



Local Emergency Management Committee Notice of Meeting | 4th December 2023

The next LEMC MEETING will be held in Council Chambers, 10 Jennaberring Road, Quairading, WA on Thursday 4th December 2023 commencing at 4.00 pm.

MEETING AGENDA ATTACHED



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SHIRE OF QUAIRADING

Local Emergency Management Committee

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson welcomed everyone to the meeting and declared the meeting open at _____ pm.

“Before we start our meeting, I would like to acknowledge that we are meeting on Noongar/Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this meeting”.

ITEM 2 ATTENDANCE AND APOLOGIES

2.1 Attendance

Cr Jo Haythornthwaite	Shire President/Chairperson
Cr Trevor Stacey	Deputy Shire President
Natalie Ness	Chief Executive Officer
Sarah Caporn	Executive Manager, Works & Services, Shire of Quairading
Marion Haeusler	Executive Officer
Ben Davies	Community Emergency Services Manager
Nigel Gelmi	Chief Bush Fire Control Officer
Yvette Grigg	DFES – District Emergency Management Advisor
Diana Ellison	HSM Quairading Hospital
Sgt David Lewis	OIC Quairading Police
Sharon Cutts	Quairading CO-OP Manager
Joanne Reimers	Department of Communities
Jo Spadaccini	Department of Communities
Dean Mastin	Quairading Central BFB and Quairading VFRS
Saskia Korzonek	Volunteer Fire & Rescue Services
Justin Corrigan	Department of Fire & Emergency Services
Pauline Wray	Quairading District High School Principal
Ian Dawson	St John Ambulance
Yvonne Emmanuel	St John Ambulance – Quairading
Trevor Sandercock	St John Ambulance – Quairading

2.2 Observers

2.3 Apologies

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil.

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 17th May 2023

Recommendation

MOVED _____ **SECONDED** _____

That the minutes of the Local Emergency Management Committee meeting held on 17 May 2023 be confirmed as a true and correct record of that meeting.

4.2 Business Arising

ITEM 5 CORRESPONDENCE

5.1 Inward

5.2 Outward

ITEM 6 STANDING ITEMS

6.1 Setting of 2024 LEMC Meeting Dates

Wednesday 17th April 2024 (Post-Season) – previously set in September 2023 meeting

Wednesday 17th July 2024 (Yearly Exercise)

Wednesday 18th September 2024 (Pre-Season)

6.2 Community Emergency Services Manager

6.2.1 Incident Update

6.2.2 Training Update

6.2.3 Bushfire Brigade Registers Update

6.3 Risk Register 2023

Recommendation

MOVED _____ **SECONDED** _____

That the Local Emergency Management Committee recommend to Council that Council adopt the Risk Register 2023

The attached document was created in 2022 to inform the review of the LEMA but to officers' knowledge was never endorsed by this committee or by Council.

6.4 Local Emergency Management Arrangements

Cr Jo Haythornthwaite was made aware at recent WALGA training in Emergency Management, that our current LEMA are not compliant.

ITEM 7 AGENCY UPDATES

7.1 WA Police

Srg Dave Lewis

7.2 St John Ambulance

?

7.3 Fire and Emergency Services

Yvette Grigg

7.4 Quairading Volunteer Fire & Rescue

Saskia Korzonek

7.5 Quairading CO-OP

Sharon Cutts

7.6 Department of Communities

Joanne Reimers

7.7 Department of Education

Pauline Wray

7.8 Department of Health

Diana Ellison

7.9 Local Government (inc. Bush Fire Brigades)

Cr Jo Haythornthwaite

Nigel Gelmi

ITEM 9 URGENT BUSINESS

ITEM 10 NEXT MEETING DATES

Next Meeting – 17th April 2024, 4.00pm, Quairading Council Chambers

ITEM 11 CLOSURE

There being no further business, the Chairperson closed the meeting at _____ pm.