



Shire of Quairading

Special Audit & Risk Committee Meeting Agenda



31st October 2019

Notice of Meeting

31st October 2019

Dear Councillors,

A Special Audit & Risk Committee Meeting will be held in the Council Chambers, 10 Jennaberring Road, Quairading, WA on Thursday 31st October 2019 following the Ordinary Council Meeting.

Yours faithfully,

GRAEME FARDON
Chief Executive Officer

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

ITEM 1 OPENING & ANNOUNCEMENTS

The Chief Executive Officer opened the Meeting at _____ pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippisley	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr A Rourke	Executive Manager of Works & Services
Mr N Gilfellon	Executive Manager of Corporate Services
Mr RM Bleakley	IPR/Strategic Projects Officer
Mrs A Strauss	Executive Officer

Observers/Visitor

Apologies

Leave of Absence Previously Granted

Nil.

ITEM 3 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Declarations of Financial Interest – Local Government Act 1995 Section 5.60a
- Declarations of Proximity Interest – Local Government Act 1995 Section 5.60b
- Declarations of Impartiality Interest – Administration Regulations 1996 Section 34c.

ITEM 4 ELECTION OF PRESIDING MEMBER

The Chief Executive Officer will oversee and conduct proceedings for the Call for Nominations and the Election of the Presiding Member.

A Blank Proforma Nomination Form has been attached to the Agenda and must be completed by the Nominator and handed or emailed to the Chief Executive Officer before the meeting or during the meeting before the close of nominations.

Election and Declaration of Presiding Member

If more than one (1) nomination, the Election of the Presiding Member shall be by Secret Ballot.

ITEM 5 CLOSURE

There being no further business, the Chairman closed the Special Audit & Risk Committee Meeting at _____ pm.

Addendum 1 – Nomination Form (Presiding Member)

LOCAL GOVERNMENT ACT 1995

SHIRE OF QUAIRADING

**NOMINATION FORM FOR ELECTION OF
PRESIDING MEMBER**

To the Chief Executive Officer

I,(full name) hereby nominate
..... (full name of nominee) for the
office of Presiding Member of the Audit & Risk Committee commencing 31st October 2019.

Note:

- 1) The term of office will be a period expiring upon the next election of this office following Council's next ordinary election (i.e. October 2021)
- 2) The nomination will not be accepted unless the nominee advises the Chief Executive Officer in writing or orally that he/she is willing to be nominated for the office of Presiding Member Audit & Risk Committee.

Signed (Person nominating)

Dated