS PRODUCTS
(INCLUDING AGGREGATE)**

Request for Tender RFT -05.24/25	SUPPLY AND LAY OF BITUMINOUS PRODUCTS
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Deadline	10.00am, Monday 24 February 2025
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Address for Delivery	SHIRE OF QUAIRADING 10 JENNABERRING ROAD QUAIRADING WA 6383
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PART 1 READ AND KEEP THIS PART

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PART 2 READ AND KEEP THIS PART

2. CONTRACT REQUIREMENTS

The Shire of Quairading invites tenders for the supply and lay of Bitumen spray seals.

This is a whole of works contract.

This contract is for the application of bitumen spray seals and includes:

- Pavement design
- Supply and application of hot sprayed cutback bitumen
- Supply, pre-coat and spreading of aggregate
- Pre and post seal application sweeping
- Rolling
- Traffic control during spray seal works
- Installation TRPM temporary raised pavement markers to main roads standards

A full statement of the products and services required under the proposed contract appears in the Specification and Special Conditions of Contract-Part 2.

3. TENDER DOCUMENTS

This Request for Tender is comprised of the following parts:

- Part 1-Principal’s Request (read and keep this part)
- Part 2-Specification and Special Conditions of Contract (read and keep this part) and
- Part 3-Tenderer’s Offer (complete and return this part)

a) DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

Attachments:	The documents you attach as part of your Tender;
Deadline:	The deadline for lodgement of your Tender;
General Conditions of Contract:	Means the General Conditions of Contract nominated along with the WALGA Conditions of Contract applicable for Preferred Suppliers under the Road Building Contractors, Materials and Related Services, subcategory Bitumen and Sprayed Bituminous Surfacing.;
Offer:	Your offer to be selected to supply the Requirements.
Principal:	Shire of Quairading
Request:	This document;
Selection Criteria:	The criteria used by the Local Government in evaluating your Tender

PART 2		READ AND KEEP THIS PART	
Special Conditions:		The additional contractual terms	
Specification:		The statement of Requirements that the Local Government request you to provide if selected.	
Tender:		Your completed Offer form, response to the Selection Criteria and Attachments;	
Tenderer:		Someone who has or intends to submit an Offer to the Local Government.	

b) HOW TO PREPARE YOUR TENDER

- Carefully read all parts of this document.
- Ensure you understand the Requirements (see clause 2.1).
- Complete the Offer (Part 3) in all respects and attach all your Attachments.
- Make sure you have signed the Offer form and responded to all of the Selection Criteria.
- Lodge your Tender before the Deadline.

c) CONTACT PERSONS

Tenderers should not rely on any information provided by any person(s) other than those listed below:

Contractual & Specification Enquiries	Logistics & Site-Specific Enquiries
Name: Sarah Caporn, Works Manager Telephone: 0427 451 001 Email: sarah.caporn@quairading.wa.gov.au	Name: Dean Mastin, Supervisor of Construction Telephone: 0438 688 024 Email: dean.mastin@quairading.wa.gov.au

4. EVALUATION PROCESS

This is a Request for Tender (RFT).

- Your tender will be evaluated using information provided in your tender.
- The following evaluation methodology will be used in respect of this Request:
 - tenders are checked for completeness and compliance. Tenders that do not contain all information requested (e.g. completed Offer form and Attachments) may be excluded from evaluation.
 - tenders are assessed against the Selection Criteria. Contract costs are evaluated, e.g. tendered prices and other relevant whole-of life costs are considered.
 - the most suitable Tenderers may be shortlisted and may also be required to clarify the Tender, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer.
- A contract may then be awarded to the Tenderer, whose tender is considered the most advantageous tender to the Principal.

5. SELECTION CRITERIA

The Principal has adopted a best value for money approach to this Tender.

The contract will be awarded to a sole Tenderer who best demonstrates the ability to provide quality products at a competitive price. The tendered prices will be assessed with the following qualitative and compliance criteria to

PART 2 READ AND KEEP THIS PART

determine the most advantageous outcome to the Principal.

This means that, although price is considered, the tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

a) COMPLIANCE CRITERIA

These criteria will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the tender from consideration.

Description of Compliance Criteria	Yes/No
(a) Compliance with the Specification contained in the Request.	Yes / No
(b) Compliance with the Conditions of Tendering this Request.	Yes / No
(c) Compliance with the Delivery Date.	Yes / No
(d) Compliance with and completion of the Price Schedule.	Yes / No

b) QUALITATIVE CRITERIA

In determining the most advantageous Tender, the Evaluation Panel will score each Tenderer against the qualitative criteria.

It is essential that Tenderers address each qualitative criterion. The Tenders will be used to select the chosen Tenderer, and failure to provide the specified information may result in elimination from the Tender evaluation process.

The qualitative criteria for this Request are as follows:

Description of Qualitative Criteria	Weighting
(a) Demonstrated experience by tenderer to meet the requirements as set out in specification.	10%
(b) Demonstrated ability and procedures to ensure public and employee safety by way of Occupational Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.	10%
(c) Price	80%

c) PRICE CONSIDERATIONS

The tendered price will be considered along with related factors affecting the total cost to the Principal. e.g. the lifetime operating costs of goods or the Principal’s contract management costs may also be considered in assessing the best value for money outcome.

The seal details and quantities listed in the quote as provisional only; they are provided for quote comparison purposes. The final quantities may vary and will be finalised with the preferred supplier.

d) PRICE BASIS

All prices for services offered under this Request shall be fixed for the term of the Contract.

PART 2	READ AND KEEP THIS PART
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Tendered prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices tendered shall include delivery and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant contract.

6. CONDITIONS OF TENDERING

a) DELIVERY METHOD

Tenders must be lodged through WALGA E-Quotes / Vendor Panel portal

Tenders submitted to The Shire will NOT be accepted.

b) LODGEMENT OF TENDERS

The tender must be lodged by the deadline. The deadline for this request is;

10.00am – Monday 24th February 2025

c) REJECTION OF TENDERS

A tender shall be rejected without consideration of its merits in the event that it is not submitted before the deadline and at the place specified in the request and may be rejected if it fails to comply with any other requirements of the request.

d) LATE TENDERS

Tenders received after the Deadline WILL NOT be accepted for evaluation.

e) ACCEPTANCE OF TENDERS

Unless otherwise stated in this request, tenders may be for all or part of the requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest tender and may reject any or all tenders submitted.

f) DISCLOSURE OF CONTRACT INFORMATION

Documents and other information relevant to the contract may be disclosed when required by law under the Freedom of Information Act 1992 or under a Court order.

All Tenderers will be given particulars of the successful Tenderer (s) or advising that no tender was accepted.

g) ALTERNATIVE TENDERS

All alternative tenders shall be accompanied by a conforming tender.

Tenders submitted as Alternative tenders or made subject to conditions other than the general and special conditions of contract shall in all cases arising be clearly marked "ALTERNATIVE TENDER".

The Principal may in its absolute discretion reject any alternative tender as invalid.

Any printed "General Conditions of Contract" shown on the reverse of a Tenderer's letter or quotation form will not be binding on the Principal in the event of a contract being awarded unless the tender is marked as an alternative tender.

h) TENDER VALIDITY PERIOD

All tenders shall remain valid and open for acceptance for a minimum period of three (3) months from the deadline or forty-five (45) days from the Council's resolution for determining the tender whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

PART 2 **READ AND KEEP THIS PART****7. GENERAL CONDITIONS OF CONTRACT**

Tenders shall be deemed to have been made on the basis of and to incorporate the general conditions of contract for the supply of services. The WALGA Conditions of Contract applicable for Preferred Suppliers under the Road Building Contractors, Materials and Related Services, subcategory Bitumen and Sprayed Bituminous Surfacing also apply.

a) PRECEDENCE OF DOCUMENTS

In the event of there being any conflict or inconsistency between the terms and conditions in this Request and those in the general conditions of contract, the terms and conditions appearing in this request shall have precedence.

b) TENDERERS TO INFORM THEMSELVES

Tenderers shall be deemed to have:

- examined the request and any other information available in writing to Tenderers for the purpose of tendering;
- examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their tender which is obtainable by the making of reasonable enquires;
- satisfied themselves as to the correctness and sufficiency of their tenders including Tendered prices which shall be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein; and
- Acknowledged that the Principal may enter into negotiations with a chosen Tenderer. Negotiations shall be carried out in good faith.

c) ALTERATIONS

The Tenderer shall not alter or add to the request documents unless required by these Conditions of Tendering.

The Principal shall issue an addendum to all Tenderers where matters of significance make it necessary to amend the issued request documents before the deadline.

d) RISK ASSESSMENT

The Principal may have access to and give consideration to:

any risk assessment undertaken by Dun and Bradstreet; or any other credit rating agency; and

any information produced by the bank, financial institution, or accountant of a Tenderer;

so as to assess that tender and may consider such materials as tools in the tender assessment process.

e) OWNERSHIP OF TENDERS

All documents, materials, articles and information submitted by the Tenderer as part of or in support of a Tender shall become upon submission the absolute property of the Principal and will not be returned to the Tenderer at the conclusion of the Tender process PROVIDED that the Tenderer shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

f) CANVASSING OF COUNCILLORS

If a Tenderer, whether personally or by an agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be) with a view to influencing the acceptance of any Tender made by it or any other tender, then regardless of such canvassing having any influence on the acceptance of such tender, the Principal may at its discretion omit the tender from consideration.

g) IDENTITY OF THE TENDERER

The identity of the Tenderer and the Contractor is fundamental to the Principal. The Tenderer shall be the person, persons, corporation or corporations named as the Tenderer in Part 3 and whose execution appears on the offer form in Part 3 of this request. Upon acceptance of the tender, the Tenderer shall become the Contractor.

PART 2 READ AND KEEP THIS PART

h) TENDER OPENING

All Tenderers and members of the public may attend or be represented at the opening of Tenders.

All Tenders will be opened in the Principal's offices, following the advertised deadline. No discussions will be entered into between Tenderers' and the Principal's officers present or otherwise, concerning the Tenders submitted.

The tender opening will be held as soon as practicable after the deadline at the Shire of Quairading Works Depot, 10 Jennaberring Road Quairading.

8. TECHNICAL SPECIFICATION

This contract is for the application of bitumen spray seals and includes:

- Seal design;
- Supply and application of hot sprayed cutback bitumen;
- Supply, pre-coat and spread of aggregate;
- Pre and post seal application sweeping;
- Rolling;
- Traffic control during spray seal works.
- Installation TRPM temporary raised pavement markers

All materials supplied are to conform to Main Roads WA Standard 71-06-135 for bituminous surface treatments.

a) RATE OF DELIVERY

For tender purposes sprayed cutback bitumen seal works are to be estimated at the following application rates. Notwithstanding any references in this quoting documentation, all works under this contract shall satisfy the Main Roads WA Specifications 503, 509 and 511 (available from the Main Roads WA website).

Class 170 Bitumen

Surface Type	Binder Application Rate (BAR) @ 15oC (L/m2)	Aggregate Spread Rate (m2/m3)
Primer Seal – 10mm	1.7	100
Primer Seal– 14mm	2	90
Two Coat Seal First Coat – 10mm	1.4	100
Second Coat – 7mm	1	130
Reseal 7mm	1.4	130
Reseal 10mm	1.5	100
60/40 Tack Coat	0.6	N/A
Two Coat Seal First Coat 14mm Second Coat 7mm	1.7 1	90 130

The grade of bitumen, binder mix, size of aggregate and rate of binder and aggregate application shall be confirmed with the Principal prior to work commencing and a copy of all design calculations supplied.

PART 2 READ AND KEEP THIS PART

The reseals and primer-seals are generally carried out together.

Ideally the works should be completed as one mobilisation into the Shire (all projects will be prepared by the Shire and ready for seal in early April) but the Principal will consider multiple packages depending on timing.

b) GENERAL WORKMANSHIP

The Contractor shall ensure that all sprayed bitumen work is undertaken in accordance with current Main Roads WA guidelines and safety standards for Safe Handling of Bituminous Products.

Faulty work is to be attended to immediately as any delay will compromise the standard of the finished product.

The contractor is to avoid unsightly blemishes on new work and existing surfaces, protect structures (kerbs etc.) and existing seal works from overspray.

For work done near the end of the day ensure that adequate time is given for rolling and traffic control. On heavily trafficked and tourist roads, the contractor is to avoid working Fridays or the day before public holidays.

c) PAVEMENT PREPARATION**i. Reseals**

The Principal, prior to reseat works being carried out, shall correct all surface defects within these areas.

The contractor is to thoroughly sweep the reseat pavement surfaces. The swept area is to extend at least 300mm outside the sprayed area. Wind direction and strength are to be taken into consideration to avoid swept off material falling onto the work area or new work.

ii. Primer seals

The contractor is to lightly sweep any loose material from the prepared gravel surface. The swept area is to extend at least 300mm outside the sprayed area. Wind direction and strength are to be taken into consideration to avoid swept off material falling onto the work area or new work.

If required a light water spray will be carried out by the Principal.

d) MARKING OUT

All reseals shall be marked out by the Principal (start and finish) and widths confirmed with the Contractor.

For primer seals the Principal shall mark out the start and finish as well as an edge line.

e) SEAL DESIGN

The design of all reseals and primer seals shall be carried out by the contractor in terms of the latest Australian Asphalt Paving Association (AAPA) design guidelines. Traffic counts and other relevant information shall be supplied by the Principal.

The grade of bitumen, binder mix, size of aggregate and rate of binder and aggregate application shall be confirmed with the Principal prior to work commencing and a copy of all design calculations supplied.

f) SPRAYING

Spraying may only commence when the binder has reached the appropriate temperature, ground temperature conditions are conducive, all traffic management is in place and sufficient aggregate is on site (loaded onto spreader trucks).

Binder is to be covered with aggregate within 10 minutes (in air temperatures not exceeding 250 Celsius) or within 15 minutes (in air temperatures exceeding 250 Celsius). This time limit includes all 'wet ends' left for joining purposes.

Hand spraying is to be left to a minimum and care is to be taken by operators not to overspray on fishtails, tight radii and local widening's.

Spray rates are to be recorded and submitted to the Principal with tax invoices for payment purposes on completion of works.

PART 2**READ AND KEEP THIS PART****g) AGGREGATE SUPPLY, PRECOAT AND APPLICATION****i. Supply**

The aggregate used for seal works shall be crushed basalt and consist of clean, tough, durable fragments free from an excess of thin or elongated pieces, free from soft or disintegrated pieces, stone coated with dirt or other deleterious matter.

The properties of the crushed aggregate, including its rock source, shall meet the requirements of Main Roads WA Standard 71-06-135.

The Tenderer is to provide details of the source of the aggregate and supplier.

Prior to the on-site delivery of crushed aggregate the Tenderer is to provide certification to the Principal that the aggregate conforms to the specified requirements.

Should it be found on testing that the material does not conform to the specifications it is to be removed from site and replaced at the Contractor's cost.

ii. Pre-coat

All aggregate used on seals is to be pre-coated with distillate pre-coating fluid conforming to and applied in accordance with Main Roads WA Standard 71-06-135.

The aggregate shall be pre-coated at least 24 hours but not more than seven days before its intended use.

For tender purposes pre-coat shall be estimated at an application rate of pre-coating agent between 4

- 6 litres/m³.

iii. Aggregate Application

Aggregate is to be spread by way of truck mounted box spreaders controlled from the cab Only experienced operators and truck drivers are to be used.

Sufficient aggregate is to be on site, loaded in the trucks, prior to the commencement of spraying any binder.

Aggregate is to be covered as set out in Section 2.1.7 (spraying) above.

Aggregate quantities are to be recorded and the rate of application checked against the design. Variations in the aggregate application rate are not to exceed 10m² per m³.

h) ROLLING

Rolling is to be carried out by pneumatic rubber tyred self-propelled multi-wheel roller and vibrating rubber smooth drum .

Rolling is to take place closely behind the aggregate spreaders while the binder is still fluid enough to adhere to the aggregate, and should cover the full width of the sprayed area.

As a general rule 10 passes with a rubber tyred roller is required and six vibrating smooth drum .

PART 2 READ AND KEEP THIS PART

i) PROTECTION OF WORKS

The Contractor is responsible to protect the works for the first four hours by way of appropriate traffic control methods. The seal is to be inspected by the Contractor 24 hours after completion and any damage reported to the Principal.

j) ROAD SAFETY

The Contractor is to erect temporary signage warning motorists of the presence of loose aggregate on the road for a minimum of three days after completion of the works. On removal of the signage any areas with an accumulation of aggregate are to be swept (ie curves and intersections).

k) FAILURES AND REMEDIES

Any defects noted by the Principal within twelve months of the seal being laid attributable to poor workmanship, the seal design or substandard materials are to be remedied by the Contractor at his expense.

l) TRAFFIC CONTROL

The contractor is responsible for all traffic control during the laying of seals (please refer to the Special Conditions - Section 2.2.7 Traffic Management).

9. SCHEDULE OF WORKS

BELOW SCHEDULE IS INDICATIVE ONLY AND MAY BE SUBJECT TO CHANGE.

PROJECT REF.	SLK		Length (km)	Width (m)	Area (m2)	Works Required
	From	To				
RRG002 BULYEE	7.58	10.58	3.00	7	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate
RRG006 LRC006 OLD BEVERLEY EAST	9.12	6.69	2.43	7	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate
R2R166 QDG- CORRIGIN	2.93	4.30	1.37	8	10,960	Single coat S45R, 14mm aggregate (WSFN route)
R2R169 DANGIN TCE			0.45	7	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/6mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St
R2R138 WALKER ST			0.45	7	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St
5 CHARLTON ST, QDG					12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate

PART 2 READ AND KEEP THIS PART

10. SPECIAL CONDITIONS OF CONTRACT

a) PERIOD OF CONTRACT AND TERMINATION

The Contract is to be completed on supply of the Requirements.

b) INSURANCES

The successful Tenderer and its subcontractor(s) (if any) will be required to effect and maintain the insurance policies in the following sums:

- public liability insurance in the sum of at least \$10,000,000 in respect of any one occurrence and for an unlimited number of claims; and
- professional indemnity insurance in the sum of at least \$10,000,000 in respect of any one occurrence and for an unlimited number of claims; and
- if applicable, will be required to effect and maintain product liability insurance in the sum of at least \$10,000,000 in respect of any one occurrence and for an unlimited number of claims.

c) ADMINISTRATIVE REQUIREMENTS

The contractor is required to provide the following during the course of their contractual obligations in terms of these tenders:

Activity	Frequency
Any variations to the contract or additional works to be undertaken	Prior to commencement
Observations of dangerous circumstances that require attention to obviate potential public harm or public liability claims	Immediately
Accidents or related claims of a public liability nature	Immediately
Damage to property or persons as a result of the performance or non-performance of the contract service requirements	Immediately
All instances of misbehaviour or illegal activity that contravenes Commonwealth, State or Local laws or that impedes the performance of the contract service or that may result in damage to any Council or community property or misconduct towards the public	Immediately as incident occurs

d) DRESS CODE

All contractors are to wear appropriate clothing, footwear and any safety equipment as required by the nature of the services provided. All contractors and their employees are to wear reflective jackets or upper garments at all times while working outside of plant and vehicles within road reserves.

All appropriate clothing and equipment is to be provided by the contractor.

PART 2**READ AND KEEP THIS PART****e) PLANT, VEHICLES AND EQUIPMENT**

The Contractor is to provide, operate and maintain the plant, vehicles and equipment necessary for the proper performance of the required services.

All plant, vehicles and equipment used in the Contract services shall be maintained in good working order and clean condition to the satisfaction of the Principal.

The Contractor shall ensure that all vehicles and plant operated within the Shire of Quairading are maintained in roadworthy condition and carry the required licensing and registration as required under the Road Traffic Act at all times.

All plant items and vehicles are to conform with AS1742.3 – 1996 (Manual of uniform Traffic Control Devices) in terms of vehicle mounted warning devices.

The operation of all vehicles, plant and equipment shall be such that it does not cause undue noise, and that minimises atmospheric pollution.

All plant and equipment must be operated with all guards and safety devices in place at all times and with no exception.

The Contractor must ensure that no vehicle is overloaded by carrying or towing loads beyond legal capacity.

Any vehicle plant or item of equipment, which, in the opinion of the Principal, is substandard in regards to the above, shall be required to be promptly removed from the maintenance area.

In all regards, the requirements of the Department of Environment and Water Catchment Protection shall be met.

The Contractor shall ensure that all vehicles, plant and equipment shall not be driven at speeds in excess of those displayed.

All drivers and operators of plant and equipment must have appropriate, current Western Australian or National Vehicle Drivers Licenses.

The Contractor shall ensure that hazard identification, risk assessment and risk control processes have been carried out and documented in relation to all plant and equipment.

f) QUALITY CONTROL

The Principal shall conduct regular inspections to audit works carried out. The contractor shall be responsible for ensuring the following outcomes:

That activities scheduled in the maintenance programme will conform to the specification.

Resources allocated to the service delivery will enable the specified outcomes.

That work is carried out with the specified time constraints.

g) TRAFFIC MANAGEMENT

Any maintenance works on or in the near vicinity of public roads are to be assessed in terms of the Traffic Management For Roadworks - Code Of Practice, and the necessary temporary signage erected by suitably qualified operators. In the event of traffic management plans being required for more complex works, the Principal will arrange suitable management approvals and measures.

PART 2	READ AND KEEP THIS PART
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Contractor's vehicles not directly involved with works are to be parked safely off the road or where possible on lesser-trafficked side roads. The backs of the vehicles where loading ramps are present are to be coned to alert road users.

All temporary signage is to be removed once maintenance activities on or in the vicinity of the road verge is completed.

h) PUBLIC SAFETY AND OCCUPATIONAL SAFETY AND HEALTH

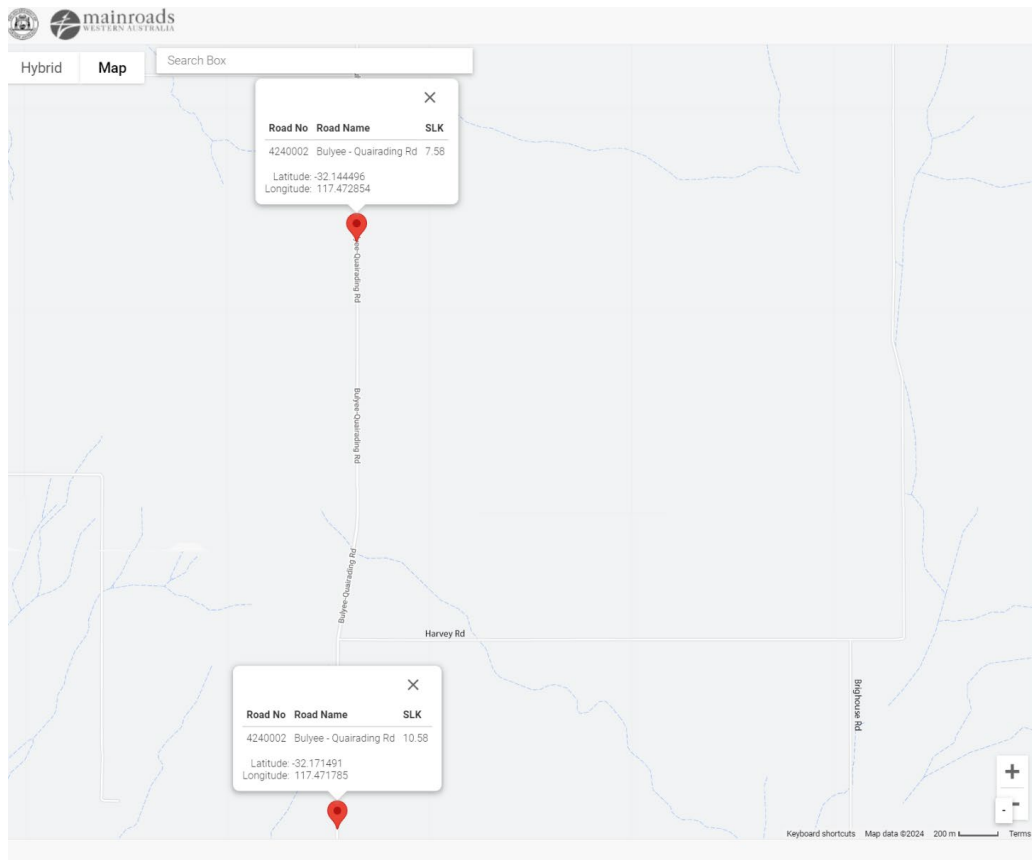
The contractor shall alert any person within the vicinity of maintenance operations or whose person, pets, stock or property may be at risk of injury or damage. Where appropriate, the contractor may politely ask persons to move a safe distance away from such maintenance operations.

The contractor is to be fully conversant with the Occupational Safety and Health Act 1984 and shall be responsible for maintaining a safe worksite, whilst adequately isolating any hazardous situation.

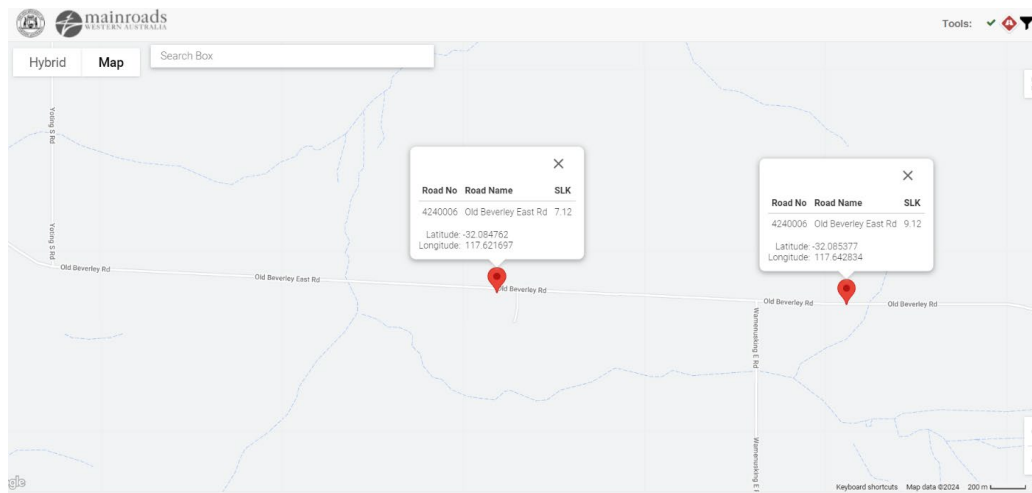
Public safety must be maintained at all times.

PART 2 **READ AND KEEP THIS PART**

11. SITE LOCATIONS

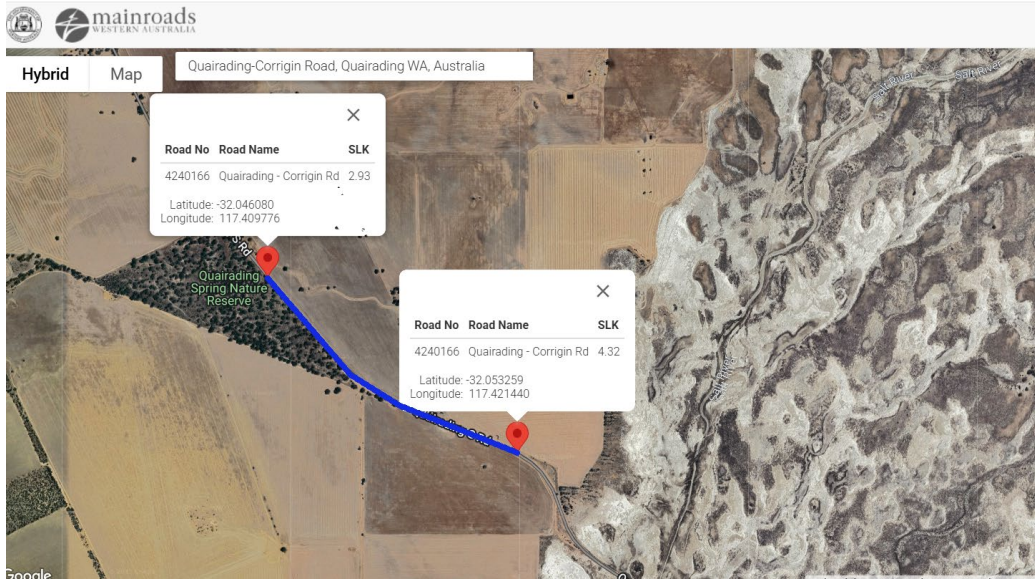


BULYEE – QUAIRADING ROAD – SLK 7.58 – 10.58



OLD BEVERLEY ROAD EAST – SLK 7.12 – 9.12

PART 2 **READ AND KEEP THIS PART**



QUAIRADING – CORRIGIN ROAD, SLK 2.93-4.30 – Single coat, S45R



DANGIN TERRACE (SHOWN AS BROCKMAN ST)

PART 2 **READ AND KEEP THIS PART**



WALKER ST / FORREST ST

PART 3 COMPLETE AND RETURN THIS PART

OFFER FORM

Chief Executive Officer
SHIRE OF QUAIRADING
10 Jennaberring Road,
Quairading WA 6383

I/We
(BLOCK LETTERS):

ADDRESS _____

ABN/GST Status _____

ACN (if any)

Office Telephone No: Mobile No: E-mail (if any):

In response to RFT05-24/25 : SUPPLY AND LAY OF BITUMINOUS PRODUCTS (INCLUDING AGGREGATE)

I / We agree that I am / We are bound by, and will comply with this request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this request signed and completed.

The tendered price is valid up to thirty (30) calendar days from the date of the tender closing or forty- five (45) days from the Council's resolution for determining the tender whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I / We agree that there shall be no cost payable by the Principal towards the preparation or submission of this tender irrespective of its outcome.

The tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Dated this: day of 20_____

Signature of authorised signatory of Tenderer:
(BLOCK LETTERS): Position:

Name of authorised signatory
Address:

PART 3	COMPLETE AND RETURN THIS PART
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12. GENERAL AND CORPORATE INFORMATION

a) ORGANISATION PROFILE AND REFEREES

Attach your organisation profile.	Attachment 1 <input type="checkbox"/> Tick if attached
Attach details of your referees. You should give examples of work provided for your referees where possible.	Attachment 2 <input type="checkbox"/> Tick if attached

b) AGENTS

Are you acting as an agent for another party?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details (including name and address) of your principal.	Attachment 3 <input type="checkbox"/> Tick if attached

c) SUB-CONTRACTORS

Do you intend to subcontract any of the Requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details of the subcontractor(s) including the name, address, location of premise and the number of people employed.	Attachment 4 <input type="checkbox"/> Tick if attached

d) QUALITY ASSURANCE

Does your organisation have any quality assurance system?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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PART 3 COMPLETE AND RETURN THIS PART	
If you propose to subcontract, does your subcontractor have a "third party" quality management system in place?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Supply evidence or details of your quality assurance position and where relevant of your supplier's or subcontractor's position, in an attachment.	Attachment 5 <input type="checkbox"/> Tick if attached

13. RESPONSE TO SELECTION CRITERIA

a) COMPLIANCE CRITERIA

Have you complied with the Specification contained in this Request?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you complied with the Conditions of Tendering contained in this Request?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you complied with and completed the price schedule?	Yes <input type="checkbox"/> No <input type="checkbox"/>

b) QUALITATIVE CRITERIA

Before answering the qualitative criteria, Tenderers shall note the following:

- all information relevant to your answers should be contained within your Tender to each criterion;
- tenderers shall assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- tenderers shall provide full details for any claims, statements or examples used to address the qualitative criteria; and
- tenderers shall address each issue outlined within a qualitative criterion.

Demonstrated experience by tenderer to meet the requirements as set out in specification: provide details of supplying similar goods and services ;and demonstrate competency and proven track record of achieving outcomes.	Attachment 6 1) <input type="checkbox"/> Tick if attached
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PART 3 COMPLETE AND RETURN THIS PART

<p>A maintenance service best suited to the Principal's requirements that demonstrate a commitment to customer service and a professional corporate image.</p> <p>Supply details of any relevant information additional to corporate profile, references and quality assurance information.</p>	<p>Attachment 7 <input type="checkbox"/> Tick if attached</p>
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<p>Demonstrated ability and procedures to ensure public and employee safety by way of Occupational Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.</p> <p>Supply details of relevant operational policies and procedures.</p>	<p>Attachment 8 <input type="checkbox"/> Tick if attached</p>
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14. PRICE INFORMATION

Tenderers must complete clause 3.4.3 "Price Schedule". Before completing the Price Schedule, Tenderers should read the entire Request.

a) DISCOUNTS

<p>Are you prepared to allow a discount for prompt settlement of accounts?</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>
<p>If you are offering different discounts for different periods, or other discounts such as volume discounts, detail them in an attachment.</p>	<p>Attachment 9 <input type="checkbox"/> Tick if attached</p>

b) PRICE BASIS

<p>Are you prepared to offer a fixed price?</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>
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PART 3 COMPLETE AND RETURN THIS PART

PRICE SCHEDULE “A” (INCLUDING AGGREGATE)

All pricing must include GST.

Base Price for bitumen at time of Quote: _____ (\$/tonne ex GST, ex Kwinana)

Item No	Description	Tendered Rate \$/m2
1A	14mm Primer Seal (= > 5000m2)	\$
1B	14mm Primer Seal (= < 5000m2)	\$
2A	10mm reseal (= > 5000m2)	\$
2B	10mm reseal (= < 5000m2)	\$
3A	Two Coat Seal C170 14mm + 7mm (= 0m<1000m2)	\$
3B	Two Coat Seal C170 14mm + 7mm (=1000<36000m2)	\$
4A	7mm reseal (= > 5000m2)	\$
4B	7mm reseal (= < 5000m2)	\$
5A	Prime 80 % Class 170 bitumen 20% kerosene cut back spray rate Pa/.s 0.05 at 600c 0.8 litters per square meter	\$
6A	Dry locking with 5mm stone if required (=< 500m2)	\$
7A	Two Coat Seal S45R 14mm + 7mm (= 0m<1000m2)	\$
	Two Coat Seal S45R 14mm + 7mm (=1000<36000m2)	\$

Variation To Application Rate	\$/l
Variation to the binder application rates in excess of 7.5% of rates detailed in item 2.1.2 of Specification	

ADDITIONAL INFORMATION – AGGREGATE SOURCE

Location/s of Quarry - Address	Operator/s
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PART 3	
COMPLETE AND RETURN THIS PART	

PART 3 COMPLETE AND RETURN THIS PART

PROJECT REF.	AREA (M2)	WORKS REQUIRED	TOTAL COST, inc GST
RRG002 BULYEE	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	
RRG006 LRC006 OLD BEVERLEY EAST	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	
R2R166 QDG-CORRIGIN	10,960	Single coat S45R, 14mm aggregate (WSFN route)	
R2R169 DANGIN TCE	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/6mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St	
R2R138 WALKER ST	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St	
5 CHARLTON ST, QDG	12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate	

COLAS WA								
PROJECT REF.	SLK		Length (km)	Width (m)	Area (m2)	Works Required	Tendered Rate Ex GST \$/m2	TOTAL EX GST (\$)
	From	To						
RRG002 BULYEE	7.58	10.58	3.00	7	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$9.34	\$196,063.64
RRG006 LRC006 OLD BEVERLEY EAST	9.12	6.69	2.43	7	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$9.34	\$158,811.55
R2R166 QDG- CORRIGIN	2.93	4.30	1.37	8	10,960	Single coat S45R, 14mm aggregate (WSFN route)	\$7.51	\$82,299.64
R2R169 DANGIN TCE			0.45	7	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/6mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St	\$14.45	\$45,503.18
R2R138 WALKER ST			0.45	7	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St	\$8.89	\$28,006.36
5 CHARLTON ST, QDG					12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate	\$8.89	\$117.36
TOTAL								\$510,791.05

FULTON HOGAN								
PROJECT REF.	SLK		Length (km)	Width (m)	Area (m2)	Works Required	Tendered Rate Ex GST \$/m2	TOTAL EX GST (\$)
	From	To						
RRG002 BULYEE	7.58	10.58	3.00	7	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$10.89	\$228,690.00
RRG006 LRC006 OLD BEVERLEY EAST	9.12	6.69	2.43	7	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$11.85	\$201,568.50
R2R166 QDG- CORRIGIN	2.93	4.30	1.37	8	10,960	Single coat S45R, 14mm aggregate (WSFN route)	\$7.28	\$79,788.80
R2R169 DANGIN TCE			0.45	7	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/6mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St	\$16.15	\$50,872.50
R2R138 WALKER ST			0.45	7	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St	\$11.25	\$35,437.50
5 CHARLTON ST, QDG					12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate	\$247.48	\$2,969.76
TOTAL								\$599,327.06

DOWNER EDI								
PROJECT REF.	SLK		Length (km)	Width (m)	Area (m2)	Works Required	Tendered Rate Ex GST \$/m2	TOTAL EX GST (\$)
	From	To						
RRG002 BULYEE	7.58	10.58	3.00	7	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$13.11	\$275,310.00
RRG006 LRC006 OLD BEVERLEY EAST	9.12	6.69	2.43	7	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$12.33	\$209,733.64
R2R166 QDG- CORRIGIN	2.93	4.30	1.37	8	10,960	Single coat S45R, 14mm aggregate (WSFN route)	\$8.98	\$98,420.91
R2R169 DANGIN TCE			0.45	7	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/6mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St	\$18.23	\$57,424.55
R2R138 WALKER ST			0.45	7	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St	\$9.90	\$31,185.45
5 CHARLTON ST, QDG					12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate	\$1449.47	\$17,393.64
TOTAL								\$689,398.19

BITUTEK								
PROJECT REF.	SLK		Length (km)	Width (m)	Area (m2)	Works Required	Tendered Rate Ex GST \$/m2	TOTAL EX GST (\$)
	From	To						
RRG002 BULYEE	7.58	10.58	3.00	7	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$16.59	\$348,409.09
RRG006 LRC006 OLD BEVERLEY EAST	9.12	6.69	2.43	7	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$16.59	\$282,211.36
R2R166 QDG- CORRIGIN	2.93	4.30	1.37	8	10,960	Single coat S45R, 14mm aggregate (WSFN route)	\$9.38	\$102,824.73
R2R169 DANGIN TCE			0.45	7	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/6mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St	\$19.57	\$61,654.09
R2R138 WALKER ST			0.45	7	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St	\$15.52	\$48,882.27
5 CHARLTON ST, QDG					12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate	\$15.52	\$186.22
TOTAL								\$844,167.76



Ref No:VP447324

Shire of Quairading Tender Submission

18th February 2025



Bitumen
Sealing
2024/25



COLAS Western Australia Pty Ltd
ABN: 99 073 445 324
80 Miguel Rd
Bibra Lake WA 6163
Australia
T: +61 8 9367 0111
E: info.wa@colas.com.au
<http://www.colas.com.au/>

18th February 2025

The Chief Executive Officer
Shire of Quairading
Quairading WA

Dear Sir/Madam,

Re: RFT, BITUMEN SEALING 2024/25

We take pleasure in submitting our proposal for the above project. Please find below the details of our offer for your perusal and review.

Prices are:

- *GST Inclusive*
- *Fixed for the term of the contract.*

Along with completing the requested Pricing Schedule A, we have also included rates for the Schedule of Works to provide an accurate value for the tender request. Additionally, we have included precise bitumen application rates for each treatment, ensuring alignment with best practices and project requirements.

We trust this information will be invaluable in your decision-making process regarding the award. Given our extensive experience in the region, we are confident in our ability to deliver high quality seals.

As a member of the COLAS Group of Companies with a worldwide network of resources, expertise, and dedicated staff, we provide offer our clients quality of service with the comfort and backing of a dedicated, innovative, and financially stable group.

COLAS Western Australia continues to seek working relationships with clients to offer bitumen-based products and alternative solutions for asset preservation, to the Western Australian market.

We trust our rates are favourable and look forward to servicing your requirements.

Please contact us should you require any further information.

Yours faithfully,

John Greenhorn
Contracts, Systems & Estimating Administrator

COMPLETED SCHEDULE OF WORKS – COLAS WA

PROJECT REF.	SLK		Length (km)	Width (m)	Area (m2)	Works Required	Tendered Rate Inc GST \$/m2	TOTAL INC GST (\$)
	From	To						
RRG002 BULYEE	7.58	10.58	3.00	7	21,000	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$10.27	\$215,670.00
RRG006 LRC006 OLD BEVERLEY EAST	9.12	6.69	2.43	7	17,010	Emulsion Prime or similar followed by 2 coat C170 14/7mm aggregate	\$10.27	\$174,692.70
R2R166 QDG- CORRIGIN	2.93	4.30	1.37	8	10,960	Single coat S45R, 14mm aggregate (WSFN route)	\$8.26	\$90,529.60
R2R169 DANGIN TCE			0.45	7	3,150	*Incorrectly shown as Brockman St on mapping* Emulsion Prime or similar followed by 2 coat C170, 10/7mm aggregate Scope includes tie-in to York-Merredin Rd and Brockman St	\$15.89	\$50,053.50
R2R138 WALKER ST			0.45	7	3,150	*Scope includes western end of Walker St and southern end of Forrest St only* Single coat C170, 10mm aggregate Scope includes tie-ins with McLennan and Jennaberring Roads, one curve to Forrest St	\$9.78	\$30,807.00
5 CHARLTON ST, QDG					12	Repair to homeowner's rarely used driveway. Single coat C170, 10mm aggregate	\$9.78	\$117.36
TOTAL								\$561,870.16

**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

NOTES TO BE READ IN CONJUNCTION WITH TENDERED RATES

Timing of Works:

Rates are based on works being completed over 1 visit to the Shire, namely March/April 2025. Please refer to our Confirmation Statements for more specific advice on timing. If an additional mobilisation is required this will be charged at \$13,800.00 Inc GST per mobe.

Water Cart:

Where cutback bitumen primes and primerseals are required, water cart for pre-wetting of pavement to be supplied by the Shire at no cost to Colas.

Binder Application Rates

Binder Application Rates (BAR) for Tender purposes based on the following:

- 14mm Two Coat 1.10 L/m² @ 15°C
- 7mm Two Coat 0.80 L/m² @ 15°C

- SAMI Bio Prime Eco 0.50 L/m² @ 15°C

- 14mm Reseal 2.20 L/m² @ 15°C

- 10mm Two Coat 0.80 L/m² @ 15°C
- 7mm Two Coat 0.80 L/m² @ 15°C

- 10mm Reseal @ 1.80 L/m² @ 15°C

Additional Product Used Above Tendered Rates – IF REQUIRED

- C170 Hot Bitumen (up to 5% MCC) \$1.64 /litre @ 15°C
- SAMI Bio Prime Eco \$1.68 /litre @ 15°C



PART 3 COMPLETE AND RETURN THIS PART

OFFER FORM

Chief Executive Officer
SHIRE OF QUAIRADING
10 Jennaberring Road,
Quairading WA 6383

I/We
(BLOCK LETTERS): COLAS WESTERN AUSTRALIA PTY LTD

ADDRESS 80 MIGUEL RD, BIBRA LAKE WA 6163

ABN: 99 073 445324

Office Telephone No: 08 9367 0111 Mobile No:0427 982 178 E-mail (if any): jgreenhorn@colas.com.au

In response to RFT05-24/25: SUPPLY AND LAY OF BITUMINOUS PRODUCTS (INCLUDING AGGREGATE)

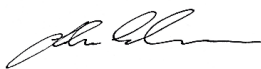
1 / We agree that I am / We are bound by and will comply with this request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this request signed and completed.

The tendered price is valid up to thirty (30) calendar days from the date of the tender closing or forty- five (45) days from the Council's resolution for determining the tender whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I / We agree that there shall be no cost payable by the principal towards the preparation or submission of this tender irrespective of its outcome.

The tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Dated this: 18th day of FEBRUARY 2025__



Signature of authorised signatory of Tenderer:

Name of authorised signatory

(BLOCK LETTERS): JOHN GREENHORN
Position: CONTRACT ADMINISTRATOR
Address: 80 MIGUEL RD, BIBRA LAKE WA 6163

PART 3	COMPLETE AND RETURN THIS PART
---------------	--------------------------------------

12. GENERAL AND CORPORATE INFORMATION

a) ORGANISATION PROFILE AND REFEREES

Attach your organisation profile.	Attachment 1 ✓
Attach details of your referees. You should give examples of work provided for your referees where possible.	Attachment 2 ✓

b) AGENTS

Are you acting as an agent for another party?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, attach details (including name and address) of your principal.	Attachment 3 <input type="checkbox"/> Tick if attached

c) SUB-CONTRACTORS

Do you intend to subcontract any of the Requirements?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details of the subcontractor(s) including the name, address, location of premise and the number of people employed.	Attachment 4 <input type="checkbox"/> ✓

d) QUALITY ASSURANCE

Does your organisation have any quality assurance system?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
---	--

PART 3 COMPLETE AND RETURN THIS PART	
If you propose to subcontract, does your subcontractor have a "third party" quality management system in place?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Supply evidence or details of your quality assurance position and where relevant of your supplier's or subcontractor's position, in an attachment.	Attachment 5 <input checked="" type="checkbox"/>

13. RESPONSE TO SELECTION CRITERIA

a) COMPLIANCE CRITERIA

Have you complied with the Specification contained in this Request?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Have you complied with the Conditions of Tendering contained in this Request?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Have you complied with and completed the price schedule?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

b) QUALITATIVE CRITERIA

Before answering the qualitative criteria, Tenderers shall note the following:

- all information relevant to your answers should be contained within your Tender to each criterion;
- tenderers shall assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- tenderers shall provide full details for any claims, statements or examples used to address the qualitative criteria; and
- tenderers shall address each issue outlined within a qualitative criterion.

Demonstrated experience by tenderer to meet the requirements as set out in specification: provide details of supplying similar goods and services ;and demonstrate competency and proven track record of achieving outcomes.	Attachment 6 1) <input checked="" type="checkbox"/>
---	--

PART 3 COMPLETE AND RETURN THIS PART	
<p>A maintenance service best suited to the Principal's requirements that demonstrate a commitment to customer service and a professional corporate image.</p> <p>Supply details of any relevant information additional to corporate profile, references and quality assurance information.</p>	<p>Attachment 7</p> <p><input checked="" type="checkbox"/></p>
<p>Demonstrated ability and procedures to ensure public and employee safety by way of Occupational Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.</p> <p>Supply details of relevant operational policies and procedures.</p>	<p>Attachment 8</p> <p><input checked="" type="checkbox"/></p>

14. PRICE INFORMATION

Tenderers must complete clause 3.4.3 "Price Schedule". Before completing the Price Schedule, Tenderers should read the entire Request.

a) DISCOUNTS

<p>Are you prepared to allow a discount for prompt settlement of accounts?</p>	<p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>
<p>If you are offering different discounts for different periods, or other discounts such as volume discounts, detail them in an attachment.</p>	<p>Attachment 9</p> <p><input type="checkbox"/></p> <p>Tick if attached</p>

b) PRICE BASIS

<p>Are you prepared to offer a fixed price?</p>	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>
---	---

PART 3 COMPLETE AND RETURN THIS PART

PRICE SCHEDULE “A” (INCLUDING AGGREGATE)

All pricing must include GST.

Item No	Description	Tendered Rate \$/m2
1A	14mm Primer Seal (= > 5000m2)	\$ 9.35
1B	14mm Primer Seal (= < 5000m2)	\$ 13.20
2A	10mm reseal (= > 5000m2)	\$ 8.80
2B	10mm reseal (= < 5000m2)	\$ 12.65
3A	Two Coat Seal C170 14mm + 7mm (= 0m<1000m2)	\$ 22.00
3B	Two Coat Seal C170 14mm + 7mm (=1000<36000m2)	\$ 13.75
4A	7mm reseal (= > 5000m2)	\$ 8.25
4B	7mm reseal (= < 5000m2)	\$ 12.10
5A	Prime 80 % Class 170 bitumen 20% kerosene cut back spray rate Pa/s 0.05 at 600c 0.8 liters per square meter	\$ 3.85
6A	Dry locking with 5mm stone if required (= < 500m2)	\$ 94.00
7A	Two Coat Seal S45R 14mm + 7mm (= 0m<1000m2)	\$ 24.20
	Two Coat Seal S45R 14mm + 7mm (=1000<36000m2)	\$ 15.95

Variation To Application Rate	\$/l 1.64
Variation to the binder application rates in excess of 7.5% of rates detailed in item 2.1.2 of Specification	

ADDITIONAL INFORMATION – AGGREGATE SOURCE

Location/s of Quarry - Address	Operator/s
BGC Quarry (14mm & 10mm) Boral Quarry (7mm) We will source the 7mm aggregate from Boral for use in the sealing works. While BGC offer a lower-cost product, we have determined that Boral’s 7mm aggregate provides superior durability and performance, ensuring a sufficient and long-lasting seal	

**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Organisation Profile

COLAS Western Australia commenced operations in WA in 1996. The company has recorded substantial growth, since incorporation, in providing competitive prices for works as specified by clients. During this time, we have transported and sprayed more than 450,000,000 litres of bitumen.

Our spray seal business operates a fleet of 5 modern MRWA calibrated, dangerous goods compliant bitumen sprayers and trailers, associated road sealing equipment and bulk road transport capable of servicing a wide range of bitumen spraying requirements.

During 2008, COLAS Western Australia became a subsidiary to the COLAS Group of Companies, arguably the largest dedicated road construction company worldwide, generating €15.529 billion during 2022 with an operating profit of €460 million. Roads account for over 70% of the total revenue.

With a worldwide network of resources, expertise, and dedicated staff, we can offer our clients quality of service with the comfort and backing of a dedicated, innovative, and financially stable group.

From July 2015 to June 2023, we successfully undertook and completed the majority of the Main Roads WA ISA / RNC resealing contracts available, including numerous additional variations to those contracts. In August 2020, MRWA awarded us 4 out of the 6 major resealing contracts for 2020/21 season and 4 out of the 7 contracts for the 2021/22 season. From 2020 to 2024 we successfully completed the Pilbara & South West Regions for Main Roads.

COLAS Western Australia continues to seek working relationships with clients to offer bitumen-based products and alternative solutions for asset preservation, to the Western Australian market.

COLAS Group

Our parent company, the international COLAS Group is a world leader in the construction and maintenance of road, air, rail and maritime transport infrastructure, urban development projects and recreational facilities.

Backed by a workforce of 57,000 people, COLAS undertakes about 72,000 projects every year via a network of 800 construction units and 3,000 material production and recycling sites in some fifty countries worldwide on five continents.

At COLAS, our ability to innovate and develop pioneering and unique ideas into deliverable solutions is embedded in our culture. Research and development, investment in people and working closely with our parent company COLAS Group are all vital for demonstrating and delivering this innovation. Our main objective through the development of our products is to make improvements and modifications to our existing products and application techniques and design and create new products and services. Every development is completed to create pioneering and sustainable infrastructure solutions for our customers.

Our cutting-edge research is driven to provide products and services which are durable and long lasting; environmentally friendly through reduced chemical components, carbon emissions and energy consumption; and efficient in manufacture, application, and use. The development of our products and service techniques are designed to create pioneering and sustainable infrastructure solutions. Research and Development help to support and embed our culture of innovation and continuous improvement to our existing products and application techniques and through the design and creation of new products and services.

The following pages detail our previous performance on similar works, also providing a sample listing of Local Government customers we have worked for and list our key personnel and their experience.



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

ASC Company Extracts

A copy of the current company extract is available at www.asic.gov.au and most details are usually free of charge to government departments.

Key Suppliers

Bituminous Products: SAMI Kwinana and/or other conforming source.
Aggregate Supplier: BGC & Boral

Methodology

- Seal design assistance if requested.
- Supply and application of bituminous materials.
- Supply, precoat, lift, spread and roll sealing aggregates.
- Supply of Spreader Trucks with operators.
- Pre and post sweeping.
- Supply of experienced Supervisor.
- Supply of Traffic Control

Referees

Glen Brigg	Shire of Yilgarn	Ph: 0409 791 135	Full Service
Brian Galvin	Shire of Shark Bay	Ph: 0428 178 501	Full Service
Keith Boase	Shire of Victoria Plains	Ph: 0429 926 562	Full Service
Dirk Sellenger	Shire of Mukinbudin	Ph: 0428 471 102	Full Service

Financial Referees

Rodney Wallis
Director, Utilities & Infrastructure
International & Institutional Banking, ANZ
Ph: (02) 8937 7338 Mob: 0434 667 487
Rodney.Wallis@anz.com

Subcontractors

Traffic Management :

SJ Traffic Management
68-70 Halifax Drive
Davenport, WA 6280

Employ >100 staff depending on seasonal and contractual requirements.

We reserve the right to change Traffic Management companies to meet operational requirements and ensure we engage the best company for the project.



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Insurance Coverage

<i>Type</i>	<i>Insurer - Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
Public & Product Liability	QBE Insurance (Australia) Ltd	AF ON00403PLB	\$50,000,000	31/05/2025
Workers Compensation	Allianze Australia Insurance Ltd	WWWH0092409	\$50,000,000	01/10/2025
Professional Indemnity	Probitas 1492 (Pacific) Pty Ltd	FJ693C24A188	\$10,000,000 any one claim and \$20,000,000 Maximum Aggregate Limit of Liability during the period of insurance.	14/06/2025
Mobile Plant and Equipment	National Transport Insurance	53073706	\$30,000,000	31/05/2025



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Confirmation statements

We have transported and sprayed more than 450,000,000 litres of bitumen since commencement in 1996. Our approach to performing works by contract is to work with the client to enable selection of treatments followed by selection of products.

We understand and will comply with the requirements of the Occupational Safety and Health Act, other applicable legislation, regulation Codes of Practice and applicable Australian Standards.

Our Integrated Business Management System (IBMS) encompasses Safety, Quality and Environmental requirements of our business. The IBMS is a comprehensive document and is available for viewing at any time at our Bibra Lake office.

We hold third party certification in the following systems:

- AS/NZS ISO 9001:2015 – Certificate number AU003119-1
- ISO 45001:2018 – Certificate number AU003122-1
- ISO 14001:2015 – Certificate number AU003120-1

We agree to abide by all safety requirements, procedures, and rules of the principal and to provide, wear and/or use personal protective clothing and equipment appropriate to the working environment when under-taking the contract.

We confirm that all employees are licensed, registered, qualified, competent, and experienced (as appropriate) to undertake the tasks for which they are engaged.

Surfacing Selection and Design:

One of our AAPA qualified and dedicated Operations Managers will attend the sites within your works programme, undertake sand patch testing and follow up with engineered designs to ensure the best possible outcome from a technical perspective.

The Shire will be responsible for providing traffic counts and related data.

This is based on one visit to the Shire as part of our rates. Any subsequent visits requested by the Shire to perform seal designs may be subject to depot-to-depot charges of \$145 per hour plus office time to prepare the necessary reports.

This is only charged if additional sealing works are requested by a client after the site visit to undertake all the seal designs in the original tender program have already been completed. There is no extra charge to do additional seal designs for extra work if they are done in conjunction with the original tender program designs.



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Timing of Works:

We undertake to provide a good working relationship with our clients and strive to satisfy all aspects by maintaining contact with clients for the term of our contracts.

COLAS Western Australia offer to comply with the requirements of the specified time frame for commencement of works while reserving the right to vary the resources required or timing of the works with respect to prevailing weather conditions and other contracts that may take precedence due to volume and/or timing of ordering.

During peak sealing season (November to April), we request close consultation with our Operations Team at least 4 weeks prior to sealing requirements. COLAS Western Australia treats open pavements as priority sealing works.



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Key Personnel Skills and Experience

Position	Person	Responsibilities	Experience
State Manager	Stuart Nugent	Responsible for overseeing day to day operations –meeting budgetary requirements. Enforcing and cultivating culture of IMS and ensuring delivery of specification and quality plan.	25 years' experience in construction industry including 12 within the WA bitumen industry. Diploma from Caledonian University& Certified in Frontline Management & Construction Law.
WHSEQ Coordinator	Stephen Glossop	Responsible for maintaining and ensuring compliance with Occupational Health & Safety, Environment and Quality Control Systems.	Over 30 years of experience working within the mining, oil & gas and manufacturing sectors including more than 10 years in HSEQ Co-Ordinator roles.
Operations Manager	Lindsay Hughes	Responsible for execution of works, daily budget control in the field and ensuring quality provision of surface dressing by crews on Local Government projects.	Over 30 years' experience in construction industry including 11 years with COLAS and 6 years as Surfacing Manager for leading company in New Zealand. Extensive experience in seal design, bitumen spraying, site management, administration & customer liaison.
Operations Manager	Darren Jones	Responsible for execution of works, daily budget control in the field and ensuring quality provision of surface dressing by crews on major projects.	Over 30 years' experience in Asphalt & Spray sealing in Australia and UK. Level 6(Degree) in Construction, contracting & operations management
Crumb Rubber Plant Manager & Senior Estimator	Richard Moriconi	Responsible for liaison with clients, documentation control, pricing, job costing, invoicing, in consultation with the Technical Manager.	16 years with COLAS Western Australia - 2 years Operations Manager, 13 years Estimator. 19 years owning & operating various businesses. Extensive accounting background.
Projects Coordinator	Russell Mahon	Coordination of full-service sealing crews & for the completion of works in accordance with the specification and quality plan.	Over 20 years' experience in construction industry. Proven track record in WA bitumen industry in various roles.
Contracts, Systems & Estimating Administrator	John Greenhorn	Responsible for liaison with clients, QA documentation control, invoicing, and interpretation of contract documents/subcontracts.	20 years' experience in commercial/contracts background. Proven track record in bitumen industry in this capacity.
Site Engineer	Maxime Menjou	Supporting the operational team in the spray seal industry. Specialising in QA, project coordination and document control.	Received a master's degree form ESTP Paris 2023
Sealing Supervisors x 3 sealing crews	Roy Wright, Andrew Kramer, Beaudine McDonald	Responsible for the day-to-day operational supervision of the sealing crews	Each has over 10 years' experience in bituminous surfacing, bitumen sprayer operations and on-site supervision.



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Previous Performance on Similar Works

COLAS Western Australia Pty Limited has performed works for all levels of government as well as developers, private contractors and facility owners. We continue to pursue these works as part of our business planning. Please see the attached list of major contracts to date, which is only a small portion of the works that we have performed.

Project Location	Project Description	Client	Start Date (mm-yy)	Comp Date (mm-yy)	Project Value
<u>Region</u>	Panel Contract for the Provision of Sprayed Bitumen Resealing Services in All Rural Regions	MRWA			
Pilbara			09-18	11-18	\$7,418,154
Pilbara			03-19	11-19	\$10,528,948
Pilbara			10-20	07-21	\$8,401,888
Pilbara			09-21	11-21	\$9,649,570
Pilbara			09-22	10-22	\$7,341,576
Pilbara			09-23	11-23	\$10,471,845
Midwest Gascoyne			11-18	01-20	\$7,602,786
Midwest Gascoyne			10-20	04-21	\$7,975,836
Midwest Gascoyne			10-22	02-23	\$10,876,889
Wheatbelt			11-18	03-19	\$17,143,594
Wheatbelt			11-20	04-21	\$7,928,561
Wheatbelt			10-21	05-22	\$11,598,783
South West			01-20	03-20	\$6,861,600
South West			12-21	03-22	\$4,721,752
South West			11-22	04-23	\$16,090,060
South West			11-23	03-24	\$11,278,705
Goldfields			12-20	04-21	\$9,030,364
Goldfields			11-21	02-22	\$4,967,006
Albany			Albany Ring Rd	Decmil	01-24
Wheatbelt	Bullfinch Rd Sealing	Ramelius Resources	05-22	06-22	\$903,984
Pilbara	Great Northern Highway Shoulder Seal	Ventia	06-21	06-21	\$1,520,454
Koodaideri Airport	Supply and Install Airside Sealing	NRW	08-20	08-20	\$2,123,360
Midwest Gascoyne Region	MRWA Reseal 2017-2018	MRWA	01-18	03-18	\$5,085,032
Wheatbelt Region	Specialist Seals - GRS	MRWA	02-18	03-18	\$2,383,552
Great Southern & Southwest Regions	ISA Reseal 2017-2018	Fulton Hogan Services	01-17	02-18	\$5,452,448
	ISA Reseal 2016-2017		01-15	02-17	\$6,660,183
	ISA Reseal 2014-2015			02-15	\$4,604,809
Southwest Regions	ISA Reseal 2015-2016	Fulton Hogan Services	01-16	02-16	\$3,246,642



**COLAS Western Australia Pty Limited
Shire of Quairading
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Great Southern Region	ISA Reseal 2013-2014	Fulton Hogan Services	01-14	02-14	\$4,842,955
	ISA Reseal 2011-2012		01-12	02-12	\$2,930,695
Kimberley	ISA Reseal 2015-2016	Downer Mouchel	09-15	10-15	\$6,463,635
	ISA Reseal 2013-2014		09-13	11-13	\$3,079,163
	ISA Reseal 2012-2013		09-12	10-12	\$1,955,582
Midwest / Gascoyne Region	ISA Reseal 2016-2017	Downer Mouchel	11-16	12-16	\$4,086,822
	ISA Reseal 2015-2016		10-15	12-15	\$5,062,510
	ISA Reseal 2014-2015		11-14	12-14	\$4,033,376
Midwest Region	ISA Reseal 2012-2013	Downer Mouchel	01-13	03-13	\$2,573,000
Gascoyne Region	ISA Reseal 2012-2013	Downer Mouchel	11-12	01-13	\$2,005,000
Pilbara Region	ISA Reseal 2017-2018	Leighton Contractors / Ventia	10-17	11-17	\$5,295,296
	ISA Reseal 2016-2017		10-16	11-16	\$4,071,452
	ISA Reseal 2014-2015		10-14	12-14	\$4,359,944
	ISA Reseal 2013-2014		10-13	12-13	\$7,231,998
	ISA Reseal 2012-2013		03-13	05-13	\$1,923,916
Wheatbelt South Region	ISA Reseal 2014-2015	Leighton Opus Team	11-14	02-15	\$4,537,295
	ISA Reseal 2011-2012		11-11	04-12	\$4,149,570
Northwest Coastal Hwy – Minilya to Mia Mia	Widening and Overlay – approx. 100km	Brierty Ltd	12-15	10-16	\$6,211,663

Local Government Customers

Typically, we have held approximately 1/3rd of the Local Government market over recent years. Our company policy is to only tender contracts that we know we will be able to service if awarded.

The value of Local Government spray sealing work undertaken during the 2023/24 financial year was more than \$6.2million.

Our local government customers during the past financial year included:

Shire of Boddington	Shire of Brookton	Shire of Broomehill Tambellup
Shire of Carnamah	Shire of Cunderdin	Shire of Dumbleyung
Shire of Gingin	Shire of Kellerberrin	Shire of Laverton
Shire of Mt Marshall	Shire of Mukinbudin	Shire of Quairading
Shire of Three Springs	Shire of Toodyay	Shire of Trayning
Shire of Wyalkatchem	Shire of Yalgoo	



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Tenderer’s Resources – In-House

We also have access to numerous subcontractors and suppliers of a variety of additional equipment used to complement our in-house resources throughout the year as required.

Plant Item	Quantity	Condition
Volvo Sprayers	2	Very Good
DAF Sprayer	2	Good
Scania Sprayer	1	Excellent
Bitumen Trailers	13	Good – Very Good
Truck Mounted Power Broom	4	Very Good
Tractor Broom	2	Good
Multi Rollers	4	Good - Very Good
Aggregate Spreader Trucks	6	Very Good - Excellent
Screening Precoaters	5	Excellent, interchangeable screens
Front End Loaders	6	Very Good
Light Vehicles	9	Excellent
Crew Trucks	4	Excellent
Equipment Trailers	6	Very Good
Bulk Bitumen Tankers (Road Train Setup)	9	Good – Very Good
Prime Movers	3	Excellent
Mobile Crumb Rubber Manufacturing Plant and Associated Equipment	1	Excellent



**COLAS Western Australia Pty Limited
Shire of Quairading
RFT, BITUMEN SEALING 2024/25**

Third Party Accreditations

Bureau Veritas Certification attachments on following pages:

- ISO 9001:2015 – Certificate number AU004672-1
- ISO 14001:2015 – Certificate number AU004673-1
- ISO 45001:2018 – Certificate number AU004674-1



BUREAU VERITAS
Certification



Certification

Awarded to

COLAS WESTERN AUSTRALIA PTY LTD

80 MIGUEL ROAD, BIBRA LAKE, WA 6163
AUSTRALIA

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below
STANDARD

ISO 9001:2015

SCOPE OF SUPPLY

SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO PAVEMENTS AND OTHER ROAD SURFACES

Original Approval Date: **22 July 1998**

Subject to the continued satisfactory operation of the organisation's Management System,

this certificate is valid until: **6 September 2027**

To check the validity of this certificate please call tel. **1800 855 190**

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU006150-1**

Date: **3 September 2024**

Andrew Mortimore
VP/CE CIF Pacific Region

Managing office: Bureau Veritas Pty Ltd, Level 11, 500 Collins Street,
Melbourne, Victoria, 3000

Issuing office: Bureau Veritas Pty Ltd, Level 11, 500 Collins Street,
Melbourne, Victoria, 3000



BUREAU VERITAS
Certification



Certification

Awarded to

COLAS WESTERN AUSTRALIA PTY LTD

**80 MIGUEL ROAD, BIBRA LAKE, WA 6163
AUSTRALIA**

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below
STANDARD

ISO 14001:2015

SCOPE OF SUPPLY

**SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO
PAVEMENTS AND OTHER ROAD SURFACES**

Original Approval Date: **21 September 2015**

Subject to the continued satisfactory operation of the organisation's Management System,

this certificate is valid until: **6 September 2027**

To check the validity of this certificate please call tel. **1800 855 190**

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU006151-1**

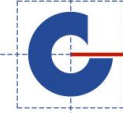
Date: **3 September 2024**

Andrew Mortimore
VP/CE CIF Pacific Region

Managing office: Bureau Veritas Pty Ltd, Level 11, 500 Collins Street,
Melbourne, Victoria, 3000

Issuing office: Bureau Veritas Pty Ltd, Level 11, 500 Collins Street,
Melbourne, Victoria, 3000

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BUREAU VERITAS
Certification



Certification

Awarded to

COLAS WESTERN AUSTRALIA PTY LTD

**80 MIGUEL ROAD, BIBRA LAKE, WA 6163
AUSTRALIA**

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below
STANDARD

ISO 45001:2018

SCOPE OF SUPPLY

**SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO
PAVEMENTS AND OTHER ROAD SURFACES**

Original Approval Date: **7 September 2018**

Subject to the continued satisfactory operation of the organisation's Management System,

this certificate is valid until: **6 September 2027**

To check the validity of this certificate please call tel. **1800 855 190**

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU006152-1**

Date: **3 September 2024**

Andrew Mortimore
VP/CE CIF Pacific Region

Managing office: Bureau Veritas Pty Ltd, Level 11, 500 Collins Street,
Melbourne, Victoria, 3000

Issuing office: Bureau Veritas Pty Ltd, Level 11, 500 Collins Street,
Melbourne, Victoria, 3000

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14.2 Update on Works & Services Programme

Responsible Officer	Natalie Ness, Chief Executive Officer
Reporting Officer	Sarah Caporn, Executive Manager, Works & Services
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council endorse the current status of the capital works programme completed by the Works & Services team to March 2025.

IN BRIEF

- Road construction is almost completed and sections are nearing being ready for sealing
- Works staff are providing support on Netball Court project delivery
- There are several vacancies in our outside staff which are advertised.

PROJECT UPDATES**Construction:**

Regional Road Group (RRG): The Wheatbelt South Regional Road Group met in Wickepin on Friday 14th March. The EMWS attended the meeting with President Stacey. It was interesting to note that funding for 2025/26 is estimated to be approximately a 10% increase on this year's maximum allocation and will positively affect both the Direct Grant and RRG funding.

Old Beverley East Road: Cement stabilisation has now been completed. The road is looking and feeling really great and nice and smooth when driving. The EMWS congratulates the entire Works team for their efforts on this project.

Bulyee Rd: Gravel and culverts are being completed at time of writing. Cement stabilisation is scheduled to commence on this road on Wednesday 26th March.



Reseals: As outlined in the last OCM agenda, Dangin Terrace will be deep ripped to remove tree roots from the top 300mm of pavement and the road re-shaped. The EMWS has written to local residents and undertaken some property evaluations to capture existing cracking and acknowledge if any further is experienced by use of the vibration roller during this project.

Walker St will simply need to be cleaned and potholed and it will be ready.

The spray seal contract is discussed elsewhere in this agenda.

Unsealed Roads – Gravel Resheets: The planned Cubbine Road resheet will be pushed back to Spring 2025 (FY 25/26) to reallocated funds to elsewhere in the road programme. The EMWS considered Andrews Road to be a higher priority at this time so will complete that project ahead of Cubbine Road. This will mean a delay of only several months as works will be completed ahead of road construction next summer.

Road Condition Survey: The Road Condition Survey work has now been completed with the status and condition of all road assets such as sealed and unsealed road sections, culverts and drainage infrastructure and signs, recorded into a master spreadsheet. The next step is entering the data into the RAMM database, but this will be captured within the 25/26 Budget to keep costs within the existing allocation. The EMWS has a copy of the spreadsheet and will be using it to plan the 2025/26 Capital Works programme. The Shire still has not found anyone suitable to capture the current condition of our building assets and potential future upgrades required.

Grounds & Gardens:

Oval: Line marking has now been completed ahead of winter sports season. There are also reports of lights being out and others being misaligned to the field but repairs mean bringing in a crane. The EMWS has contacted Merredin Crane Hire on several occasions to secure their services but no date confirmed yet. The contactors currently working on the netball/basketball court redevelopment potentially have a crane coming, so Works staff are working on this as a possible shared solution.

Sportscourts: The netball/basketball court reconstruction project has begun with earnest. Shire staff removed all the existing mesh fencing ahead of the contractor commencing on Saturday 15th March. The remaining two netball/basketball courts have been professionally powerwashed to ensure they are in the best possible condition to commence the netball season. The contractor did remark that they lifted a small section of surface (between the two courts) so they really are at the end of their useful life.



Cemetery: We have received an estimate for a replacement Cemetery gazebo gabled roof of \$25,000, slightly cheaper if we go with a flat roof. We have a budget of \$16,700 allocated for 2024/25 so it is our intention to roll this money forwards and adding the additional \$8,300 needed in the 2025/26 Budget.

Gillet St Units: The flooring has now been replaced in all four units with hardwearing mid-tone wood-look vinyl planks. These should be much easier for tenants to keep clean and removes the need for carpet cleaning between tenants. We intend to complete the interior painting and perhaps some bathroom renovation and they'll be very nice 1-bed units for staff or other single people working in Quairading. There is some consternation from potential tenants with pets (mainly dogs). People will have their dogs with them at night but the yard is very open, so we are also potentially costing building one or two dog runs for people to use while at work.



Town Hall: Despite being glued down when resurfaced two years ago, further tiles have lifted from the surface of the Access Ramp at the Town Hall. Staff have now removed all the tiles on the surface of the ramp and the Building Maintenance budget will be used to line the ramp with non-slip aluminium checker plate to ensure it remains robust and low maintenance for years to come. The stairs and stainless-steel handrails will not be impacted by these works and will remain in place.



Staff Movements: We have several vacancies in the outside staff crew now so have a Plant Operator / General Hand position advertised. We have two vacancies in Construction team and one of our gardens staff is away on extended sick leave. We are utilising online platform SEEK to widen the pool of potential applicants and keeping some of the units empty at Gillet St to add subsidised accommodation to the employment package.

Plant Updates: All plant purchases have now been finalised for the 2024/25 FY. No further updates.

Training Updates: No further updates.

ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The above programme is currently costed within the 2024/25 Annual Budget. The usual monthly report is not included this month as there are multiple reallocations of funds between projects as a result of the Budget Review process.

The EMWS was able to reallocate capital expenditure for roads from other road projects and property projects from other property projects rather than impacting other areas of the Shire Budget. The Plant allocations allowed for a surplus of around \$70,000 to be returned to the Plant Reserve.

Expenditure that exceeded the budgeted costs has been addressed in the Budget Review considered by Council elsewhere in this agenda.

ALIGNMENT WITH STRATEGIC PRIORITIES

- 3.1 Built Environment:** Safe, efficient and well maintained road and footpath infrastructure
- 3.2 Built Environment:** Parks, gardens and social spaces are safe and encourage active, engaged and healthy lifestyles
- 5.3 Governance & Leadership:** Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

CONSULTATION

The Works team received a high level of customer requests which are immediately assessed by EMWS and responded to within a timely manner. A Service Request Form is available for community members to fill in and request assistance from the Works & Services team. The form is available at the Front Counter and via the Shire’s ‘Contact Us’ page on the website

RISK ASSESSMENT

RISK ASSESSMENT	
Financial	Moderate <i>The Works budget is a substantial investment into our town and the Shire’s assets. It needs to be properly allocated and have transparency for community members and ratepayers.</i>
Health	N/A
Reputation	Medium <i>The Works team has strong visibility within the community and are committed to making sure the Shire is a safe and beautiful place to live and work.</i>

Operations	Medium <i>A well-functioning Works team ensures that Council’s priority tasks and ongoing programme are completed in a timely and value for money method.</i>
Natural Environment	N/A

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT




Nil

14.3 Road Names - Response to Hall Family

Responsible Officer Natalie Ness, Chief Executive Officer

Reporting Officer Sarah Caporn, Executive Manager, Works & Services

Attachments

1. LETTER RECEIVED FROM HALL FAMILY [↓](#) 
2. GEOGRAPHICAL NAMES ADVISORY COMMITTEE - MINUTES 27 JANUARY 2021 [↓](#) 
3. GEOGRAPHICAL NAMES ADVISORY COMMITTEE - MINUTES 3 MARCH 2021 [↓](#) 

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council add Hall to the list of possible place names for consideration when the Geographical Names Advisory Committee reconvenes.

IN BRIEF

The Shire has received a letter from Geoff and Janet Hall with a request for renaming a road within the Shire after a member of the Hall family (Attachment 1).

Council considered this letter at the February 2025 Concept Forum.

Discussion at that meeting noted the comprehensive policy adopted by Landgate on Geographical Place Names.

Officers have reviewed the records of the Geographical Names Advisory Committee (2021 minutes at Attachments 2 and 3) and there are several names already on a list for consideration of future roads or place names within the Shire of Quairading.

Should Council wish, Hall can be added to that existing list for future consideration by that Committee should it be reconvened. The CEO will reply to the Hall family with the outcome following this meeting.

MATTER FOR CONSIDERATION

Responding to a request for a particular name be considered for a geographic feature within the Shire of Quairading.

In September 2013 the then Geographic Name Committee minuted the following names for consideration for future Road Names: -

- McRae - David McRae
- Fraser (Don – Farming/Hospital/Aged Care/Council)
- Laycock (Mick Laycock – Business/Hospital/Aged Care/Council/Shire Freeman)
- Hinkley Road (now used in the Light Industrial Area, off Winmar Road)

- Argus Family
- Blurton Family
- Yarran Family
- Tom & George Ettridge

It would be appropriate to add the Hall family to this list should Council consider them eligible based on the letter received.

Such an action may set a precedent for other families to approach Council for consideration for adding their name to the list also, but the selection of a place name will be a matter for the future Geographic Naming Advisory Committee if and when it reconvenes to make a recommendation to Council and then to the Minister for Lands for a final decision.

BACKGROUND

In Western Australia, the practice of officially naming roads is covered under Section 26 and 26A of the *Land Administration Act 1997*. Landgate, under the delegated authority of the Minister for Lands, is responsible for managing the official naming of geographical features, including roads and streets, and maintains the official register for all named places.

As such, Landgate has a very comprehensive policy to guide the naming of geographic features including roads. They required a comprehensive application with 'evidence of support by the wider community and reach beyond a single local government, person, or special interest group' - i.e. "what did they do that set them apart from the average person"? Owning land generally isn't sufficient. Landgate wants evidence on how that person has gone above and beyond for the community in which they live. They will also not consider applying a commemorative name for a living person, or person(s).

The Geographic Naming Advisory Committee was last convened from November 2020 to June 2021 during which they selected names for the new road in the LIA, Community Nature Reserve, Community Park and accommodation rooms within the Quairading Caravan Park.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Communication Policy

FINANCIAL IMPLICATIONS

Nil

ALIGNMENT WITH STRATEGIC PRIORITIES

- 5.1 Governance & Leadership:** Shire communication is consistent, engaging and responsive
- 5.3 Governance & Leadership:** Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community
- 5.4 Governance & Leadership:** Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nothing formal at this time. Officers would expect that wider public consultation be undertaken before Council formalising a recommendation to Landgate on future geographic place names.

RISK MANAGEMENT PRIORITIES

Nil

RISK ASSESSMENT

Financial	Nil
Health	Nil
Reputation	Low There is great interest in the community on place names, suitability and eligibility. Council can default to the guiding Landgate policy and also hold a list of possible options for consider by future Committee members should something need naming in the future.
Operations	Low There is some confusion on a few existing road names, but they’ve been in place for a long time now and only caused minor confusion.
Natural Environment	Nil

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The CEO (March 2021) advised that he understood that “Visa Road” was originally incorrectly spelt or mis-interpreted and should have been “Vischer Road”. This historical fact to be further investigated and verified. Discussion ensued on the spelling of Vischer / Visser – Recommended that the QDHS be contacted for the correct spelling of the Family Name - Years 1963-1967.

Zis Family – Bruce Rock Family with Quairading connection. Butchers Shop buildings built by the Zis Family. Zis Road is east of Shackleton in the Shire of Bruce Rock.

Falconer (Landholders in Pantapin for an unknown period).

Geoff & Janet Hall
102 McLennan St
Quairading WA 6383
0429454215

19th February 2024

Cr J Haythornthwaite
Shire President
Shire of Quairading
10 Jennaberring Road
QUAIRADING WA 6383

RE: Requesting Quairading road name change from Cubbine Road to Hall Road.

Dear Jo,

We are writing to seek Council's support regarding changing of a Quairading road name from Cubbine Road to Hall Road. The Cubbine Road we are referring to is in town running North – South between Heggerty St & Heal St.

We have looked at a few different options in Quairading to be changed to Hall Road, but they are already names belonging to well-known & deserved families of the district.

We feel that Cubbine Road would be the best one to change as there is also a second Cubbine Road that is in the Quairading Shire.

The Hall family settled at South Caroling in 1908 and have had 5 generations of Halls living in the Quairading Shire including & up to today (2025).

Members of the Hall family have been involved with South Caroling, Quairading Services, Clubs and businesses throughout these 127 years.

Two Hall family members served in the World Wars.

Please see below a list of some of the main community services our family members/ ancestors have been involved in and hope these can be considered when supporting our request.

HALL History - Farmers living at South Quairading/Quairading since 1908.

DECEASED

Victor Francis HALL – (1876 -1945) - Pioneer of Hall Bros Farming (1908) of the South Caroling, **Quairading Shire Councilor**,

Robert Free Hall- (1888 – 1957) – Pioneer of Hall Bros Farming (1908) of the South Caroling district, Served in WW1.

Muriel Douglas Hall – (1917 - 1981) – Served in WW11 in WAAAF. (Women's Auxiliary)

Henry George HALL – (1920 – 2013) - Involved in Quairading Farmer's Co-op (Director), WA Wildlife Authority, WA Farmer's Federation, Quairading Speedway Commentator,

Alan Lancelot HALL – (1924 – 2011) - Involved in St John Ambulance, Vintage Club, Meals on Wheels, WA Farmer's Federation, South Caroling Cemetery Board President.

Eileen May HALL – (1931 -2024) - Involved in Quairading Hospital Board, Quairading Farmer's Co-op (Director), Meals on Wheels, Creative Arts, CWA member,

LIVING

Ian Douglas Hall (1951), Margaret Ellen Hall (1952) and 2 children & 4 Grandchildren; Geoffrey Mark Hall (1958), Janet Elizabeth Hall (1959) and 3 children & 8 Grandchildren; being further Hall descendants.

We are available to answer any questions Councillors may have but look forward to your favourable consideration of this proposal in due course.

Yours sincerely
Geoff & Janet Hall
gjhall@bordnet.com.au



Geographical Names Advisory Committee

Minutes | 27th January 2021

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

The Geographical Names Advisory Committee Minutes of the Meeting held on Wednesday 27th January 2021 commencing at 5.00 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chief Executive Officer opened the Meeting at 5.00 pm and welcomed everyone to the first Meeting. In accordance with the Terms of Reference for the Advisory Committee, Cr Stacey assumed the role of the Committee Chairperson.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

ITEM 2 ATTENDANCE AND APOLOGIES

Committee

Cr Trevor Stacey	Chairperson
Mr Brian Caporn	
Ms Jill Hayes	
Mr Russell Stacey	

Council Officer

Mr GA Fardon	Chief Executive Officer
Mr R Bleakley	IPR& Strategic Projects Officer (arrived at 5.03 pm)

Apologies

Mr Murray Yarran

ITEM 3 TERMS OF REFERENCE

Council's Terms of Reference for the Committee were established at the November 2020 Ordinary Council Meeting as follows: -

RESOLUTION: 84-20/21 That Council: -

- 1. Approve the establishment of a Geographical Names Advisory Committee to consist of two (2) Councillors and three (3) Community Members;*
- 2. Authorise the Chief Executive Officer to advertise for Expressions of Interest (EOI) from interested persons to be considered for inclusion on the Geographical Names Advisory Committee.*
- 3. Consider the Terms of Reference (TOR) for the Committee to be the following: -*
 - 1. The Committee to consist of Five (5) members with a quorum of three (3);*
 - 2. To create a list of suitable names for the naming of roads and geographical features for use and consideration by Council as required; and*

3. *The Committee shall cease at the 30th June 2021 or prior upon acceptance of the list of suitable names by Council.*
4. *Consider a name for the new Light Industrial Subdivision road name as a priority for the Committee.*

Council at its December 2020 Ordinary Council Meeting determined that: -

RESOLUTION: 101-20/21 That Council approve the following Variation to the Geographical Names Advisory Committee's Terms of Reference: -

1. *The reduction in the number of Elected Members from two (2) to one (1) with the total Committee Members remaining at five (5) persons.*
2. *The Chairperson of the Geographic Names Committee to be Council's Elected Member.*

Council varied the composition of the Geographical Names Advisory to include 4 Community Members and 1 Elected Member, who would act as Committee Chairperson.

RESOLUTION: 102-20/21 That Council appoint the following five (5) nominated persons to the Geographical Names Advisory Committee: -

1. *Council Delegate Cr Stacey; and*
2. *Community Members Mr Russell Stacey, Mr Brian Caporn, Mr Murray Yarran and Ms Jill Hayes.*

ITEM 4 MATTER FOR CONSIDERATION – LIGHT INDUSTRIAL SUBDIVISION ROAD NAME

4.1 Background Information

IN BRIEF

- Council's Consulting Engineers have requested that Council consider Road Names for the Light Industrial Subdivision.
- There is only one (1) Road proposed in the Subdivision with access to the York – Merredin Road and Winmar Road. A Plan of the approved Subdivision is attached for Members reference.
- That the Shire advertise EOI for the establishment of the Geographical Names Advisory Committee in the interest of naming the new road with the Light Industrial Subdivision (LIA) at Lots 1 & 75 Winmar Road.
- That the Geographical Names Advisory Committee submit their proposed names for the new LIA road to the February 2021 Ordinary Council Meeting.

Council previously (2013) had a Geographic Names Committee consisting of two Councillors and four members of the public. As considerable time has passed since this Committee has been formed and met it is recommended to reform the Geographical Names Advisory Committee for a limited period of time. The role of the Committee is to prepare a list of suitable names in accordance with the Policies and Standards for Geographical Naming in Western Australia as administered by the Geographic Names Committee.

The first priority for the Committee should be the naming of the new road for the proposed LIA area. The Light Industrial Subdivision is a development taking place at the previously the Old Saleyards area. With

the development now within the planning phase, the Shire has received email correspondence from Council's Consulting Engineers in relation to the formal naming of the road within the new Light Industrial Subdivision. [\(Plan \(i\) attached\)](#)

In Western Australia, the practice of officially naming roads is covered under Section 26 and 26A of the Land Administration Act 1997. The legislation is supported by policies and processes which provide the necessary information for any person or group interested in the naming and the determination of extents for roads, topographical features, points of interest, administrative boundaries and localities.

Adherence with the policies and standards set out in Landgate's "Policies and Standards for Geographic Naming in Western Australia" is mandatory. Copies of the Policies and Standards have previously been circulated to Committee Members for pre-reading.

The Geographic Names Committee, based at Landgate, has the responsibility of collecting, approving and registering place names in Western Australia.

The Local Authority's role in the process is to endorse the suggested names prior to them being submitted to the Geographic Names Committee for approval.

In respect to the naming of new roads, the Geographic Names Committee requires that the Local Authority provides endorsement for any names submitted.

4.2 Previous Committee suggested list of Names

In September 2013 the then Geographic Name Committee minuted the following names for consideration for future Road Names: -

- McRae - David McRae
- Fraser (Don - Farming/Hospital/Aged Care/Council)
- Laycock (Mick Laycock - Business/Hospital/Aged Care/Council/Shire Freeman)
- Hinkley Road (future proposed Clemens Subdivision, off Winmar Road)
- Argus Family
- Blurton Family
- Yarran Family
- Tom & George Ettridge

4.3 Committee Consideration

List possible alternative Road names and refined to preferred two (2) Options

PROPOSED NAME	ORIGIN
1. Hinkley Way	Longstanding Farming Family in the District and Contributors to Sport and Community.
2. Ettridge Way	Longstanding Business Owners in the District 1950 - 70's, WW1 and WW2 Veterans (Tom WW1 & George WW2)

4.4 Conclusion & Recommendation**RECOMMENDATION: GEO1-20/21****MOVED Mr Caporn SECONDED Ms Hayes**

That the Geographical Names Advisory Committee Recommend to Council that: -

1. That Council support the Road Name "Hinkley Way" for the Road within the new Light Industrial Subdivision.
2. That the CEO be authorised to finalise the Submission for lodgement with Landgate for consideration by the State Geographic Names Committee.

CARRIED 4/0

ITEM 5 MATTER FOR CONSIDERATION – NAMING OF QUAIRADING COMMUNITY NATURE RESERVE

5.1 Background Information

IN BRIEF

- The Quairading Community Nature Reserve is a 527-hectare parcel of diverse bushland located on the Western boundary of the Quairading Townsite and is on both sides of the York – Merredin Road.
- The Reserve was Vested (Management Order) in the Shire of Quairading in 1995 with the current Approved Purpose of "Water Catchment and Landscape Protection".
- The whole Reserve is subject of a Management Plan approved by the Minister for Lands which was prepared at that time following extensive consultation in Quairading with local Noongar Elders and SWALSC Officers of the day. The Management Order provides for "The Groves" Area which consists of the land in the previous Reserve 27973 as a Camping Zone. Other Zones are listed as "Dam" and "Bushland" where camping is prohibited. Copy of the Management Plan attached for information and familiarisation on the extent of the whole Reserve.
- The Shire has received a letter from a Community Member suggesting the renaming of the Quairading Community Nature Reserve to the Rowlie Mellor Nature Reserve.
- Mr Mellor was a Founding Member and Chairperson of the Friends of the Quairading Community Nature Reserve Group and conducted tours of the Reserve during the months of April to October for a many years.
- There has been a strong push by the State Government for the Dual naming of Geographical features and places.
- State Government Approval will be required for any change to the current name of the Reserve.
- The Quairading Reconciliation Action Plan 2017-19 refers to "source potential funding for permanent Noongar focussed displays, as well as bilingual signage around the Town and District".

Council at its November 2020 Ordinary Council Meeting resolved as follows: -

RESOLUTION: 87-20/21 - That Council:

1. *Support the renaming of the Quairading Community Nature Reserve (Reserve No. 16405) to the Rowlie Mellor Nature Reserve; and*
2. *Support the dual naming of the Quairading Community Nature Reserve (Reserve No. 16405) to the Rowlie Mellor Nature Reserve and a local Aboriginal name and a report be presented to Council on possible Aboriginal (Noongar) names by the March 2021 Ordinary Council meeting.*

5.2 Committee Consideration

PROPOSED NAME	ORIGIN
1. Nookaminnie Rock Nature Reserve	Main Granite Rock Feature within Reserve No. 16405
2. Rowlie Mellor	Be recognised by the naming of the trails network

The Meeting noted that Consultation will need to occur with the Friends of the Quairading Nature Reserve Committee and the Reconciliation Action Plan Committee.

5.3 Conclusion & Recommendation

RECOMMENDATION: GEO2-20/21

MOVED Ms Hayes SECONDED Mr Stacey

That the Geographical Names Advisory Committee Recommend to Council that: -

1. The Proposal to rename the Quairading Community Nature Reserve to "Nookaminnie Rock Nature Reserve" and the naming of the Walk Trails as the "Rowlie Mellor Walk Trails" be listed for consideration at the next meeting of the RAP Committee.
2. Subject to Support from the RAP Committee, Council support the renaming of Reserve No.16405 from the Quairading Community Nature Reserve to the Nookaminnie Rock Nature Reserve.
3. That the CEO be authorised to finalise the Submission for lodgement with Landgate for consideration by the State Geographic Names Committee.
4. Council support the naming of the Walk Trail Network as the Rowlie Mellor Walk Trails.

CARRIED 4/0

ITEM 6 FUTURE ITEMS

6.1 Naming of the Community Park

The CEO raised the issue that the Community Park Project Name has been known as "Kwirrading Koort" and that this name would need to be formalised and submitted to the State Geographic Names Committee.

The Meeting noted that the spelling of the proposed Park had been discussed and supported by the Reconciliation Action Plan Committee.

6.2 Other Names for Roads/ Features

The Committee to consider listing any other Names for future consideration.

The CEO advised that he understood that "Visa Road" was originally incorrectly spelt or mis-interpreted and should have been "Vischer Road". This historical fact to be further investigated and verified.

6.3 Naming of Caravan Park Cabins

Ms Hayes raised the issue of naming the Caravan Park Cabins after local flora or fauna rather than numbers.

The CEO suggested that a list of suggested names for the existing Cabins and the future Single Persons Cabins be compiled for consideration and recommendation to Council.

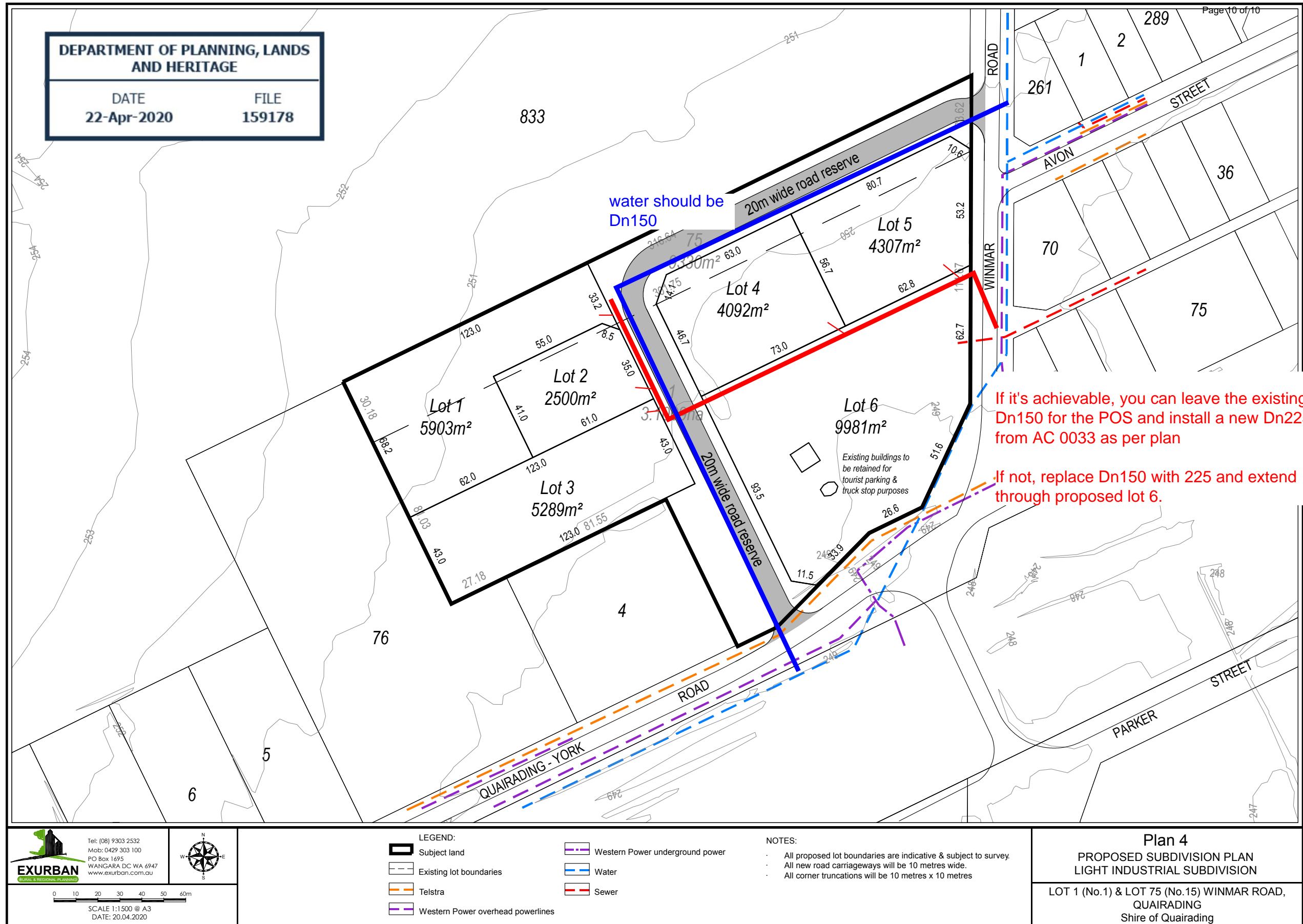
ITEM 7 NEXT MEETING DATE

The next Geographical Names Advisory Committee Meeting has been scheduled for Wednesday 3rd March 2021, commencing at 5 pm in the Council Reception Room, 10 Jennaberring Road, Quairading.

ITEM 8 CLOSURE

There being no further business, the Chairperson closed the Meeting at 6.11 pm.

Confirmed.....03/03/2021



If it's achievable, you can leave the existing Dn150 for the POS and install a new Dn225 from AC 0033 as per plan

If not, replace Dn150 with 225 and extend through proposed lot 6.



Geographical Names Advisory Committee

Minutes | 3rd March 2021

Disclaimer

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SHIRE OF QUAIRADING Geographical Names Advisory Committee

The Geographical Names Advisory Committee Minutes of the Meeting held on Wednesday 3rd March 2021 commencing at 5.05 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson opened the Meeting at 5.05 pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

ITEM 2 ATTENDANCE AND APOLOGIES

Committee

Cr Trevor Stacey	Chairperson
Mr Brian Caporn	
Mr Murray Yarran	
Mr Russell Stacey	(from 5.21 pm)

Council Officer

Mr GA Fardon	Chief Executive Officer
Mr R Bleakley	IPR& Strategic Projects Officer

Apologies

Ms Jill Hayes

ITEM 3 CONFIRMATION OF MINUTES

RECOMMENDATION: GEO3-20/21
MOVED Mr Caporn SECONDED Mr Yarran
 That the Minutes of the Geographical Names Advisory Committee held on the 27th January 2021 be confirmed as a true and accurate.

CARRIED 3/0

ITEM 4 THE NEW LIGHT INDUSTRIAL SUBDIVISION ROAD NAME

4.1 Light Industrial Subdivision Road Name - Update

The Meeting noted that Council at the Ordinary Meeting of Council held 25th February 2021, resolved as follows: -

RESOLUTION: 112-20/21

RECOMMENDATION: GEO1-20/21

That the Geographical Names Advisory Committee Recommend to Council that: -

- 1. That Council support the Road Name "Hinkley Way" for the Road within the new Light Industrial Subdivision.*
- 2. That the CEO be authorised to finalise the Submission for lodgement with Landgate for consideration by the State Geographic Names Committee.*

Committee Discussion

Supporting Evidence for "Hinkley Way" Submission

- Pioneering Farming Family
- Val & Constance arrived in WA in the early 1900's
- Shearers that came to WA from Victoria
- Firstly in Gnowangerup and then relocated later to Quairading
- Circa 1920 - Constructed the Commercial Building opposite Hotel
- Circa 1930 - Purchased Farmland to the West of Quairading Townsite
- Family had 4 Boys - Tom, Allen, Terry, Jack and 2 Girls Mary and Pat
- Terry and Alan excelled at Football in the 1950's and 1960's

- Tom and Son Garry excelled in Bowls

- CEO to obtain further details from Football and Bowling Clubs.

- Russell Stacey to ascertain further details from local History Books.

ITEM 5 NAMING OF QUAIRADING COMMUNITY NATURE RESERVE

5.1 Naming of Quairading Community Nature Reserve - Update

The Meeting noted that Council at the Ordinary Meeting of Council held 25th February 2021, resolved as follows: -

RESOLUTION: 113-20/21

RECOMMENDATION: GEO2-20/21

That the Geographical Names Advisory Committee Recommend to Council that: -

- 1. The Proposal to rename the Quairading Community Nature Reserve to "Nookaminnie Rock Nature Reserve" and the naming of the Walk Trails as the "Rowlie Mellor Walk Trails" be listed for Consideration at the next meeting of the RAP Committee.*
- 2. Subject to Support from the RAP Committee, Council support the renaming of Reserve No.16405 from the Quairading Community Nature Reserve to the Nookaminnie Rock Nature Reserve.*
- 3. That the CEO be authorised to finalise the Submission for lodgement with Landgate for consideration by the State Geographic Names Committee.*
- 4. Council support the naming of the Walk Trail Network as the Rowlie Mellor Walk Trails.*

Committee Discussion

Supporting Evidence for "Nookaminnie Rock Nature Reserve" Renaming Submission

Committee requested to seek out and provide any Storylines on Nookaminnie Rock.

Mr Murray Yarran advised that there up to 500 people living at Nookaminnie Rock Area.

Gnamma Hole/s at the Granite Outcrop.

Further research on Post European Settlement History of the Reserve.

ITEM 6 NAMING OF THE COMMUNITY PARK

6.1 Background Information

IN BRIEF

- At the Committee Meeting held on the 27th January 2021 the CEO raised the issue that the Community Park Project Name has been known as "Kwirrading Koort" and that this name would need to be formalised and submitted to the State Geographic Names Committee.
- The Meeting noted that the spelling of the proposed Park had been discussed and supported by the Reconciliation Action Plan Committee.

The below extract was included in December 2019 Ordinary Council Meeting *Item 8.1 Community Park Concept*: -

The proposed Project Name - *Kwirading Koort*: Feedback from the Focus Group told us that previous working title of 'Centenary Park' was a bit bland and generic for what will be an amazing feature within our community. A great project name was also highlighted by Lotterywest and Regional Development Australia, Wheatbelt during their visits. Something memorable that recognised the local input and significances of a project really makes it stand out amongst a pile of applications.

2019 was declared the International Year of Indigenous Language by the United Nations. This aims to raise awareness of the consequences of losing our Indigenous languages across the world, and works to establish a link between language, development, peace, and reconciliation. With this in mind, we have considered several Noongar words and phrases as potential names for the site.

The Quairading Reconciliation Action Plan (RAP) Committee considered several potential names at their meeting on 6 November 2019. [Memo to RAP Member Attached](#)

The current front runner as a potential name is ***Kwirading Koort*** which brings together an alternative spelling of Quairading (as Noongar is an oral language it is about the sounds of the words rather than spelling) with the noongar word for 'heart / heartbeat / the coming together of two hearts'.

The Ballardong Elders Language Group and the QDHS high school students suggested ***Nyulung koolangka waabiny maya*** which means Our children's play place but I think the site will be more than just somewhere for children to play.

It would also be great to recognise the contribution of the local Rural Youth club who have donated approximately \$74,000 towards the park but I haven't struck on a good way to do this. I anticipate I can recognise their contribution with signage or an art component as an alternative to acknowledgement within the name.

At the Ordinary Meeting of Council held 19th December 2019, Council resolved as follows: -

RESOLUTION: 88-19/20

That Council: -

1. *Approve the Project Concept for the Community Park;*
2. *Support the proposed name for the Park Project - *Kwirading Koort*; and*
3. *Support the Shire's progression to sourcing external grant funding for the program through LotteryWest and other funding bodies.*

Landgate Recommendation

- The existing Consultation with the RAP Committee would be deemed adequate but will need to ascertain if the Name and Spelling has formally been minuted in the RAP Meeting.
- If not fully minuted, it will need to go to the next RAP Meeting before the Name can be submitted to Landgate.
- Background information and meaning required for the Name and the phonetical spelling of the Name.
- Map of the Park within the Town.
- Consent of the Landowner (PTA) required.

Committee Discussion

The Committee noted that the matter will be considered at the next RAP Meeting and thereafter be presented to the Geographical Names Advisory Committee for recommendation to Council.

ITEM 7 OTHER NAMES FOR ROADS/ FEATURES

7.1 Other Names for Roads/ Features

The Meeting asked to consider listing any other Names for future consideration.

The CEO advised that he understood that "Visa Road" was originally incorrectly spelt or mis-interpreted and should have been "Vischer Road". This historical fact to be further investigated and verified.

Committee Discussion

Discussion ensued on the spelling of Vischer / Visser - Recommended that the QDHS be contacted for the correct spelling of the Family Name - Years 1963-1967.

Zis Family - Bruce Rock Family with Quairading connection. Butchers Shop buildings built by the Zis Family. Uncertainty as to whether there is a Zis Road in the Bruce Rock Shire.

Falconer (Landholders in Pantapin for an unknown period).

Further names (if any) to be submitted to the next Meeting of the Advisory Committee.

ITEM 8 NAMING OF CARAVAN PARK CABINS

8.1 Naming of Caravan Park Cabins

At the last meeting, Ms Hayes raised the issue of naming the Caravan Park Cabins after local flora or fauna rather than having Cabin numbers.

The Committee requested that a list of suggested names for the existing Cabins and the future Single Persons Cabins be compiled for consideration at this Meeting.

Ms Hayes submitted the following names for consideration to the March 2021 Geographical Names Advisory Committee Meeting.

Website reference: <https://www.noongarculture.org.au/glossary/noongar-word-list/>

BIRD NAMES	ANIMAL NAMES
Willy wagtail - Djiti Djiti	Kangaroo - Yonga
Magpie - Koorlbardi	Yabbie - Djilgi
Eagle - Warlitj	Echidna - Nyingarn
Parrot - Darmoorluk	Bobtail - Yoorn
Owl - Mopoke	Goanna - Karda
White Cockatoo - Manitjimat	

Committee Discussion

Mr Murray Yarran provided comment and clarification on the Nyoongar spelling and pronunciation for the various animals and birds.

RECOMMENDATION: GEO4-20/21

MOVED Mr Yarran SECONDED Mr Caporn

That the Geographical Names Advisory Committee Recommend to Council that the following Nyoongar names for Animals and Birds be adopted for the Caravan Park accommodation: -

1. Three (3) Caravan Park Cabins: -
 - Yonga (Kangaroo)
 - Nyingarn (Echidna)
 - Karda (Goanna)
2. Four (4) future Single Persons Cabins: -
 - Warlitj (Eagle)
 - Djiti Djiti (Willy wagtail)
 - Koorlbardi (Magpie)
 - Mopoke (Owl)

CARRIED 4/0

ITEM 9 NEXT MEETING DATE

The next meeting of the Geographical Names Advisory Committee to be scheduled by the CEO, as and when required.

ITEM 10 CLOSURE

There being no further business, the Chairperson closed the Meeting at 6.11 pm.

Confirmed.....___/___/2021

Memo

To: RAP Committee
 From: Sarah Caporn, Project Officer
 Date: 13th August 2019
 Re: Potential Name for the Quairading Community Park



Dear RAP Committee Members

I have been working on a Community Park / Playspace design and concept for the last 12 months. I'm at the point where design drawings are almost ready. They will be circulated back to the Focus Group for their review before I move ahead with applying for grant funding.

I'd like to approach your Committee with assistance in devising a name for the site that recognises our local area as well as the community members who will use the park. Council currently refer to the area as **Centenary Park** but I am sure we can come up with something a little more creative. The park will focus on the local environment while encouraging community members and visitors to come together for play and social wellbeing.

I have consulted various Noongar dictionaries and language websites and have these three suggestions:

1. Quairading Koort – heart, heartbeat, coming together of two hearts together

I travelled through the City of Perth recently and saw this banner (right). It was part of a series of Noongar language banners displayed along St Georges Terrace. I appreciate that the word Koort works both in Noongar (this park will hopefully become a heartbeat of Quairading) and English (a place like London Court also within the Perth CBD).

2. Ngalla maya Quairading – our place

Also the name of a not-for-profit organisation in Perth assisting Aboriginal Australians and Torres Strait Islanders newly released from prison with employment services and mentoring opportunities to bridge the gap between incarceration and the wider community.

3. Waabiny Quairading – play or playtime

There are various compiled dictionaries for the Noongar language. I found *waabiny* is defined as general play in one but specifically to play cards in another.

<https://www.noongarculture.org.au/glossary/noongar-word-list/>

These are just some suggestions. Quairading Koort is my favourite as I view this park as the real heart of our community but welcome your other suggestions and input. I have enclosed both dictionaries we have in the Shire for your reference.

With thanks,
 Sarah Caporn



ITEM 15 MATTERS FOR CONSIDERATION - WORK, HEALTH & SAFETY

No matters for consideration

ITEM 16 URGENT COUNCILLOR'S BUSINESS

ITEM 17 CONFIDENTIAL ITEMS

No matters for consideration

ITEM 18 NEXT MEETING DATE

THE NEXT ORDINARY COUNCIL MEETING IS SCHEDULED TO TAKE PLACE ON THURSDAY 24 APRIL 2025 COMMENCING AT 2.00PM IN THE COUNCIL CHAMBERS, 10 JENNABERRING ROAD, QUAIRADING, WA.

ITEM 19 CLOSURE

There being no further business, the Chairperson closed the Meeting at _____ pm.