



Shire of Quairading

Special Council Meeting Agenda



21st October 2019

Notice of Special Council Meeting

21st October 2019

Dear Councillors,

Pursuant to Section 5.5(2) of the Local Government Act 1995 and Regulations of the Local Government (Administration) Regulation 1996, notice is hereby given that a Special Meeting of Council will be held on Monday 21st October 2019 in the Shire Council Chambers commencing at 6pm.

The purpose of the Meeting is to conduct the Swearing In Ceremony for the newly Elected Councillors and to conduct the Election of the Council's Shire President and Deputy Shire President.

The Meeting is open to the Public and Councillors are able to invite partners / guests to attend and observe the Swearing In Ceremony and the Meeting.

Refreshments will be served at the conclusion of the Meeting.

The Dress Code is Semi Formal (Jacket and Tie for men).

Yours faithfully,

GRAEME FARDON
Chief Executive Officer

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

Any plans or documents contained in this document may be subject to copyright law provisions (Copyright Act 1968, as amended) and the express permission of the copyright owner(s) should be sought prior to the reproduction.

Table of Contents

ITEM 1	OPENING & ANNOUNCEMENTS	4
ITEM 2	ATTENDANCE AND APOLOGIES	4
ITEM 3	ELECTION OF SHIRE PRESIDENT	5
ITEM 4	ELECTION OF DEPUTY SHIRE PRESIDENT	5
ITEM 5	PUBLIC QUESTION TIME	5
ITEM 6	DECLARATIONS OF INTEREST	5
ITEM 8	CLOSURE	5
	<i>Addendum 1 – Nomination Form (Shire President).....</i>	<i>6</i>
	<i>Addendum 2 – Nomination Form (Deputy Shire President).....</i>	<i>7</i>

SHIRE OF QUAIRADING

Swearing in of New Elected Members

Before the commencement of the Meeting the Chief Executive Officer will oversee and conduct proceedings for the Swearing In, of the five (5) Elected Members voted in as a result of the 19th October 2019 Local Government Elections.

Justice of the Peace, Mrs Shirley Stacey, will be in attendance to witness the Declarations on the Evening.

ITEM 1 OPENING & ANNOUNCEMENTS

In accordance with Schedule 2.3 (3) of the Local Government Act 1995, the CEO is to preside at the Meeting until the Office of Shire President is filled.

The Chief Executive Officer opened the Meeting at _____ pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies
Cr PD Smith
Cr TJ Stacey
Councillor
Councillor
Councillor
Councillor
Councillor

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr A Rourke	Executive Manager of Works & Services
Mr N Gilfellon	Executive Manager of Corporate Services
Mr RM Bleakley	IPR/Strategic Projects Officer

Justice of the Peace

Mrs Shirley Stacey

Observers/Visitor

Apologies

Leave of Absence Previously Granted

Nil

ITEM 3 ELECTION OF SHIRE PRESIDENT

The Chief Executive Officer will oversee and conduct proceedings for the Call for Nominations and the Election of the Shire President.

Blank Proforma Nomination Forms will be provided separately to the Agenda and must be completed by the Nominator and handed or emailed to the Chief Executive Officer before the meeting or during the meeting before the close of nominations.

Election and Declaration of Shire President

If more than one (1) nomination, the Election of the Shire President shall be by Secret Ballot.

Pursuant to the Local Government Act 1995 (s2.29) the person elected by the Council as Shire President has to make a declaration in the prescribed form before Acting in the office.

Justice of the Peace, Mrs Shirley Stacey to witness the Declaration.

ITEM 4 ELECTION OF DEPUTY SHIRE PRESIDENT

Blank Proforma Nomination Forms will be provided separately to the Agenda and must be completed by the Nominator and handed or emailed to the Chief Executive Officer before the meeting or during the meeting before the close of nominations.

Election and Declaration of Deputy Shire President

If more than one (1) nomination, the Election of Deputy Shire President shall be by Secret Ballot.

Pursuant to the Local Government Act 1995 (s2.29) the person elected by the Council as Deputy Shire President has to make a declaration in the prescribed form before Acting in the office.

Justice of the Peace, Mrs Shirley Stacey to witness the Declaration.

ITEM 5 PUBLIC QUESTION TIME

Questions only to relate to the Items of Discussion listed for this Special Council Meeting.

ITEM 6 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Declarations of Financial Interest – Local Government Act 1995 Section 5.60a
- Declarations of Proximity Interest – Local Government Act 1995 Section 5.60b
- Declarations of Impartiality Interest – Administration Regulations 1996 Section 34c

ITEM 8 CLOSURE

There being no further business, the Chairperson closed the Special Council Meeting at _____ pm.

LOCAL GOVERNMENT ACT 1995

SHIRE OF QUAIRADING

**NOMINATION FORM FOR ELECTION OF
SHIRE PRESIDENT**

To the Chief Executive Officer

I,(full name) hereby nominate

..... (full name of nominee) for
the office of Shire President of the Shire of Quairading commencing 21st October 2019.

Note:

- 1) The term of office will be a period expiring upon the next election of this office following Council's next ordinary election (i.e. October 2021)
- 2) The nomination will not be accepted unless the nominee advises the Chief Executive Officer in writing or orally that he/she is willing to be nominated for the office of Shire President.

Signed (Person nominating)

Dated

Addendum 2 – Nomination Form (Deputy Shire President)

LOCAL GOVERNMENT ACT 1995

SHIRE OF QUAIRADING

**NOMINATION FORM FOR ELECTION OF
DEPUTY SHIRE PRESIDENT**

To the Chief Executive Officer

I, (full name) hereby nominate
..... (full name of nominee) for
the office of Deputy Shire President of the Shire of Quairading commencing 21st October
2019.

Note:

- 1) The term of office will be a period expiring upon the next election of this office following Council's next ordinary election (i.e. October 2021)
- 2) The nomination will not be accepted unless the nominee advises the Chief Executive Officer in writing or orally that he/she is willing to be nominated for the office of Deputy Shire President.

Signed (Person nominating)

Dated