



Shire of Quairading

Annual Electors Meeting Agenda



4th February 2020

Notice of Meeting

4th February 2020

It is hereby notified for public information that the Annual Electors Meeting of the Shire of Quairading will be held on Tuesday 4th February 2020 in the Lesser Hall, Jennaberring Road, Quairading commencing at 7.00 p.m.

NOTE

The Annual Report for the Year Ended 30th June 2019 is available for collection at the Shire Administration Centre during Business Hours or downloaded from the Website www.quairading.wa.gov.au

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at _____ pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippisley	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr A Rourke	Executive Manager of Works & Services
Mr N Gilfellon	Executive Manager of Corporate Services
Mr RM Bleakley	IPR/Strategic Projects Officer

Name of Electors in attendance

Apologies

Leave of Absence Previously Granted

ITEM 3 CONFIRMATION OF MINUTES AND BUSINESS ARISING

3.1 Confirmation of Minutes – 5th February 2019

Recommendation

That the Minutes of the Annual Electors Meeting held on the 5th February 2019 be confirmed as a true and accurate record. (Attached)

3.2 Business Arising

SHIRE OF QUAIRADING

The Minutes of the Annual Electors Meeting held in the Quairading Lesser Hall on Tuesday 5th February 2019 commencing at 7.05pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 7.05 pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

Cr Davies welcomed the Shire Freeman, Mr Don Brown, Electors, Councillors and Staff to the Meeting.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr B McGuinness	Deputy Shire President
Cr LR Brown	
Cr JN Haythornthwaite	
Cr PD Smith	
Cr TJ Stacey	

Electors

Mr Don Brown	Shire Freeman
Mrs Liz Smith	
Mr Brian Caporn	
Mrs Mariane Kevill	
Mrs Shirley Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr A Rourke	Executive Manager of Works & Services
Mr N Gilfellon	Executive Manager of Corporate Services
Mr RM Bleakley	IPR/Strategic Projects Officer

Apologies

Cr J McRae
Mr A McRae

Leave of Absence Previously Granted

Cr WE Shenton: 1st December 2018 to 28th February 2019 (inclusive).

ITEM 3 CONFIRMATION OF MINUTES AND BUSINESS ARISING

3.1 Confirmation of Minutes – 13th February 2018

MOVED Cr Brown SECONDED Mrs Stacey

That the Minutes of the Annual Electors Meeting held on the 13th February 2018 be confirmed as a true and accurate record.

CARRIED

3.2 Business Arising

Mrs Mariane Kevill enquired about the progress of the Pedestrian and Gopher Crossing over the Railway Line and Pram Ramps.

The Executive Manager of Works & Services, Mr Allan Rourke reported that he had met with Mr Arthur West and had inspected the Crossing and a number of Pram Ramps with him. Mr Rourke further commented that Staff have been monitoring the condition of the Crossing and top filling with gravel when needed. It was highlighted that the Railway Reserve and Crossing are not in the Shire's management or control. Council Staff will continue to lobby PTA for approval for a permanent crossing.

In regard to the Pram Ramps, Mr Rourke advised that a footpath and pram ramp audit will be undertaken this year to identify issues in regard to access from the road surface to the footpath. The new pram ramps that have been installed have minimal lip from the road surface to allow access with people that use mobility equipment.

Cr McGuinness requested an overview of the Culvert Cleaner Appraisal / Procurement.

Mr Rourke reported that Staff investigated the feasibility of purchasing a Culvert Cleaner to maintain the Shire's drainage infrastructure.

A demonstration of a recommended machine was undertaken and proven not to be suitable for Council's requirements and the purchase has not been proceeded with. Staff will continue to explore solutions to clean culverts utilising Contractors in the future.

Staff are compiling information from the recent WANDRRA repairs to ascertain the culverts that were cleaned during this project and the number of culverts and pipes remaining to be cleared.

ITEM 4 ANNUAL REPORT

4.1 2017/2018 Annual Report

The 2017/18 Annual Report includes the following: -

Governance

Council Statistics

Members of Council

About Council

President's Report

CEO's Report

Statutory Requirements

National Competition Policy

Public Interest Disclosure

Register of Complaints
State Records Act 2000
Disability Access and Inclusion Plan
Strategic Reporting
Strategic Community Plan
Finance Statements
Annual Financial Report (Includes Auditor's Report).

The 2017/18 Annual Report was formally received by Council at its Ordinary Meeting on Thursday 20th December 2018.

Questions on the Annual Report

Mrs Mariane Kevill

Mrs Kevill sought clarification on what the Grain Freight Project refers to.

The Chief Executive Officer, Mr Graeme Fardon outlined the background to the fully State Government funded project on the Quairading – Cunderdin Road which was part of the then Government's strategy to fund Road improvements on specified Grain Haulage Routes over investing in the upgrade of the Railway line network.

Mr Brian Caporn

Mr Caporn enquired about the recent frequent use of the Main Standpipe in Town by Contractors for Roadworks rather than utilising Council's standpipe on Loudon Street.

Mr Rourke explained that water from the Shire's Standpipe located on Loudon Street is being utilised by Contractors, though access to this water has been managed to allow sufficient supply for firefighting purposes and the balance to come down to the Oval Dam. Council's bores are fully operational and when they are not keeping up with the demand for roadworks purposes and Council's needs the Contractors are directed to the Main Standpipe. Mr Fardon confirmed that all water taken from either source is accounted for and charged to the Contractors.

Mr Caporn queried whether Council has the ability to exclude assets from calculations in order to improve our ratios, for example, make a decision not to replace the Pantapin Hall and exclude it for the purpose of Ratio calculations.

The executive Manager of Corporate Services, Mr Nathan Gilfellon replied to Mr Caporn's question, stating that Council is required to present the ratios as per the current correct information. So if the Pantapin Hall is our asset with a value, that value will be included in the calculation of the ratios.

However, a decision to not renew an asset and the calculations for that decision can be made in our Asset Management Planning process.

Mr Gilfellon provided the meeting with a visual Overview of Council's Financial Statements comparing the 2017/18 Year to the 2016/17 Year including the Financial Ratios.

MOVED Mr Caporn SECONDED Cr McGuinness

That the Annual Report for the Financial Year ended 30th June 2018, be received.

CARRIED

ITEM 5 CONSIDERATION OF OTHER GENERAL BUSINESS

Mr Brian Caporn

Mr Caporn advised the meeting that a new road had recently been named "Forbes Road" following the rationalisation of Reserve 15003 off Pantapin South East Road.

Mr Caporn requested that Road signs be installed and suggested that the history of "Forbes" on early farming pioneer in the area be published in a Shire Newsletter.

Mr Fardon confirmed that road signs will be ordered and installed and that the background to the "Forbes" could be publicised.

Mr Caporn enquired on the progress on the construction of Park Cottages.

Mr Fardon confirmed that the Park Cottage project is in Council's 2018/19 Budget and that Council had recently called Public Tenders for the Supply and Installation of 3 Park Cottages with 8 Tenders submitted for consideration.

Mr Fardon further advised that Council had requested further clarification on the floor plan layouts of the Cottages submitted, before presenting the findings to Council at its February 2019 Meeting for Council's determination of the Tender.

Mrs Mariane Kevill

Mrs Kevill enquired about the proposed roadworks on the Main Road at Winmar Road and sought clarification if the intersection will have a round-about installed.

Mr Fardon outlined the Main Roads design for the intersection which will accommodate 36.5 metre Road Train trucks and advised that there was not a roundabout in the design, however there will be several traffic islands to align the trucks correctly when moving through the intersection.

Mr Fardon commented that Main Roads and its contractors had been advised to minimise disruption of access to the Roadhouse and Council's facilities during the Roadworks.

Mr Rourke advised that Roadworks for this project are scheduled to start on the 17th February 2019.

Mr Rourke advised that the Contractors will have access to the area behind the tourist bay and toilets to be able to have three (3) Site Offices. Also the area will be used for stockpiling of material and machinery laydown area. The Contractors have confirmed that access will not be impeded to the rear of the ablution blocks and access points to/from Winmar Road.

The meeting was advised that Main Roads will be preparing an Update article on their Projects for inclusion in the forthcoming Shire Newsletter.

Mrs Kevill highlighted the poor condition of the Quairading – Cunderdin Road, south of the Goldfields Road intersection in the Shire of Cunderdin. Mrs Kevill added that the bitumen surface was being squeezed by the heavy truck traffic and that the edge drop-off was also dangerous and several truck / trailer rollovers had occurred in this section of the road.

Council staff undertook to liaise with the Shire of Cunderdin officers on this matter and to ascertain their remedial work plans. Mr Fardon also commented that both Shires would be seeking further ongoing funding to maintain and repair the road.

ITEM 6 CLOSURE

There being no further business, the Chairman thanked all in attendance and closed the Meeting at 7.43 pm.

Confirmed.....

ITEM 4 ANNUAL REPORT

4.1 2018/2019 Annual Report

The 2018/2019 Annual Report includes the following: -

Governance

Elected Representatives

Council Meeting Attendance

Executive Team

Statistics Snapshot 2018/2019

Presidents Annual Report

CEO's Report

Compliance

National Competition Policy

Public Interest Disclosure

Register of Complaints

State Records Act 2000

Disability Access and Inclusion Plan

Freedom of Information

Strategic Reporting

Strategic Community Plan

Finance Statements

Annual Financial Report (Includes Auditor's Report).

The 2018/2019 Annual Report was formally received by Council at its Ordinary Meeting on Thursday 19th December 2019.

Recommendation

That the Annual Report for the Financial Year ended 30th June 2019, be received.

4.2 Questions on Annual Report

ITEM 5 CONSIDERATION OF OTHER GENERAL BUSINESS

ITEM 6 CLOSURE

There being no further business, the Chairman closed the Meeting at _____ pm.